

CUSD Board of Education

Regular Meeting Agenda

Marsh Junior High School, Multi-Purpose Room

June 28, 2017

CLOSED SESSION – 5:00 P.M.

REGULAR BOARD MEETING – 6:00 P.M.



Board Members

Gary Loustale, President
Dr. Kathleen Kaiser, Vice President
Linda Hovey, Clerk
Elizabeth Griffin, Member
Eileen Robinson, Member

Kelly Staley, Superintendent

This Agenda is Available at:
Chico Unified School District
1163 E. 7th Street
Chico, CA 95928
(530) 891-3000
Or Online at:
www.chicousd.org

Posted: 06/22/17

The Chico Unified School District Board of Education welcomes you to this meeting and invites you to participate in matters before the Board.

INFORMATION, PROCEDURES AND CONDUCT OF CUSD BOARD OF EDUCATION MEETINGS

No disturbance or willful interruption of any Board meeting shall be permitted. Persistence by an individual or group shall be grounds for the Chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared, if necessary. In this case, further Board proceedings shall concern only matters appearing on the agenda.

CONSENT CALENDAR

The items listed on the Consent Calendar may be approved by the Board in one action. However, in accordance with law, the public has a right to comment on any consent item. At the request of a member of the Board, any item on the consent agenda shall be removed and given individual consideration for action as a regular agenda item. Board Bylaw 9322.

STUDENT PARTICIPATION

At the discretion of the Board President, student speakers may be given priority to address items to the Board.

PUBLIC PARTICIPATON FOR ITEMS ON THE AGENDA (Regular and Special Board Meetings)

The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each item of business to be discussed at regular or special meetings.

- Speakers will identify themselves and will direct their comments to the Board.
- Each speaker will be allowed three (3) minutes to address the Board.
- In case of numerous requests to address the same item, the Board may select representatives to speak on each side of the item.

PUBLIC PARTICIPATON FOR ITEMS NOT ON THE AGENDA (Regular Board Meetings only)

The Board shall not take action or enter into discussion or dialog on any matter that is not on the meeting agenda, except as allowed by law. (Government Code 54954.2) Items brought forth at this part of the meeting may be referred to the Superintendent or designee or the Board may take the item under advisement. The matter may be placed on the agenda of a subsequent meeting for discussion or action by the Board.

- Public comments for items not on the agenda will be limited to one hour in duration (15 minutes at the beginning of the meeting and 45 minutes at the end of the meeting).
- Initially, each general topic will be limited to 3 speakers.
- Speakers will identify themselves and will direct their comments to the Chair.
- Each speaker will be given three (3) minutes to address the Board.
- Once 2 speakers have shared a similar viewpoint, the Chair will ask for a differing viewpoint. If no other viewpoint is represented then a 3rd speaker may present.
- Speakers will not be allowed to yield their time to other speakers.
- After all topics have been heard, the remainder of the hour may be used by additional speakers to address a previously raised issue.

WRITTEN MATERIAL:

The Board is unable to read written materials presented during the meeting. If any person intends to appear before the Board with written materials, they should be delivered to the Superintendent's Office or delivered via e-mail to the Board and Superintendent 10 days prior to the meeting date.

COPIES OF AGENDAS AND RELATED MATERIALS:

- Available at the meeting
- Available on the website: www.chicousd.org
- Available for inspection in the Superintendent's Office prior to the meeting
- Copies may be obtained after payment of applicable copy fees

AMERICANS WITH DISABILITIES ACT

Please contact the Superintendent's Office at 891-3000 ext. 149 should you require a disability-related modification or accommodation in order to participate in the meeting. This request should be received at least 48 hours prior to the meeting in order to accommodate your request.

Pursuant to Government Code 54957.5, If documents are distributed to board members concerning an agenda item within 72 hours of a regular board meeting, at the same time the documents will be made available for public inspection at the Chico Unified School District, Superintendent's Office located at 1163 East Seventh Street, Chico, CA 95928 or may be viewed on the website: www.chicousd.org.

CHICO UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Regular Meeting – June 28, 2017

Closed Session – 5:00 p.m.

Regular Session – 6:00 p.m.

Marsh Junior High School, Multi-Purpose Room
2253 Humboldt Road, Chico, CA 95928

AGENDA

1. CALL TO ORDER

- 1.1. Public comment on closed session items

2. CLOSED SESSION

2.1. Update on Labor Negotiations

Employee Organizations:

Representatives:

CUTA

CSEA, Chapter #110

Kelly Staley, Superintendent

Jim Hanlon, Asst. Superintendent

Joanne Parsley, Asst. Superintendent

Kevin Bultema, Asst. Superintendent

2.2. Conference with Legal Counsel – Anticipated Litigation

Per Subdivision (b) of Government

Code §54956.9 (two cases)

If Closed Session is not completed before 6:00 p.m., it will resume immediately following the regular meeting.

3. RECONVENE TO REGULAR SESSION

- 3.1. Call to Order
- 3.2. Report Action Taken in Closed Session
- 3.3. Flag Salute

4. ANNOUNCEMENTS

5. ITEMS FROM THE FLOOR

6. CONSENT CALENDAR

6.1. GENERAL

- 7.1.1. Consider Approval of Minutes of Regular Session on June 21, 2017

6.2. EDUCATIONAL SERVICES

- 6.2.1. Consider Approval of Chico Area Recreation and Park District (CARD) Contract
- 6.2.2. Consider Approval of i-Ready Intervention Contract for Title I Schools
- 6.2.3. Consider Approval of Agricultural Vocational Education Incentive Grant
- 6.2.4. Consider Approval of Charter School Annual Site Visit Reports
- 6.2.5. Consider Approval of New Course Proposal for "Intro to Graphic Design"

6.3. BUSINESS SERVICES

- 6.3.1. Consider Approval of the Independent Contractor Agreements
- 6.3.2. Consider Approval/Ratification of Contracts
- 6.3.3. Consider Approval of Contract – Lozano Smith, LLP
- 6.3.4. Consider Approval of Measure K Charter School Facilities Committee Recommendation
- 6.3.5. Consider Approval of 2017-18 Nutrition Food and Grocery Bid Results
- 6.3.6. Consider Approval of Bid Approval Nord Country School – Security Fencing

7. DISCUSSION/ACTION CALENDAR

7.1. EDUCATIONAL SERVICES

- 7.1.1. Discussion/Action: Approval of 2017-18 Local Control Accountability Plan (Educational Services Staff)

7.2. BUSINESS SERVICES

- 7.2.1. Discussion/Action: Approval of the 2017-18 Original Budget (Kevin Bultema)
7.2.2. Discussion/Action: Approval of the 2017-18 Original Budget – Reserves Disclosure (Kevin Bultema)
7.2.3. Discussion/Action: Approval of the 2017-18 Education Protection Account (Kevin Bultema)
7.2.4. Discussion/Action: Charter Schools Measure K Project Requests (Julie Kistle)

7.3. BOARD

- 7.3.1. Discussion/Action: Review Process for CUSD Board Adopted District Wide Goals for 2017-2018
7.3.2. Discussion/Action: Review Process for Development of 2017-2018 Board Workshop Calendar: Topics, Liaisons, and Committee Assignments

8. ITEMS FROM THE FLOOR

9. ANNOUNCEMENTS

10. ADJOURNMENT

MINUTES

1. CALL TO ORDER

At 5:00 p.m. Board Vice President Kaiser called the meeting to order at Marsh Jr. High School in the Multi-Purpose Building, at 2253 Humboldt Rd., and announced the Board was moving into Closed Session.

Present: Kaiser, Hovey, Griffin, Robinson

Absent: Loustale

1.1. Public comment on closed session items

There were no public comments on Closed Session Items.

2. CLOSED SESSION**2.1. Update on Labor Negotiations**

Employee Organizations:

Representatives:

CUTA

CSEA, Chapter #110

Kelly Staley, Superintendent

Jim Hanlon, Asst. Superintendent

Joanne Parsley, Asst. Superintendent

Kevin Bultema, Asst. Superintendent

**2.2. Conference with Legal Counsel –
Anticipated Litigation**

Per Subdivision (b) of Government
Code §54956.9 (two cases)

2.3. Liability Claim

Per Government Code §54957
Claim No. 170185

2.4. Public Employee Discipline/Dismissal/Release

Per Government Code §54957

3. RECONVENE TO REGULAR SESSION**3.1. Call to Order**

At 6:00 p.m. Board Vice President Kaiser called the Regular Meeting to Order.

3.2. Report Action Taken in Closed Session

Board Vice President Kaiser noted President Gary Loustale was absent due to his attendance with two teams (one from CHS and one from PVHS) who are competing in National Competitions. Board Vice President Kaiser announced the Board had been in Closed Session and had taken two actions on the following agenda items:

- Item 2.3. the Board unanimously (4:0) rejected Liability Claim No. 170185; and
- Item 2.4. the Board unanimously (4:0) approved the dismissal of one employee.

3.3. Flag Salute

Board Vice President Kaiser led the Salute to the Flag.

4. SUPERINTENDENT'S REPORT AND RECOGNITION

At 6:03 p.m. Superintendent Staley announced there were four retirees from the District Office this year and would like to recognize Eric Snedeker, Scott Lindstrom, Michael Morris, and Marsha McLean.

5. ANNOUNCEMENTS

Board Vice President Kaiser announced Florida State University was still in the College World Series and noted Matt Henderson, a former PVHS student was on the team.

6. ITEMS FROM THE FLOOR

There were no items from the floor.

7. CONSENT CALENDAR

At 6:06 p.m. Board Vice President Kaiser asked if anyone would like to pull an item from the Consent Calendar for further discussion. Board Member Robinson pulled Items 7.3.4. and 7.3.7. Board Member Griffin moved to approve the remaining Consent Items; seconded by Board Clerk Hovey.

MINUTES

7.1. GENERAL

- 7.1.1. The Board Approved the Minutes of Regular Session on May 17, 2017, and Special Session on June 5, 2017
- 7.1.2. The Board Approved the Items Donated to the Chico Unified School District

7.2. EDUCATIONAL SERVICES

- 7.2.1. The Board Approved the Expulsion of Students with the following IDs: 57424, 66636, 66726, 67684, 71569, 74085, 79279, 81055, 83071
- 7.2.2. The Board Approved the Expulsion Clearance of Students with the following IDs: 63082, 63156, 66728, 69930, 72228, 80554, 86432
- 7.2.3. The Board Approved the Rescission of Expulsion of Student with the following ID: 81006
- 7.2.4. The Board Approved the Field Trip Request for CHS Football Players to Attend Football Camp in So. Lake Tahoe from 06/25/17 to 06/28/17
- 7.2.5. The Board Approved the Field Trip Request for CHS Field Hockey Team to Play Two Preseason Field Hockey Games in San Jose, CA from 09/01/17 to 09/02/17
- 7.2.6. The Board Approved the Obsolete Textbooks
- 7.2.7. The Board Approved the Skyway House Agreement Addendum
- 7.2.8. The Board Approved the CA State Preschool Program Contract CSPP-7041, Resolution 1389-17

7.3. BUSINESS SERVICES

- 7.3.1. The Board Approved the Accounts Payable Warrants
- 7.3.2. The Board Approved the Independent Contractor Agreements
- 7.3.3. The Board Approved the Contracts
- 7.3.4. This item was pulled for further discussion
- 7.3.5. The Board Approved the 2017 Summer Maintenance Projects
- 7.3.6. The Board Approved the Fair View High School Screen Print Classroom
- 7.3.7. This item was pulled for further discussion
- 7.3.8. The Board Approved Resolution No. 1384-17, Change Authorized Signatories for the School Facilities Program

7.4. HUMAN RESOURCES

- 7.4.1. The Board Approved the Certificated Human Resources Actions
- 7.4.2. The Board Approved the Classified Human Resources Actions

(Consent Vote)

AYES: Kaiser, Hovey, Griffin, Robinson

NOES: None

ABSENT: Loustale

8. DISCUSSION/ACTION CALENDAR**ITEMS REMOVED FROM CONSENT FOR FURTHER DISCUSSION****7.3.4. Consider Approval of Contract – Burke, Williams, & Sorensen, LLP**

Board Member Robinson noted there was an error on the cover sheet which incorrectly listed the dates of the contract for 2016-17 instead of 2017-18. The typo was duly noted. Board Member Robinson moved to approve the contract with Burke, Williams, and Sorensen, LLP for the 2017-18 school year; seconded by Board Member Griffin.

AYES: Kaiser, Hovey, Griffin, Robinson

NOES: None

ABSENT: Loustale

MINUTES

7.3.7. Consider Approval of Sale of Residence at 193 Leora Court

Board Member Robinson asked if there was time to schedule another bid since the primary bidder had rescinded their bid. Director Julie Kistle stated there was not time. Assistant Superintendent Bultema explained that although the second bid was lower than the district would like to see, the district was saving money by not having to pay for the demolition of the structure. Board Member Robinson moved to authorize the Superintendent or designee to execute the purchase agreement between the District and George Boeger for the sale of the residence at 193 Leora Court, Chico, CA; seconded by Board Member Griffin.

AYES: Kaiser, Hovey, Griffin, Robinson

NOES: None

ABSENT: Loustale

8.1. EDUCATIONAL SERVICES**8.1.1. Information/Public Hearing: Public Hearing for Draft 2017-18 Local Control Accountability Plan (LCAP)**

At 6:13 p.m. Assistant Superintendent Joanne Parsley and Directors John Bohannon, Jay Marchant, and Michael Morris presented a PowerPoint on the LCAP which is a three year plan that delineates the manner in which the district proposes to meet annual goals for all students in addition to specific activities to address state and local priorities.

At 6:52 p.m. the Public Hearing was open. There were no comments.

At 6:53 p.m. the Public Hearing was closed.

Assistant Superintendent Parsley noted the LCAP is posted on our website and the Board and public are encouraged to present recommendations to the district regarding the plan before next week when it will be presented for adoption at the Regular Board Meeting on June 28, 6:00 p.m. to be held at MJHS.

8.1.2. Information: Computers for Classrooms – Status Report

At 6:54 p.m. Director John Vincent presented an update on devices and cost savings received from Computers for Classrooms for the first quarter of 2017. Board Member Hovey thanked Director Vincent for his work and noted it was a very good partnership.

8.2. BUSINESS SERVICES**8.2.1. Public Hearing/Discussion/Action: Public Hearing of the 2017-18 Original Budget**

At 6:55 p.m. Assistant Superintendent Kevin Bultema presented a PowerPoint and information on the 2017-18 Original Budget.

At 7:25 p.m. the Public Hearing was open. There were no comments.

At 7:26 p.m. the Public Hearing was closed.

Assistant Superintendent Bultema noted this was the Public Hearing for the budget and that the budget would be returning next week for adoption at the Regular Board Meeting on June 28, 6:00 p.m. to be held at MJHS.

8.2.2. Public Hearing/Discussion/Action: Public Hearing of the 2017-18 Original Budget – Reserves Disclosure

At 7:26 p.m. Assistant Superintendent Kevin Bultema noted legislation requires additional disclosure of the districts reserves at the public hearing of the Original Budget.

At 7:28 p.m. the Public Hearing was open. There were no comments.

At 7:29 p.m. the Public Hearing was closed.

Assistant Superintendent Bultema noted this was the Public Hearing and it would be returning next week for adoption at the Regular Board Meeting on June 28, 6:00 p.m. to be held at MJHS.

MINUTES

8.2.3. Public Hearing/Discussion/Action: Public Hearing of 2017-18 Education Protection Account (Kevin Bultema)

At 7:30 p.m. Assistant Superintendent Kevin Bultema explained EPA funds are not new money. They are simply a reclassification of unrestricted revenues to a separate unrestricted resource code for tracking purposes only. Chico Unified must also post annually on its website an accounting of how much money was received from EPA and how it was spent.

At 7:32 p.m. the Public Hearing was open. There were no comments.

At 7:33 p.m. the Public Hearing was closed.

8.2.4. Public Hearing/Discussion/Action: Public Hearing of Chico High School Stadium Renovation Project Initial Study/Mitigated Negative Declaration

At 7:33 p.m. Director Julie Kistle presented a PowerPoint and information on the Initial Study/Mitigated Negative Declaration for the Chico High School Stadium Renovation Project.

At 7:37 p.m. the Public Hearing was open. There were no comments.

At 7:38 p.m. the Public Hearing was closed.

Board Member Griffin moved to adopt the Initial Study/Mitigated Negative Declaration for the Chico High School Stadium Renovation Project and authorize staff to record the Notice of Determination with the Butte County Records' Office; seconded by Board Member Robinson.

AYES: Kaiser, Hovey, Griffin, Robinson

NOES: None

ABSENT: Loustale

8.2.5. Discussion/Action: Phase III Master Plan Project Approval – Chico High School Stadium

At 7:38 p.m. Director Julie Kistle noted that since the Board had adopted the previous agenda item, the district can move forward with the project and presented an update on costs. Board Member Griffin authorized the Superintendent or designee, to enter into a Lease-Leaseback agreement with United Building Company for the construction of the Chico High School Stadium after the Guaranteed Maximum Price (GMP), within the budget presented, has been established for the project; seconded by Board Clerk Hovey.

AYES: Kaiser, Hovey, Griffin, Robinson

NOES: None

ABSENT: Loustale

8.2.6. Discussion/Action: Approval of Bus Purchase-Carl Moyer Clean Air Grant

At 7:43 p.m. Assistant Superintendent Kevin Bultema noted CUSD qualified to apply for bus replacement funding from the 2017 Carl Moyer Program State Reserve Funds and was awarded a grant in the amount of \$677,656. The grant will cover the initial payment in July 2017. The remaining balance of \$588,409.30 will be paid in seven (7) yearly payments of \$95,157.00 using the General Fund. The Transportation Budget previously includes \$100,000 annually for bus replacement. Board Member Griffin moved to approve the purchase of these buses; seconded by Board Member Robinson.

AYES: Kaiser, Hovey, Griffin, Robinson

NOES: None

ABSENT: Loustale

8.2.7. Discussion/Action: Approval of North Coast Unified Air Quality Management District Funding for Bus Replacement – Resolution 1385-17

At 7:47 p.m. Assistant Superintendent Kevin Bultema noted CUSD has the opportunity to purchase an electric school bus at no cost. The only related cost would be approximately \$3,000 in infrastructure costs. Board Clerk Hovey moved to approve Resolution 1385-17 and the CUSD application for funding from the North

MINUTES

Coast Unified Rural School Bus Pilot Project; seconded by Board Member Griffin.

AYES: Kaiser, Hovey, Griffin, Robinson

NOES: None

ABSENT: Loustale

8.2.8. Discussion/Action: AB 2756 Public Disclosure Document for Agreement between CUSD and CUTA (Kevin Bultema)

At 7:50 p.m. Assistant Superintendent Kevin Bultema noted the District is required to disclose the financial implications of collective bargaining agreements. Board Member Griffin approved the public disclosure form of the tentative agreement with CUTA in compliance with AB 2756; seconded by Board Member Robinson.

AYES: Kaiser, Hovey, Griffin, Robinson

NOES: None

ABSENT: Loustale

8.3 HUMAN RESOURCES

8.3.1. Discussion/Action: Approval of 2016-17 Tentative Agreement (Re-Opened Trigger Language) between Chico Unified School District and the Chico Unified Teachers Association

At 7:53 p.m. Assistant Superintendent Jim Hanlon noted the original Tentative Agreement for 2016-17 included Section C entitled "Trigger Language" which states if the LCFF calculator in the 2016-17 original budget or 2016-17 1st interim budget is greater than \$95,976,415 the parties agree to reopen Article 8 for the 2016-17 school year. Educational and fiscal implications were presented. Board Member Griffin moved to approve the 2016-17 Tentative Agreement between CUSD and the CUTA; seconded by Board Clerk Hovey.

AYES: Kaiser, Hovey, Griffin, Robinson

NOES: None

ABSENT: Loustale

8.3.2. Discussion/Action: Declaration of Need for Fully Qualified Educators

At 7:56 p.m. Assistant Superintendent Jim Hanlon presented information on the Declaration of Need for Fully Qualified Educators. Board Member Griffin moved to approve the Declaration; seconded by Board Member Robinson.

AYES: Kaiser, Hovey, Griffin, Robinson

NOES: None

ABSENT: Loustale

8.3.3. Discussion/Action: Resolution 1387-17, Elimination of Classified Services and Ordering Layoffs in the Classified Service for the 2017-2018 School Year

At 7:59 p.m. Assistant Superintendent Jim Hanlon presented information on Resolution 1387-17. Board Member Griffin moved to approve Resolution 1387-17; seconded by Board Clerk Hovey.

AYES: Kaiser, Hovey, Griffin, Robinson

NOES: None

ABSENT: Loustale

8.3.4. Discussion/Action: Resolution 1388-17, Elimination of Classified Services and Ordering Layoffs in the Classified Service for the 2017-2018 School Year

At 8:00 p.m. Assistant Superintendent Jim Hanlon presented information on 1388-17. Board Member Griffin moved to approve Resolution 1388-17; seconded by Board Clerk Hovey.

AYES: Kaiser, Hovey, Griffin, Robinson

NOES: None

ABSENT: Loustale

MINUTES

9. ITEMS FROM THE FLOOR

There were no items from the floor

10. ANNOUNCEMENTS

There were no announcements.

11. ADJOURNMENT

At 8:02 p.m. Board Vice President Kaiser adjourned the meeting.

:mm

APPROVED:

Board of Education

Administration

AGENDA ITEM: Chico Area Recreation and Park District (CARD) Contract

Prepared by: John Bohannon, Director

☒ Consent

Board Date June 28, 2017

☐ Information Only

☐ Discussion/Action

Background Information

CARD partners with Chico Unified School District to implement the state requirements through the After School Education and Safety (ASES) grant as approved at Chapman, Citrus, McManus, Neal Dow, Parkview and Rosedale Elementary schools. CARD also partners with CUSD in the 21st Century Learning Center Grant with Bidwell and Chico Junior high schools. The ASES and 21st Century grants will allow Chico Unified, along with CARD, provide trained and supervised recreation and enrichment teachers and supplies for the 2017-2018 school year.

Education Implications

The goal of the 21st CCLC and ASES programs is to increase student achievement in reading, language arts and mathematics and provide a safe and healthy environment conducive to learning

Fiscal Implications

None to the General Fund. The Elementary contract is funded through the ASES grant and the junior high contract is funded with the 21st Century Grant.

CHICO AREA RECREATION AND PARK DISTRICT 2017-18 CUSD Proposed Contract

ELEMENTARY ONLY- 4 leaders at ND, PV, RD; 3 leaders at Cit, Chap, McM;
reduced elem. staff hours; no enrichment supplies

*updated 5/25/17

	<u>#of emp</u>	<u>#of weeks</u>	<u>hrs per wk</u>	<u>total hrs</u>	<u>aver. Rate</u>	<u>TOTAL</u>
Directors	6	38	24	5,472	\$ 12.80	\$ 70,041.60
Leaders	21	38	20	15,960	\$ 10.80	\$ 172,368.00
Sub Leaders training hours	25	1	20	500	\$ 10.80	\$ 5,400.00
Garden Enrichment (Kim)	2	36	6	432	\$ 20.00	\$ 8,640.00
Garden Enrichment (Lindsey)	1	38	6	228	\$ 20.00	\$ 4,560.00
						<u>\$ 261,009.60</u>
					Payroll Burden* 20%	\$ 52,201.92
						<u>\$ 313,211.52</u>
					Coordinator (w/ 33.9% payroll)	\$ 37,834.00
					Full Time Allocation	\$ 70,000.00
						<u>\$ 421,045.52</u>
					Supplies	\$ 4,490.00
					Contracted Services	\$ 1,500.00
					Indirect Cost Reimbursement 10%	\$ 26,100.96
						<u><u>\$ 453,136.48</u></u>

*Payroll Overhead for social security taxes, workers compensation insurance, unemployment taxes, paid sick leave

CHICO AREA RECREATION AND PARK DISTRICT

2017-18 CUSD Proposed Contract

JR HIGHS ONLY

*updated 5/25/17

	<u>#of emp</u>	<u>#of weeks</u>	<u>hrs per wk</u>	<u>total hrs</u>	<u>aver. Rate</u>	<u>TOTAL</u>
Leader- Bidwell Jr (Deedra)	1	38	21	798	\$ 10.80	\$ 8,618.40
Leader- Bidwell Jr (Kathleen)	1	38	13	494	\$ 10.80	\$ 5,335.20
Leader- Chico Jr	1	38	17	646	\$ 10.80	\$ 6,976.80
						\$ 20,930.40
					Payroll Burden*	20% \$ 4,186.08
					Indirect Cost Reimbursement	10% \$ 2,093.04
						\$ 27,209.52

*Payroll Overhead for social security taxes, workers compensation insurance, unemployment taxes, paid sick leave

AGENDA ITEM: i-Ready Intervention Contract for Title I Schools

Prepared by: John Bohannon, Director

☒ Consent

Board Date June 28, 2017

☐ Information Only

☐ Discussion/Action

Background Information

i-Ready is an adaptive individualized intervention program for both mathematics and Language Arts. Sierra View was the first CUSD school to utilize the program for mathematics intervention. This program provides a diagnostic assessment to pinpoint each student's needs, and supplies adaptive instruction and intervention based on those needs. The program showed growth for Sierra View students throughout the 2014-1015 school year and a recent study showed a strong correlation to student performance on the SBAC test.

Under the Every Student Succeeds Act, there is a requirement for districts to set aside Title I funding for Alternative Supports. Districts can choose the amount and services to provide with these funds. The results from the i-Ready program at Sierra View and the support from teachers when it was implemented at Title I sites in January 2016, led to the district choosing i-Ready as its Alternative Supports.

After utilizing i-Ready for the 16-17 school year, the District Leadership Council chose to incorporate the i-Ready math diagnostic into the district assessment plan for both elementary and junior high school.

Since all schools will now have access to i-Ready, the product must be multi-funded through LCAP, Title I and Title II. LCAP will be used to fund the i-Ready math diagnostic plus 40 instructional licenses for each elementary and junior high. Title II funding will cover the training costs for non-Title I schools: Marsh Jr. High, Marigold, Shasta, and Sierra View. Alternative Supports Title I money will provide site-wide instructional licenses at all Title I schools.

Students can access the program during the school day, in the after school programs and at home.

Educational Implications

This program will provide a math and language intervention with pre- and posttests and adaptive intervention curriculum specific to individual student needs. It is a tool to allow CUSD to have better control and data on interventions during the day and in after school programs.

Fiscal Implications

The price quote from Curriculum Associates is \$239,647. The set aside for Alternative Supports will be about \$150,000 of the cost, approximately 62,000 will come from District LCAP and \$7,000 from District Title II. The remainder of the costs comes from site LCAP at Marigold, Marsh Jr. and Sierra View.

AGENDA ITEM: Agricultural Vocational Education Incentive Grant

Prepared by: John Bohannon, Director

☒ Consent

Board Date June 28, 2017

☐ Information Only

☐ Discussion/Action

Background Information

The Agricultural Vocational Education Incentive Grant provides local educational agencies (LEAs) with funds to be used to improve the quality of their agricultural vocational education programs. The goal is to maintain a high-quality, comprehensive agricultural vocational program in California's public school system to ensure a constant source of employable, trained, and skilled individuals.

Educational Implications

Benefits of agricultural education programs are:

- Collaboration, articulation, and networking with all levels of delivery systems (elementary through postsecondary) for instructors
- Supervised entrepreneurial and workplace learning experiences for students
- Linkages and partnerships with business and industry for instructors and students
- Professional development opportunities for teachers, administrators, and counselors
- Curriculum development based on performance and content standards for instructors
- On-site technical assistance in programs for instructors and students
- A foundation for students in the academic and technical skills necessary for career and personal success
- Student leadership and interpersonal skills
- An authentic assessment of knowledge, skills, and abilities through on-demand demonstrations and portfolios

Fiscal Implications

None to the general fund. Expenses will be covered by Agricultural Vocational Education Incentive Grant.

California Department of Education
**AGRICULTURAL CAREER TECHNICAL EDUCATION INCENTIVE GRANT
2017-18 APPLICATION FOR FUNDING**

(Due Date: To be received in Regional Supervisor's Office by June 30, 2017)

DATES OF PROJECT DURATION - JULY 1, 2017, TO JUNE 30, 2018


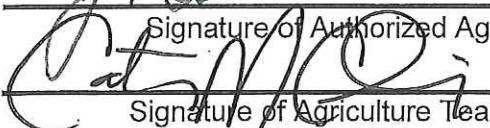
Chico High School

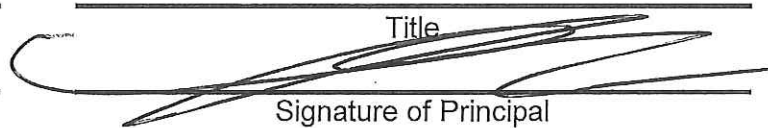
(School Site)

Chico Unified School District

(District)

Certification: I hereby certify that all applicable state and federal rules and regulations will be observed; that to the best of my knowledge, the information contained in this application is correct and complete; and that the attached assurances are accepted as the basic conditions of the operations in this project/program for local participation and assistance.


Signature of Authorized Agent

Signature of Agriculture Teacher
Responsible for the Program

Director, Education Services
Title

Signature of Principal
Contact Phone Number: (530) 891-3000 x 165

Date of Approval of Local Agency Board:

Funds Requested - Part I

Part II

Part III

Part IV

Total

\$5,000.00

\$3,000.00

\$6,000.00

\$0.00

\$14,000.00

Number of Different Agriculture Teachers at Site:

3

PART I - QUALITY CRITERIA 1-9 (REQUIRED) ALLOCATION

Quality Criteria	Will Meet Criteria	Variance Requested
1. Curriculum and Instruction	<u>x</u>	<u> </u>
2. Leadership and Citizenship Development	<u>x</u>	<u> </u>
3. Practical Application of Occupational Skills	<u>x</u>	<u> </u>
4. Qualified and Competent Personnel	<u>x</u>	<u> </u>
5. Facilities, Equipment, and Materials	<u>x</u>	<u> </u>
6. Community, Business, and Industry Involvement	<u>x</u>	<u> </u>
7. Career Guidance	<u>x</u>	<u> </u>
8. Program Promotion	<u>x</u>	<u> </u>
9. Program Accountability and Planning	<u>x</u>	<u> </u>

Formal Variance Request must be included if requesting a variance. A variance is a proposed plan for bringing the program into compliance with required quality criteria. Variances should result in compliance prior to the following year's application. All variances must be approved with the application. Non-compliance with the terms of the approved variance will result in a loss of funds.

PART I - CONTINUED

Departmental Allocation: Meeting the criteria in PART I makes the program eligible for the following amounts based on the number of teachers in the program.

Total Number of Teachers	Amount Eligible	Amount Requested
One Teacher or Less	\$4,000	
Two Teachers	\$4,500	
Three Teachers or More	\$5,000	\$5,000.00

PART II - PROGRAM ENROLLMENT ALLOCATION

Total Number of Students	2016-17 R2 Number	Amount Requested
List Number from R2 Report (\$8/Member)	375	\$3,000.00

PART III - QUALITY CRITERIA 10-11 (OPTIONAL) ALLOCATION

Schools which qualify for a Departmental Allocation may apply for additional amounts for each specific Quality Criteria (10 and 11) met.

- * Amounts requested in Quality Criterion 10 will be the indicated amount for that criterion, multiplied by the full-time equivalent (FTE). To count a preparation period, the teacher must be teaching Career Technical Education courses in Agriculture for 50 percent or more of their teaching periods.
- * Amounts requested in Quality Criterion 11A will be the indicated amount for each teacher who was compensated a minimum of \$2,000 for year-round employment.
- * Amounts requested in Quality Criterion 11B will be the indicated amount for each teacher who is provided a project supervision period. Project periods will be counted if the teacher has a preparation period as part of the regular teaching day.

Number of FTE Agriculture Teachers at Site: 3

List the Names of the Agriculture Teachers:

Courtney Champlin	4.
Ronnie Cockrell	5.
New Hire	6.

	Number Meeting Criteria	Amount Requested
Criterion 10 - Student/Teacher Ratio		\$0.00
Criterion 11A - Year-Round Employment	3	\$6,000.00
Criterion 11B - Project Supervision Period		\$0.00
TOTAL FUNDS REQUESTED PART IV		\$6,000.00

PART IV - QUALITY CRITERION 12 (OPTIONAL) ALLOCATION

Quality Criterion 12 Form is attached and all criteria has been met. If the answer is yes, list \$7,500 (funds requesting) in space to the right.

PART V - FINANCIAL SCHEDULE

Part A

		A	B	C
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Line	Acct. No.	Classification	Description of Item for Which Funds Will be Expended	Incentive Grant Funds		Matching Funds
1	4000	Books & Supplies		11,000.00		11,000.00
2			Subtotal for 4000	\$11,000.00		\$11,000.00
3	5000	Services and Other Operating Expenses such as: Services of Consultants, Staff Travel, and Conference; Rentals, Leases, and Repairs; Bus Transportation	1.	3,000.00		3,000.00
4			2.			
5			3.			
6			4.			
			5.			
7			6.			
8			Subtotal for 5000	\$3,000.00		\$3,000.00
9	6000	Capital Outlay: Includes Sites and Improvements of Sites; Buildings and Improvement of Buildings; Equipment	1.			
10			2.			
11			3.			
			4.			
12			5.			
13			Subtotal for 6000	\$0.00		\$0.00
14			Total for 4000-6000 Lines 2, 8, 13	\$14,000.00		\$14,000.00

TOTAL 2017-18 Incentive Grant Allocation:

\$14,000.00

Part B - Complete this portion if a waiver of the matching requirement is requested:

			A	B		C
Line	Acct No.	Classification	Description of Item for Which Funds Were Expended	Incentive Grant Funds		Amount of Salary and Benefits
15	1000	Salaries	Teachers' Summer Service Salaries			
16	1000	Salaries	Teachers' Salaries for Project Supervision Period			
17	3000	Benefits	Benefits for the Above Items (1000)			
18			TOTAL			\$0.00

TOTAL Amount of Waiver Requested:

AGENDA ITEM: Charter School Annual Site Visit Reports

Prepared by: John Bohannon, Director

☒ Consent

Board Date June 28, 2017

☐ Information Only

☐ Discussion/Action

Background Information

As the chartering agency, Chico Unified School District is responsible for Oversight of the charter schools the district authorizes. Per Education Code 47604.32, an annual visit to each charter school is specified. Site visit team members conducted visits and the compiled reports are presented tonight for board approval.

Education Implications

As one part of Oversight responsibility, CUSD is responsible for monitoring the educational quality of the schools we charter.

Fiscal Implications

As one part of Oversight responsibility, CUSD is responsible for monitoring the fiscal health of the schools we charter.

Additional Information

Per previous board direction, drafts of the Site Visit reports were shared with the respective administrators for each of the charter schools. Those administrators had the opportunity to review the reports and suggest edits, if necessary. Those edits have been incorporated into the reports presented tonight.

BLUE OAK

John Bohannon, Director, State and Federal Programs:

The following are my observations from the visit to The Blue Oak School on May 8, 2017.

Recruitment/Enrollment

Blue Oak's enrollment at the time of the site visit was 388 students in K-8 grades. Blue Oak's demographics show 73 percent white students, 10 percent Hispanic, 7 percent two or more races and 4 percent African American. Including newly enrolled students, Blue Oak had 11 English Learners and approximately 11 percent students with disabilities.

Governance Structure

Rebekah Casey, parent, served as chair of the Blue Oak Charter Council for the 2016-2017 school year. It was her 3rd year as a board member. Also serving on the Blue Oak Council in 2016-2017 were Susan Johnson, Greg Wood, Annette Faurete, Jonathan Clark, Tighe O'Neill and Nena Anguiano.

Blue Oak went through some changes to its administrative staff this school year. Currently, Susan Domenighini has been hired as an acting executive director. In addition, Shannon O'Laughlin has continued as the Education Director. Linda Hovey's services were retained to provide support for business services.

Upon the exit of the previous leadership team at the end of the 2015-2016 school year, the Blue Oak board noticed some possible financial irregularities. In response, members of the Blue Oak board approached Chico Unified to ask for its support to make a request to Butte County Superintendent Tim Taylor to reach out to the Fiscal Crisis & Management Team for a special audit.

Chico Unified officials agreed, and Superintendent Taylor did request an audit from FCMAT, which is currently in progress.

Ted Sullivan, Director Elementary Education
David McKay, Director Secondary and Alternative Education

LCAP Update

One area of focus for Chico Unified School District's visit for the 2016-2017 school year was the use of Local Control Accountability Plan (LCAP) funds and the corresponding LCAP plan. The following is an update on the actions identified in Blue Oak's LCAP plan. Blue Oak continued their focus for the 16-17 school year on the same goals as last year.

Blue Oak Goal No. 1: Increase the number of students who score proficient or above in

English Language Arts and math.

Coordinate the SST process and coach teachers in improving learning outcomes with individual students using the SST process. With the creation of a better SST process, Blue Oak is working to improve student outcomes. Intervention teachers are coaching and supporting teachers to meet the needs of students on a more individual basis.

Employ reading specialist: hire two reading aides. The reading intervention teacher is funded through Title I not LCAP, but is part of the LCAP. Blue Oak expanded the aide position to a 28-hour aide and five two-hour a day reading aides for a total of 68 hours a week to support reading. The five reading aides practice small-leveled group instruction. Through the last round of reading assessments, Blue Oak noted significant growth using this model. Blue Oak is now discussing adding a math aide for additional support. The use of teachers has paid significant dividends with reading score improvements. Blue Oak uses the Linde-Mood Bell reading program as the support curriculum for struggling readers.

Identify students in grades 3-8 to receive math intervention services: Through assessments, Blue Oak identified students in need of math intervention services. In six to eight week blocks, students have received math support in a pull-out model. The Online Assessment Reporting System (OARS) results indicate improvement among the students receiving this support. Blue Oak has employed full time math specialist to provide after school tutoring three times per week: Math homework club has been functioning every Monday, Tuesday and Wednesday.

Blue Oak Goal No. 2: Support student behavior

Support student behavior using the Nurtured Heart Approach: Blue Oak reports a significant decrease in office disciplinary referrals since implementing NHA. They also have implemented portions of Positive Behavior Interventions and Supports through an active Behavior Leadership Team. The school was exploring other student behavior supports that would allow more teacher personalization.

Eric Snedeker, Director, Special Education and Student Support Services:

The CUSD team met with Blue Oak Charter School team on May 8th, 2017 to review LCAP along with Special Education programs and intervention program.

Student Support Services

The school is completing its sixth year of operation as a school chartered by the District. Susan Domenghini, Acting Executive Director of Blue Oak School and Shannon O'Laughlin, Education Director, provided an overview of the school's program and services and led a tour of the facility. Instruction was observed in several classrooms during the visitation. Ms. Domenighini and Ms. O'Laughlin reviewed the school's progress on the 2016-17 LCAP Goals. The administrative team also reviewed special education services provided by CUSD along with RTI systems of support for tier 2 strategies.

Blue Oak School is currently a school of the District for special education services. The District provides the following services to Blue Oak School:

1.5 FTE	Resource Specialist Teachers
0.2 FTE	Speech Therapist (as needed per assessments and IEPs)
0.2 FTE	School Nurse (one day per week and as needed or called)
A/N FTE	Occupational Therapist (as needed per IEPs)
0.3 FTE	School Psychologist

Blue Oak students needing more intensive special education services (e.g. Special Day Class, etc.) are offered services in a program provided by the District or the SELPA (Special Education Local Planning Area).

The number of students with Individualized Education Programs (IEPs) enrolled at Blue Oak School in May of 2017 was approximately fifty one students with IEPs. The primary disabilities for these students are in seven of the thirteen Federal disability categories as follows:

Specific Learning Disability	28 students
Other Health Impairment	10 students
Visual Impairment	1 student
Emotional Disability	1 student
Hard of Hearing	2 students
Autism	2 students
Speech or Language Impairment	7 students
Total	51 students

The current student enrollment at BOS is approximately 388 students. The percentage of students with Individual Education Plans (IEPs) at BOS is 13%. In comparison, the percentage of students with IEP's in Chico Unified School District in 2016- 2017 school year is 13.7%.

Additionally, the school has hired a part-time social worker who provides counseling services to students and families.

Ms. Domenighini reported the school has complied with the state requirements regarding fire, earthquake and safety drills.

Jim Hanlon, Assistant Superintendent, Human Resources:
Personnel, Staff Performance

Based on a site visit and interview with administrators, Blue Oak meets the established criteria in this area and does not appear to have any areas of concern.

Jaclyn Kruger, Director, Fiscal Services

Blue Oak Charter School – 2016-17 Financial Review

Blue Oak Charter School (BOCS) is a K-8 charter school located in Chico, California. This is the 6th year of fiscal oversight provided by Chico Unified School District (CUSD) for the BOCS. Butte County Office of Education was the previous authorizing agency.

BOCS has hired a third-party administrator to provide budget/financial services. The third-party administrator is Charter School Management Corporation. In the spring of 2017, BOCS also hired Linda Hovey as an independent contractor to assist with financial matters.

In December 2016, BCOE authorized an external audit of Blue Oak's financial resources via FCMAT. The FCMAT staff arrived on site in late May 2017. We anticipate the FCMAT final report to be published late summer 2017.

2016-17 Original Budget:

BOCS' Original Budget was adopted by July 1st, which is required by Ed Code. The Original Budget showed a small positive change in fund balance of \$5k. The charter school provided a multi-year projection which showed the current year plus the two future years (17-18 & 18-19). For 2017-18, there was a small positive change in fund balance of \$9k. For 2018-19, there was a negative change in fund balance of \$62k.

2015-16 Year End Unaudited Actuals:

The unaudited actuals report was submitted to CUSD by September 15th, which is required by Ed Code. BOCS showed a negative change in fund balance of \$57k and a negative restatement to beginning fund balance of \$117k. Both of these reductions to fund balance left a total fund balance of \$957,591, which equates to a 22% reserve.

2015-16 Audit Report:

BOCS contracted with Vicenti, Lloyd, and Stutzman LLP to perform an external audit of the 2015-16 financial statements. There were three audit findings. The first audit finding was related to lack of documentation for credit card transactions. BOCS Board has adopted a Board policy regarding acceptable credit card usage. The second audit finding dealt with the Child Nutrition program and the separation of duties. New staff have been trained and new procedures have been put in place in order to correct this audit finding. The third audit finding dealt with the lack of documentation to substantiate the unduplicated local control funding formula pupil counts. This finding was reversed after further study by the audit team.

Per Ed Code, the annual audit must be submitted to CDE and the State Controller's Office by December 15th each year. The external auditors for BOCS filed two extension letters and filed BOCS' audit to CDE and the State Controller's Office on February 27, 2017.

2016-17 First Interim Budget:

The first interim budget was approved and submitted to CUSD by December 15th, which is required by Ed Code. In this budget, total revenue decreased by \$197K and total expenditures decreased by \$57k as compared to Original Budget. The revenue decreased due to the loss of ADA. As a result, the negative change in fund balance is \$135k.

2016-17 Second Interim Budget:

The second interim budget was approved on March 21st. The Board meeting was pushed back one week due to Spring Break. BOCS was able to submit their budget the following day, so all deadlines with BCOE were met. In this budget, total revenue decreased by \$105k and total expenditures decreased by \$119k. The second interim budget estimates total fund balance at June 30th, 2017 to be \$784,506, which equates to a 19.50% reserve.

Attendance:

Current year P-2 average daily attendance (ADA) was reported at 362.96 for 2016-17 versus 404.28 reported in 2015-16. The difference is a decrease of 41.32 ADA over prior year. By grade span, there was a decrease of 12.98 ADA in grades K-3, an increase of 6.75 ADA in grades 4-6, and a decrease of 35.09 ADA in grades 7-8. Since charter schools are paid on their current year ADA only, it is imperative for BOCS to continually monitor ADA by grade each month.

Cash Flow:

With the change in leadership at BOCS this year, it has been challenging to obtain information, especially cash flow projections. BOCS has consistently had cash flow issues all year long. Currently, BOCS has only paid CUSD for 1st quarter Special Education services and 50% of 2nd quarter services. There are grave concerns about BOCS' ability to have enough cash to cover its own bills.

CCDS

John Bohannon, Director, State and Federal Programs:

The following are my observations from the visit to Chico Country Day School on April 19, 2017

Recruitment/Enrollment

Chico Country Day School (CCDS) was originally chartered in 1996, providing an educational program for students in grades K-8. The charter was last renewed in 2015. The school has grown to be a popular choice for parents and students, with a reported 2016-17 school year enrollment of approximately 560 students. For the 2016-17 kindergarten and waiting list lottery, CCDS implemented a new procedures based on the material revision of Element 7 & 8 of the charter, presented to CUSD in 2016. The goal of this change is to get more students from the Barber yard area to attend CCDS.

The demographics of CCDS according to CALPADS show 76.8% white students, 9.62% Hispanic or Latino, 4.11% Asian, 1.25% Native American, 1.96% African American, and 4.99% multiple. CCDS has 17.6% of its student population eligible for Free and Reduced Meals with 0.75% English Learners.

Governance Structure

Chico Country Day School is governed by a Board of Directors whose members include representatives from parents, community and staff. Charles Thompson is the current CCDS Board Chair. He is joined on the board by Brian Ausland, Chris Constantin, Lowell Daun (Treasurer), Jessika Lawrence (Vice Chair), Michele Mittman, and Darien Sterling (Secretary).

A new leadership structure was put in place in 2016-2017. Wendy Fairon is the Director of Education, Colly Fischer is Dean of Students, Amie Parent is the Special Education Director and School Psychologist. Suzanne Michelony continues to serve as an administrative consultant. Margaret Reece oversees the business side of the operations as the Chief Business Officer.

Ted Sullivan, Director of Elementary Education
David McKay, Director of Secondary Education

LCAP Update

The CUSD team is continuing to use the LCAP to provide a focus for Chico Unified's annual visits and reports.

Top Priorities in the CCDS LCAP:

- Provide improved, supported and equitable conditions of learning for all students
- Ensure student outcomes reflect access, equity and achievement in research-based and Common Core aligned instruction strategies & support programs
- Continue to improve our supportive and engaging environment where students, staff, and parents feel safe, valued, and connected to the community.

In 2016-17, CCDS:

Provided Professional Development for Common Core State Standards and new Math Curriculum (Priority 2, 4, 7)

- CCDS provided Common Core Math Professional Development
- CCDS provided Go Math Professional Development
- Staff attended a multitude of professional development opportunities in 2016-17; Conferences include GAFE Summits, CUE, Nurtured Heart, Daily 5, and Visualizing and Verbalizing. Grant participation includes Mathtime and iSTEM grants. Trainings include, Intervention and Special Education training and conferences like the PEL/High Tech High School Leadership Academy.

Provide Writing Workshop Professional Development (Priority 2, 4, 7)

- The writing committee facilitated the monthly Writer's Workshop Professional Development for the K-8 staff, created a library of mentor texts and modeled Writer's Workshop lessons in classrooms with the expectation of full implementation next year.
- Provided K-8 staff development in calibrating teachers in the use of rubrics in assessing student writing in opinion and non-fiction and developed anchor papers to use at each grade level.
- CCDS will continue to work on developing common writing rubrics and administering common writing assessments. The teachers will meet monthly to continue this work during the coming school year.

Decreased student referrals, suspension and absenteeism (Priority 3, 4, 5, 6 and 8)

- CCDS has worked on communication with parents about absenteeism, truancy and tardies. Student referrals and suspensions have decreased this year and the school credits the PBIS program for this change. The PBIS model was continued with public recognition of students a priority. The school psychologist provides anti-bullying curriculum and conflict resolution for parents and staff.
- School Climate was addressed with the newly-developed junior high facility across the street from the elementary campus.
- School administration has complied with the requirements for fire, earthquake and safety drills.

Continued support of the RTI program (Priority 1, 2, 4, 5, 6, 7)

- CCDS designated a teacher .8 FTE as our RTI Coordinator along with 4- academic coaches.
- Ongoing Assessment of the RTI program through AIMSWeb and by utilizing communication with classroom teachers during collaboration days on Tuesday and Fridays. RTI Coordinator was trained in visualizing and verbalizing as an intervention.

Increased the use of technology in the classrooms. (Priority 1, 2, 4, 5, 6, 7)

- CCDS purchased Chromebooks for grades 2-6.
- A CCDS teacher is also a Google Certified Teacher and spends 1 hour per day in other classrooms providing professional support to teachers in lower grades or who need support in the implementation of technology in the classrooms.
- iPads are used in grades K-2, and our resource rooms have laptops and iPads for student support services.
- Part-time Media Specialist/ Library Specialist was hired
- Restructured and strengthened the Special Education program (Priority 1, 2, 4, 5, 6, 7)
- A full time Resource teacher serves grades K-5 and a half time Resource teacher serves grades 6-8.

Worked on Strengthening the CCDS Community: (Priority 3, 4, 6)

- Parents are thanked and honored for their contributions in and out of the classrooms.
- Google surveys are utilized for gaining parent input.
- The Parent Portal and Student Portal through Aeries were accessed by almost 100% of the families
- The newsletter, Twitter and Facebook are used to recognize student achievements and pictorially highlighting school and classroom activities.
- Volunteer activities & opportunities are coordinated through the Community Liaison and highlighted in the newsletter and e-fliers. This also allows for the informing of working parents of activities that are available outside of the school day.

One other potential area for growth discussed on our visit was expanding opportunities for EL students to attend CCDS. Currently there are two EL students attending CCDS. CUSD discussed the possibility of reserving Kindergarten spaces for EL students. CCDS thought this might be a good idea and would explore this idea further to see if it could logistically be incorporated into their ongoing and broader efforts to ensure and improve diversity on campus.

CCDS has taken the following steps to address concerns about a lack of diversity:

1. Revision of elements 7 & 8, the new lottery process, and analyzing data once school starts and we know who actually shows up on the first day.
2. Colly Fischer is attending an ELD workshop for administrators this summer to make sure the program CCDS has is compliant.
3. All teachers who still lacked their CLAD were required to take the tests this year and pass
4. A staff meeting planned for the week before school starts that specifically addresses equity in the classroom (and everywhere on campus) and will explore our own biases and the challenges faced by students in relation to discrimination and equity.
5. Margaret Reece has a meeting with a company that will help CCDS plan on specific targeted advertising/marketing campaign to improve outreach (not necessarily just EL, but all unrepresented populations).
6. Targeted marketing for our 2017 lottery - all materials were updated and re-translated into Spanish and Hmong. Signs and fliers were made that were all translated, and CCDS also had multiple community outreach, informal and formal meetings advertising our lottery to multiple communities.

Eric Snedeker, Director Special Education and Student Support Services

Several members of the District's Charter Review Committee met CCDS administration team on April 19th, 2017. Site administrators reviewed CCDS's progress on its LCAP and conducted a tour of the CCDS facilities, including the recently constructed buildings located on West 11th street. Site leadership team reviewed LCAP goals. Amie Parent,

Director of Special Education programs, provided an overview of support services and staffing. CCDS provides all special education services as per their charter policies.

Student Support Services:

Chico Country Day School is a Local Education Agency (LEA) for the purposes of special education services in the Butte County SELPA. In this capacity, the school is responsible for providing or obtaining special education services for all students with disabilities enrolled at the school. CCDS employs a resource specialist teacher, intervention teacher, a speech and language therapist, a school psychologist, a school nurse and special education instructional aides to provide services to students through the school's Response to Intervention model. The school contracts with CUSD and other service providers as needed in order to provide services to students with low incidence disabilities (e.g. visual impairments, etc.). The school also contracts with private/public agencies for Adapted Physical Education and Occupational Therapy.

As of May 2017 there were forty-two students with IEPs attending CCDS. The primary disabilities for these students are in eight of the thirteen Federal disability categories as follows:

Specific Learning Disability	11 students
Speech or Language Impairment	8 students
Orthopedic Impairment	4 students
Autism	9 students
Other Health Impairment	6 students
Hard of Hearing	2 students
Emotional Disturbance	1 student
Intellectual Disability	<u>1 student</u>
Total	42 students

Additionally, the CCDS staff reported that students without IEPs who need assistance are provided interventions through the school-based speech program and the intervention programs at CCDS. The student enrollment at CCDS was approximately 559 students (16-17). The percentage of students with Individual Education Plans (IEPs) at CCDS is approximately 13.3% percent. The percentage of students with IEPs in CUSD is approximately 13.7% for 2016-2017.

Jim Hanlon, Assistant Superintendent, Human Resources: Personnel, Staff Performance

Based on a site visit and interview with administrators, CCDS meets the established criteria in this area and does not appear to have any areas of concern.

Jaclyn Kruger, Director, Fiscal Services Chico Country Day School – 2016-2017 Financial Review

Chico Country Day School (CCDS) is a K-8 charter school located in Chico, California. This is the 21st year of fiscal oversight provided by Chico Unified School District (CUSD) for CCDS.

CCDS has its own Chief Business Officer on staff. Her name is Margaret Reece and she has been with CCDS since 2002. She is responsible for preparing the budget and financial reports for the charter school.

2016-17 Original Budget:

CCDS' Original Budget was adopted and submitted to CUSD by July 1st, which is required by Ed Code. The Original Budget showed a positive change in fund balance of approximately \$17k. The charter school also provided a multi-year projection which showed the two future years (17-18 & 18-19) as having positive changes in fund balance with reserves continuing to grow.

2015-16 Year End Unaudited Actuals:

The unaudited actuals report was submitted to CUSD by September 15th, which is required by Ed Code. CCDS showed a positive change in fund balance of approximately \$380k. This increase brought their total ending fund balance to \$6,511,951. Of this \$6.5 million reserve, \$4,744,614 has been designated to specific purposes (ie, facilities and loan repayments), which leaves \$1,767,336 as unappropriated. CCDS ended 2015-16 was a 35% reserve.

2015-16 Audit Report:

CCDS contracted with Stephen Roatch Accountancy Corporation to perform an external audit of the 2015-16 financial statements. There was one audit finding regarding certified unduplicated local control funding formula pupil counts. The financial penalty was \$1,618.

2016-17 First Interim Budget:

The first interim budget was submitted to CUSD by December 15th, which is required by Ed Code. In this budget, total revenue decreased by \$13k and total expenditures decreased by \$28k as compared to Original Budget. Therefore, the positive change in fund balance is now \$32k.

2016-17 Second Interim Budget:

The second interim budget was approved by March 15th, which is required by Ed Code. In this budget, total revenues stayed flat and total expenditures decreased by \$225k as compared to first interim. Therefore, the positive change in fund balance is now \$257k. CCDS estimates total fund balance at June 30th, 2017 to be \$6,768,684. Of this ending fund balance, \$5,808,167 has been specifically dedicated. The remaining ending fund balance is \$960,517, which equates to a 19% reserve.

Attendance:

P-2 average daily attendance (ADA) was reported at 544.31 for 2016-17 versus 538.22

reported in 2015-16. There was an increase of 6.09 ADA from last year. Historically, CCDS has had very stable ADA.

Cash Flow:

As of April 20th, 2017, CCDS had a strong cash position. The projections for the remainder of April 2017 and all of May 2017 and June 2017 also show a positive cash balance. CCDS has a solid reserve, which helps with cash flow. Even though cash isn't a large concern right now, it is still important to monitor cash monthly.

FOREST RANCH

John Bohannon, Director, State and Federal Programs:

The following are my observations from the visit to Forest Ranch Charter School on May 5, 2017.

Recruitment/Enrollment

Forest Ranch continues to work on maintaining and growing its enrollment. They implemented a full 7th and 8th grade program to become a K-8 school in 2015-2016. The transition started small with about four 7th grade students in a 6/7 combination class in 2014-2015. Forest Ranch had an enrollment of 136 students in 2016-2017 and 141 in 2015-2016. The configurations for the Forest Ranch classrooms was K, first/second combination, second/third combination, third/fourth combination, four/five and 6-8 middle school program that had two classrooms supporting all subjects.

Governance Structure

Forest Ranch has a veteran Board with members that possess expertise in many areas, including school finance. The current FRCS Board Chair is Janina Carter. She was joined on the board in 16-17 by Maureen Blawat, Lynne Wright, Theresa Palmarini, Julie Nilsson, Chantel Walker, Dana Thomas and Scott MacKenzie. Dana Thomas resigned from the board toward the end of the 16-17 school year.

There is a clear separation of duties between the Board and day-to-day operations with Director Christia Marasco handling the day-to-day operations.

Lisa Speegle is the school's Chief Business Officer.

Ted Sullivan, Director of Elementary Education

David McKay, Director of Secondary and Alternative Education

LCAP Update

The 2016-2017 school year was the second time that school districts and charter schools

developed Local Control Accountability Plans (LCAP) to show how they were utilizing supplementary funds in the new Local Control Funding Formula (LCFF). Using LCAP as a guide provides a focus for Chico Unified's annual visits and reports. The following is an update on the actions identified in Forest Ranch Charter School's LCAP plan.

Based upon feedback from all stakeholders, the following changes are proposed for the 2016 - 2017 LCAP:

Goal 1: Increase overall student achievement in core academic areas.

Under measurements: Scantron Testing will be replaced by i-Ready throughout the year and use of the SBAC interim testing. Forest Ranch also established baseline scores for teacher implementation rubrics as a measure.

Student-friendly standards in grades 3-5 were completed in 2016-2017, which gives the school student-friendly standards in ELA and math at all grade levels.

Forest Ranch is working on the following items based on LCAP input: Add faculty development in technology and implementation goals; Deliver i-Ready, interim CAASPP assessments instead of Scantron; Track teacher baseline on Common Core implementation rubrics and rubrics for VAPA, Outdoor Education, and STEM; provide daily lunch intervention and monthly Saturday School; add one morning a week of Math intervention for 5-8th graders; add internal committee that meets monthly to review challenging cases and create solutions including Saturday School, improvement of MNI services/staffing, and Independent Study services and review and improve existing policies surrounding retention, MNI; increase recognition of student success by adding recognition moments for all students, Honor Roll, and Student of the Month for Middle School students; increase number of community volunteers and interns to support early reading and basic math skill programs; change 6-8th GATE pull-out to an honors program and create entrance requirements for GATE students.

Forest Ranch has experienced a steep increase in chronic absenteeism (5% to 13.5%). We will work to decrease chronic absenteeism, rather than increase ADA for the next few years.

Forest Ranch plans to develop an effective Response to Intervention Program, add a focus on developing a better Middle School Resource Model and working with CUSD to provide more extensive training to intervention aides serving high needs students (either behavioral or special day). Additionally, Forest Ranch plans to increase attendance

through increased parent education and student rewards to decrease chronic absenteeism by putting in place preventative practices early in the school year and implementing Student Success plans for at risk students and regular check-ins and appropriate social service referrals.

Goal 2: Increase efficiency and effectiveness of campus-wide Positive Behavior Support program to provide a safe, caring environment for all learners.

LifeSkills will continue on report cards but will not be used as a measure. Self evaluation on staff faculty target goals will be added instead.

Instead of increasing positive behavior skill usage to 80%, Forest Ranch will examine degree of change from first trimester to third trimester and make increases each year. With a changing population from year to year, this allows Forest Ranch to track degree of change in student population as character education is delivered throughout the year.

Forest Ranch will provide increased social support to cohorts of students that faculty have identified through either 1/1 or social skill development groups. Forest Ranch shared that they were still working on a bandwidth upgrade to help them access on-line SBAC assessing. Connectivity continues to be a growth area for the school. The school has also purchased 56 Chromebooks and anticipates purchasing more as soon as their bandwidth is augmented.

Eric Snedeker, Director of Special Education and Student Support Services

The Forest Ranch Charter School visitation was conducted with Christia Marasco, Director of Forest Ranch Charter School (FRCS), providing an update of the activities and program improvements since the previous visit in March of 2016. Ms. Marasco also provided an overview of the FRCS 2016-17 LCAP. The visitation team visited several of the classrooms on campus. Christia Marasco met with the Director of Special Education for CUSD on two occasions this school year to review special education services.

Student Support Services:

Forest Ranch Charter School (FRCS) is presently a school of the District for special education services. The District provides the following services to FRCS:

- 0.50 FTE Resource Specialist Teacher
- 0.20 FTE Speech Therapist (approximately 1 day per week)
- A/N FTE School Nurse (as needed or called)
- A/N FTE Occupational Therapist (as needed per IEPs)
- 0.10 FTE School Psychologist (approximately 4 hours per week)

FRCS students needing more intensive special education services (e.g. Special Day Class, etc.) are offered services in other programs available through the District or the SELPA.

Currently there were nineteen students at FRCS with IEPs. The primary disabilities for these students are in five of the thirteen Federal disability categories as follows:

Intellectual Disability	1 student
Specific Learning Disability	7 students
Other Health Impairment	5 students
Orthopedically Impaired	1 student
Speech or Language Impairment	<u>5 students</u>
Total	19 students

The student enrollment at FRCS is approximately 136 students. The percentage of students with Individual Education Plans (IEPs) at FRCS is 7.1%. The percentage of students with IEPs in CUSD for 2016-2017 is approximately 13.7%.

Ms. Marasco and the FRCS staff continue to work on many aspects of the school program, including professional development in the areas of Science, Technology, Engineering and Math (STEM), Engaged New York Math and College Preparatory Math.

Ms. Marasco reported that FRCS had complied with the requirements for fire, earthquake and safety drills.

Ms. Marasco and the FRCS staff continue to implement highly effective teaching methods to provide a program designed to provide a stimulating environment combined with high academic standards.

Jim Hanlon, Assistant Superintendent, Human Resources:
Personnel, Staff Performance

Based on a site visit and interview with administrators, Forest Ranch meets the established criteria in this area and does not appear to have any areas of concern.

Jaclyn Kruger Director, Fiscal Services
Forest Ranch Charter School – 2016-2017 Financial Review

Forest Ranch Charter School (FRCS) is a K-8 charter school located in Forest Ranch, California. This is the 9th year of fiscal oversight provided by Chico Unified School District (CUSD) for FRCS.

FRCS has its own Chief Business Officer on staff. Her name is Lisa Speegle and she prepares the budget and financial reports for the charter school. She has been with FRCS

since the charter's inception.

2016-17 Original Budget:

FRCS' Original Budget was adopted and submitted to CUSD by July 1st, which is required by Ed Code. The Original Budget showed a total negative change in fund balance of \$34k. The charter school provided a multi-year projection which showed the two future years (17-18 & 18-19) as having small negative changes in fund balance. FRCS has a large reserve with which they can handle the dipping into reserves minimally for the next two years.

2015-16 Year End Unaudited Actuals:

The unaudited actuals report was submitted by September 15th, which is required by Ed Code. FRCS showed a total positive change in fund balance of \$124k. This increase brought their ending fund balance to \$969,658. The unrestricted fund balance was \$811,029. FRCS ended 2015-16 with a 32% reserve.

2015-16 Audit Report:

FRCS contracted with KCoe Isom to perform an external audit of the 2015-16 financial statements. There were no findings during the audit.

2016-17 First Interim Budget:

The first interim budget was approved and submitted to CUSD by December 15th, which is required by Ed Code. In this budget, total revenue decreased by \$22k and total expenditures increased by \$12k as compared to Original Budget. Therefore, the negative change in fund balance is now \$68k.

2016-17 Second Interim Budget:

The second interim budget was approved on March 22nd. The Board meeting was pushed back one week due to Spring Break. FRCS was able to submit their budget the following day, so all deadlines with BCOE were met. In this budget, total revenues increased by \$4k and total expenditures decreased by \$2k as compared to first interim. Therefore, the change in fund balance is a negative \$62k. FRCS estimates total fund balance at June 30th, 2017 to be \$907,291. The estimated unrestricted fund balance is projected to be \$803,412. If this estimate is correct, then the charter school will end the 2016-17 fiscal year with a 64% reserve.

Attendance:

P-2 average daily attendance (ADA) was reported at 124.55 for 2016-17 versus 129.40 reported in 2015-16. This difference is a decrease of 4.85 ADA over prior year.

Cash Flow:

FRCS has maintained a strong cash position all year. They have submitted monthly cash flow projections through March 31st, 2017 to CUSD. At March 31st, FRCS projected positive cash balances for April 2017, May 2017, and June 2017. While cash is not a

large concern right now, it is still important to monitor each month.

INSPIRE

John Bohannon, Director, State and Federal Programs:

The following are my observations from the visit to Inspire School of Arts and Science on May 4, 2017.

Recruitment/Enrollment

Inspire finished the 2016-2017 school year with 421 students enrolled after ending 2015-2016 with 407 students. Inspire continues to draw about 20 percent of its students from outside the Chico Unified School District's boundaries.

Governance Structure

Inspire instituted the process to change its legal status to that of a 501(c)(3). This process gives Inspire a legal independent identity. As part of this change, Inspire and CUSD have worked most of the spring on a new MOU that reflects the change in relationship. The biggest change is that Inspire will now handle all of its own business related functions that had been supported heavily by CUSD since Inspire's inception. CUSD and Inspire share the desire to continue the collaborative culture that has benefited both the district and Inspire.

CUSD's board members Eileen Robinson and Linda Hovey each spent time as the CUSD representative to the Inspire Board in 2016/2017

Robb Reddemann, the Vice President of Finance at Allevity HR & Payroll, is the current President of the Inspire board. The remaining board members at Inspire are Kate McCarthy, David Zeichick, Suzanne Gripenstraw and Eric Nilsson.

Jerry Lynn Crosby completed her second year as Inspire Principal in 17-18. In June, Crosby submitted her letter of resignation, which was accepted by the Inspire board on June 12 meeting. At the same board meeting, the board voted to name former Principal Eric Nilsson Interim Principal as of July 1, 2017. Assistant Principal Dan La Bar remains part of the management team.

David McKay, Director, Secondary and Alternative Education:

LCAP Update

A significant LCAP goal at Inspire is to develop a Career Technical Education master plan

and determine which majors will best apply as a CTE pathway: Inspire has courses consistent with CTE pathways with its Project Lead The Way engineering curriculum. In addition, Inspire is creating CTE courses in areas like recording arts, digital arts, etc. Inspire has been formalizing a relationship with Butte College and industry advisory groups to further this goal. There is also a STEM capstone course for PTLW and a relationship developing with the Society for Women Engineers at Chico State. Inspire has five teachers in the AME pathway who have completed and submitted their CTE applications. They will continue to work with the science and engineering teachers to develop strategies to support them in completing the application for a CTE credential as well.

The Inspire staff reported that students without IEPs who need assistance are provided interventions/support through the lunch and study hall intervention programs as well as school-wide Short Intervention Program (SIP) that occurred during advisory and a Progressive Intervention Program (PIP) for students who continue to struggle over time. The PIP students meet with administration and their progress is monitored weekly to insure greater success.

School administration reported the school has complied with state requirements regarding fire, earthquake and safety drills.

Eric Snedeker, Director Special Education and Student Support Services

The District Charter Review Committee visited Inspire School of the Arts and Sciences on Thursday, May 4. The school is in its sixth year of operation. Jerry Crosby, Principal of Inspire School of the Arts and Sciences, and Dan La Bar, Inspire's Assistant Principal both have met with Eric Snedeker, Director of Special Education for CUSD over the year to review and discuss the Special Education program and progress to date.

Student Support Services:

Inspire School of the Arts and Sciences is currently a school of the District for special education services. The District provides the following services to Inspire:

- 2.0 FTE Resource Specialist Teachers
- A/N FTE Speech Therapist (as needed per assessments and IEPs)
- A/N FTE School Nurse (as needed or called)
- 0.20 FTE School Psychologist (1 day per week and as needed)
 - two paraprofessional aides @ 5.0 hours per day

Inspire students needing more intensive special education services (e.g. Special Day Class, etc.) are offered services in other programs available through the District or the SELPA.

As of May, 2018 there were forty-eight students at Inspire with Individualized Education

Programs (IEPs). The primary disabilities for these students are in six of the thirteen Federal disability categories as follows:

Specific Learning Disability	20 students
Autism	10 students
Emotional Disturbance	3 students
Hard of Hearing	1 student
Other Health Impairment	13 students
Traumatic Brain Injury	<u>1 student</u>
Total	48 students

The current student enrollment at Inspire is approximately 421 students. The percentage of students with Individual Education Plans (IEPs) at Inspire is 11.4 percent. The percentage of students with IEPs in the District is approximately 13.7% for 2016-2017 school year.

Initially, the District has provided 1.5 FTE School Counselors to Inspire to support students with academic, educational and personal/social concerns. As set forth in a revised MOU between the District and Inspire, the school has provided its own counseling for two years.

Jim Hanlon Assistant Superintendent, Human Resources:
Personnel, Staff Performance

Based on a site visit and interview with administrators, Inspire meets the established criteria in this area and does not appear to have any areas of concern.

Jaclyn Kruger, Director, Fiscal Services
Inspire School of Arts and Science – 2016-2017 Financial Review

Inspire School of Arts & Sciences (Inspire) is a 9-12 charter school located in Chico, California. Inspire is a locally funded charter school sponsored by Chico Unified School District (CUSD). While Inspire is not an independent 501(c)(3) organization, it does have its own Board and works cooperatively with CUSD on matters such as facilities, educational program, and fiscal services. Inspire has applied for and will officially become a 501 (c)(3) beginning with the 2017-2018 school year.

Inspire is a locally funded charter school and, as a result, its financial accounting is managed and reported by CUSD. Inspire has its own fund (Fund 09) within the financial statements, so its operations can be completely reported separately from CUSD's general fund.

2016-17 Original Budget:

Inspire's Original Budget was adopted by the Inspire Board and the CUSD Board by July

1st, which is required by Ed Code. The Original Budget showed a negative change in fund balance of \$3k. This small change in fund balance had minimal impact on Inspire's healthy fund balance.

2015-16 Year End Unaudited Actuals:

Inspire's financial information is incorporated into the CUSD financial statements via Fund 09. Inspire showed a positive change in fund balance of \$419k. This increase brought their total ending fund balance to \$1,303,582k. The unrestricted ending fund balance was \$1,030,688, which equates to a 25% reserve.

2015-16 Audit Report:

Inspire is part of CUSD's annual external audit. Tittle & Company, LLP was used as the independent external audit firm to audit the 2015-16 financial statements. There were no audit findings specific to Inspire.

2016-17 First Interim Budget:

The first interim budget was approved by the Inspire Board by December 15th, which is required by Ed Code. In this budget, total revenue increased by \$329k and total expenditures increased by \$285k as compared to Original Budget. As a result, Inspire had a positive change in fund balance of \$41k.

2016-17 Second Interim Budget:

The second interim budget was approved by the Inspire Board by March 15th, which is required by Ed Code. In this budget, total revenues decreased by \$32k and total expenditures increased by \$14k as compared to first interim. As a result, Inspire had a negative change in fund balance of \$5k. Inspire estimates total fund balance at June 30th, 2017 to be \$1,298,615. The unrestricted ending balance is estimated to be \$1,062,652, which equates to a 24% reserve.

Attendance:

P-2 average daily attendance (ADA) was reported at 419.06 for 2016-17 versus 410.33 reported in 2015-16. This difference is an increase of 8.73 ADA over prior year.

Cash Flow:

Cash flow statements provide a tool for both the charter school administration and CUSD to review actual receipts and expenditures as well as the projected in-flow and out-flow of cash in the future months. CUSD has been monitoring cash for Inspire on a monthly basis.

NORD

John Bohannon, Director, State and Federal Programs:

The following are my observations from the visit to Nord Country School on April 27, 2017.

Recruitment/Enrollment:

Nord Country School was founded as a charter school in 2005, when the former CUSD school was closed due to low enrollment. Since reopening as a charter, the Nord community has embraced the school and has continued to practice an ongoing and successful recruitment campaign. In 2016-17, student enrollment was 175 in grades K-8. The Hispanic/Latino population is 21% of the population, but the numbers of English Language Learners has continued to shrink. During the 2016-2017 school year, 5.7% of Nord's students were English Language Learners compared to 13% in 2015-2016. The CUSD board approved Nord's charter for a new five-year term beginning July 1 (2017-2022).

Governance Structure:

Nord Country School is governed by a Board of Directors whose members include representatives from parents, community and staff. The strength of the Nord community is reflected in the Board composition, as many members are extremely active in Nord's school functions. The community is extremely supportive of the Annual Pie Auction, which provides the school with additional funds. Richard Aguilera is the current Nord School Board President. The remaining members of the board are: Lexie Aceves, Janet Ellner, Roy Roney, Sheila Koester, Jillian Damon, Kristin Staup, Tom Enneking and Tom Williams.

Day to day responsibility for both academic and business issues is assumed by Principal/Executive Director Kathy Dahlgren.

Ted Sullivan, Director, Elementary Education

David McKay, Director, Secondary and Alternative Education:

LCAP Update

Nord Goal No. 1: NCS will increase overall achievement in core academic subjects

Expected Annual Measurable Outcomes Year 1 (16-17)

- The effectiveness of curriculum and materials will be evaluated based on student performance
- 2 ELA Common Core Strategies will be implemented in all classrooms
- At least 50% of teachers will attend Common Core training. At the time of the visit, slightly more than half of the teachers had attended a CCSS training.
- There will be increase in non-fiction material. Nord purchased many nonfiction books for their library.
- There will be an increase of 5% in the number of student computer devices. Nord

has purchased 15 Chromebooks.

- The number of students scoring meets or exceeds standards will increase by 1% over 2015-2016.
- The P2 Attendance Rate will increase to 96% (2014-2015 attendance rate was 95.45). At the time of the visit, Nord was on track to hit this target.
- School assessments will be analyzed – Growth on Ready math and language arts assessments will be analyzed at the end of the year.

Nord Goal No. 2: NCS will use a campus-wide Positive Behavior Intervention Support Program to provide a safe, caring and positive climate where students, staff and parents feel safe, valued and connected to NCS

Expected Annual Measurable Outcomes Year 1 (16-17)

- Tier II supports will be maintained for students in need. Nord has implemented a quality “time-out” space for students complete with fidget tools, break cards, etc.
- A 1% reduction of “major referrals of prior year number. This number stayed static.
- The suspension rate will be reduced to under 5%. The Nord suspension rate was at 1% as of the visit to Nord.
- A safe facility will be maintained.
- At least 96% of parents who respond to the survey will feel connected to NCS.
- Nord hired an intervention coordinator. She has additional time to help coordinate all of the groups and to help monitor the progress students are making. She also coordinates SST requests.

Nord has been very reflective and open sharing their strengths and growth areas. Nord continues to self reflect and put effort towards the overall quality of their program. Their changes are evident and improvements easily noticeable.

Eric Snedeker, Director, Special Education and Student Support Services:

The Chico Unified School District Charter Review Committee met at Nord Country School (NCS) April 27, 2017. Kathleen Dahlgren, Principal, Nord Country School, met with the Committee. During the brief visit, instruction was observed in several classrooms.

Student Support Services:

Nord Country School is a Local Education Agency (LEA) for the purposes of special education services in the Butte County SELPA. In this capacity, the school is responsible for providing or obtaining special education services for all students with disabilities enrolled at the school. Nord Country School contracts with the Chico Country Day School

for school psychology services needed by its students.

As of May 2017 there are twenty students with IEPs enrolled at NCS. The primary disabilities for these students are in five of the thirteen Federal disability categories as follows:

Specific Learning Disability	9 students
Orthopedic Impairment	2 student
Speech or Language Impairment	1 students
Other Health Impaired	4 students
Autism	4 <u>students</u>
Total	20 students

The student enrollment at NCS is approximately 175 students. The percentage of students with Individual Education Plans (IEPs) at NCS is 10.3%. The percentage of students with IEPs in CUSD is approximately 13.7 % for 2016-2017

Ms. Dahlgren reported the school is implementing several programs including College Preparatory Math, Moby Max, and various intervention programs for students with academic needs (e.g. LiPPS, Barton Reading and Spelling, Visualizing and Verbalizing, etc) and English language development. The school plans to continue with a part-time Language Arts teacher in order to strengthen its program for struggling students.

Ms. Dahlgren reported Nord has complied with state requirements regarding fire, earthquake and safety drills.

Jim Hanlon, Assistant Superintendent, Human Resources:
Personnel, Staff Performance

Nord meets the established criteria in this area and does not appear to have any areas of concern.

Jaclyn Kruger, Director, Fiscal Services
Nord Country School – 2016-2017 Financial Review

Nord Country School (NCS) is now a K-8 charter school located in Chico, California. In 2015-16, NCS ran a K-7 program. This is the 12th year of fiscal oversight provided by Chico Unified School District (CUSD) for NCS.

NCS contracts with Forest Ranch Charter School for its financial services.

2016-17 Original Budget:

NCS' Original Budget was adopted and submitted by July 1st, which is required by Ed Code. The Original Budget showed a positive change in fund balance of \$71k. The

charter school also provided a multi-year projection which showed the two future years (17-18 & 18-19) as having positive changes in fund balance with reserves continuing to grow.

2015-16 Year End Unaudited Actuals:

The unaudited actuals report was approved by September 15th, which is required by Ed Code. NCS showed a positive change in fund balance of \$214k. This increase brought their total ending fund balance to \$1,514,081. The unrestricted ending fund balance is estimated at \$1,463,507, which equates to a 95% reserve.

2015-16 Audit Report:

NCS contracted with KCoe Isom to perform an external audit of the 2015-16 financial statements. There were no findings during the audit.

2016-17 First Interim Budget:

The first interim budget was approved and submitted to CUSD by December 15th, which is required by Ed Code. In this budget, total revenue decreased by \$29k and total expenditures increased by \$35k as compared to Original Budget. Therefore, the positive change in fund balance is now \$7k.

2015-16 Second Interim Budget:

The second interim budget was approved on March 22nd. The Board meeting was pushed back one week due to Spring Break. NCS was able to submit their budget the following day, so all deadlines with BCOE were met. In this budget, total revenues increased by \$1k and total expenditures increased by \$5k as compared to first interim. Therefore, the positive change in fund balance is now \$3k. NCS estimates total fund balance at June 30th, 2017 to be \$1,595,538. The unrestricted ending fund balance is estimated at \$1,475,428, which equates to an 86% reserve.

Attendance:

P-2 average daily attendance (ADA) was reported at 173.00 for 2016-17 versus 159.99 reported in 2015-16. This difference shows an increase of 13.01 ADA. In 2016-17, NCS ran an 8th grade program for the first time, which largely contributed to the increase in ADA for NCS.

Cash Flow:

NCS has submitted monthly cash flow statements to CUSD. As of April 30th, 2017, NCS has a very strong positive cash position. Both May 2017 and June 2017 are projected to have strong position cash positions as well. While cash is not a large concern right now, it is still important to monitor each month.

SHERWOOD

John Bohannon, Director, State and Federal Programs:

The following are my observations from the visit to Sherwood Montessori on May 5, 2017.

Recruitment/Enrollment

Sherwood's enrollment was 147 students in 2016-2017. The school projects a total of 153 students for 2017-2018.

Governance Structure

Robyn DiFalco is the current board chair for Sherwood. Other board members are Mark Reiser (Vice Chair), Nili Yudice (Treasurer), Kristy Cowell (Secretary), Heather Fox, Monica Woodward, and Chris Fosen.

Michelle Yezbick has been the Director of Sherwood Montessori since the school's inception.

Facility

Sherwood completed its first year at Chapman Elementary School for the 2016-2017 school year. Sherwood was offered and accepted the district's Proposition 39 facilities offer to remain at Chapman for the 2017-2018 school year.

Ted Sullivan, Director of Elementary Education

David McKay, Director of Secondary and Alternative Education:

LCAP Update

The 2015-2016 school year represented the first time that school districts and charter schools developed Local Control Accountability Plans (LCAP) to show how they were utilizing supplementary funds in the new Local Control Funding Formula (LCFF). This change provides a focus for Chico Unified's annual visits and reports. The following is an update on the actions identified in Sherwood's LCAP plan.

Goal 1: Provide high quality, authentic Montessori instruction with curriculum aligned to Common Core State Standards, a broad range of traditional Montessori materials, highly-qualified teachers, and facility in good repair

1.1 Provide highly qualified teachers for all students

Provide authentic Montessori instruction with curriculum aligned to Common Core Standards. Sherwood contracted with a veteran Montessori teacher to mentor its staff on the Montessori methods throughout the school year.

1.2 Provide a broad range of Montessori materials

1.3 Refine Student Based Intervention Team (SBIT) process to give access to students whose achievement may otherwise be hindered by learning differences due to disabilities, marginal past academic experiences or behavior issues. Sherwood has hired an SBIT coordinator this year. The school has worked with approximately 60 students and families this year via the SBIT process. The school has also utilized a Nurtured Heart focus as a discipline structure on campus. Sherwood shared that they will be working to refine their school rules to ensure consistency school-wide the next school year.

Goal 2: Provide a positive school climate with authentic opportunities for parent involvement

2.1 Ensure that parents understand the ways the school communicates with students' families

2.2 Ensure that parents understand the nature of the Montessori Method of education

2.3 Improve parent involvement and volunteerism

2.4 Increase attendance and graduation rates for all students and all subgroups and decrease chronic absenteeism and suspension rates. Sherwood has promoted attendance make-up days and independent study options to improve their ADA rate this year. CUSD is interested to see the effectiveness of the steps taken by Sherwood towards achieving goal #2. If successful, CUSD would appreciate learning more as to how Sherwood improved parent involvement in particular.

Goal 3: Socioeconomically disadvantaged students will have access to free and reduced lunch

Goal 4: Socioeconomically disadvantaged students will have access to free child care after school and during events

One area Sherwood mentioned as a struggle was how best to provide the 5th grade sex education information to students due to the number of male vs. female staff.

Administration reported that Sherwood has complied with state requirements regarding fire, earthquake and safety drills.

Eric Snedeker, Director – Special Education and Student Support Services
Student Support Services

Student Support Services:

Sherwood Montessori School (SMS) is a Local Educational Agency (LEA) for the purposes of special education services in the El Dorado SELPA. In this capacity, the school is responsible for providing or obtaining special education services for all students with disabilities enrolled at the school.

As of May 2017, there are eighteen students with IEPs enrolled at Sherwood. The primary disabilities for these students are in five of the thirteen Federal disability categories as follows:

Autism	2 student
Emotional Disturbance	2 students
Specific Learning Disability	5 students
Other Health Impairment	5 students
Speech or Language Impairment	<u>2 students</u>
Total	16 students

The current student enrollment at SMS is approximately 150 students. The percentage of students with Individual Education Plans (IEPs) at SMS is 8.3%.. The percentage of students with IEPs in the CUSD is approximately 13.7% for 2016-2017.

Ms. Yezbick reported the school community continues to work on improving the school's intervention programs, services and supports for students needing additional support.

Ms. Yezbick reported the school has complied with state requirements regarding fire, earthquake and safety drills.

**Jim Hanlon, Assistant Superintendent, Human Resources:
Personnel, Staff Performance**

Based on a site visit and interview with administrators, Sherwood meets the established criteria in this area and does not appear to have any areas of concern.

**Jaclyn Kruger, Director, Fiscal Services
Sherwood Montessori Charter School – 2016-2017 Financial Review**

Sherwood Montessori Charter School is a K-8 charter school located in Chico, California. This is the 7th year of fiscal oversight provided by Chico Unified School District (CUSD) for Sherwood.

Sherwood has hired its own Business Manager. His name is Pat Casey and he prepares the budget and financial reports for the charter school.

2016-17 Original Budget:

Sherwood's Original Budget was approved by July 1st, which is required by Ed Code. The Original Budget showed a positive change in fund balance of \$217k. The charter school also provided a multi-year projection, which showed the two future years (17-18 & 18-19) as having small negative changes in fund balance. CUSD will be monitoring the deficit spending in 2017-18 and carefully reviewing multi-year projections.

2015-16 Year End Unaudited Actuals:

The unaudited actuals report was approved by September 15th, which is required by Ed Code. SMCS showed a positive change in fund balance of \$61k. This increase brought their total ending fund balance to \$250,676. The unrestricted ending fund balance was \$189,533, which equates to a 16% reserve.

2015-16 Audit Report:

SMCS contracted with KCoe Isom to perform an external audit of the 2015-16 financial statements. There were no audit findings.

2016-17 First Interim Budget:

The first interim budget was approved and submitted to CUSD by December 15th, which is required by Ed Code. In this budget, total revenue decreased by \$70k and total expenditures increased by \$309k as compared to Original Budget. Therefore, there is now a negative change in fund balance of \$162k. The large change in fund balance is due to a reduction in revenue associated with decreased ADA and additional expenses related to the purchase of the house next to the Chapman campus.

2016-17 Second Interim Budget:

The second interim budget was approved on March 23rd. The Board meeting was pushed back one week due to Spring Break. Sherwood was able to submit their budget the following day, so all deadlines with BCOE were met. In this budget, total revenue increased by \$38k and total expenditures increased by \$24k as compared to first interim. Therefore, there is a negative change in fund balance of \$148k. Sherwood estimates total fund balance at June 30th, 2017 to be \$279,317. The unrestricted ending fund balance is estimated to be \$229,152, which equates to a 5% reserve.

The current MOU that will expire on June 30th, 2017 requires Sherwood to have at least a 3% reserve. The new MOU that will begin July 1st, 2017 requires Sherwood to have at least a 5% reserve. SMCS will need to be extremely fiscally prudent moving forward, as their reserve level has dipped to a low point that will require the Sherwood Board and administration to make decisions very quickly in order to have sufficient financial resources.

Attendance:

P-2 average daily attendance (ADA) was reported at 136.03 for 2016-17 versus 145.12 reported in 2015-16. This difference shows a decrease of 9.09 ADA. Almost all of the ADA decrease was attributable to the 4-6 grade span. Sherwood's ADA in the last three years has fluctuated significantly. Since charter schools are paid on their current year ADA only, it is imperative for Sherwood to continually monitor ADA by grade each month.

Cash Flow:

Cash flow statements provide a tool for both the charter school administration and CUSD to review actual cash receipts and expenditures as well as the projected in-flow and outflow of cash in the future months. As of April 30th, 2017, Sherwood has projected

small positive cash balances for May 2017 and June 2017. SMCS has secured a line of credit with Northern California National Bank in the event they need short term borrowing of cash. Given the low reserve level and the fluctuation in ADA, it is very important for SMCS to continue to monitor cash monthly.

WILDFLOWER

John Bohannon, Director, State and Federal Programs:

The following are my observations from the visit to Wildflower Open Classroom on April 25, 2017.

Recruitment/Enrollment

Wildflower just completed its sixth year and fifth in the facility that previously was home to Chico Country Day School, Academy for Change and Chico Green at 2414 Cohasset Road. The school finished the school year with 157 students. The school shows a projection of 170 students for the 2017-2018 school year. The school had no English Learners in the 2016-2017 school year.

Governance Structure

Jillian Hopewell was one of the founders of the school and is the Board Chair. Tom Hicks is the school's Director. Other members of the Wildflower board are Christina Cassidy, Jonas Herzog, Ellie Ertle and Sierra Grossman.

Ted Sullivan, Director of Elementary Education:

LCAP Update

The 2016-2017 school year was the second time that school districts and charter schools developed Local Control Accountability Plans (LCAP) to show how they were utilizing supplementary funds in the new Local Control Funding Formula (LCFF). This change provides a focus for Chico Unified's annual visits and reports. The following is an update on the actions identified in Wildflower's LCAP plan.

Establish math and reading intervention programs: One of Wildflower's goals last year was to provide additional academic support to students. Wildflower did hire a specific Math and ELA intervention teacher this school year to address this area of need. The school also developed and utilized new SBIT forms (forms to track which students need academic supports). These new forms allowed Wildflower to collect student academic progress data in a more systematic manner and make more student intervention decisions using data rather than perceptions. They have also added a part time P.E. teacher.

One area of growth for Wildflower was to provide students with more access to laptops or Chromebooks. The Director felt that providing more access to devices would be beneficial for student learning as well as make SBAC testing seem a bit more routine. The director shared a goal for next year was to provide their students with more activities related to the SBAC assessing to help student comfort with the state testing. Wildflower also purchased the common core edition of Everyday Math for their elementary students. They currently do not have a set school-wide ELA curriculum.

The last target area for growth for Wildflower for the coming year was to boost attendance rates. Currently their attendance rate is near the 94% rate. Their goal for the coming year will be to move this rate above the 95% threshold.

Eric Snedeker, Director, Special Education and Student Support Services

The CUSD Charter School Review Team visited the Wildflower Open Classroom School at its location on Cohasset Road. The school will begin its seventh year of operation in 2017-18. Tom Hicks, Director of Wildflower Open Classroom School (Wildflower), provided an overview of the school's programs, the Wildflower LCAP and progress. Instruction was observed in several of the classrooms during the visitation. Since relocating to its current location, the school has added several portable classrooms.

Student Support Services:

Wildflower Open Classroom School is presently a school of the District for special education services. The District provides the following services to Wildflower:

- 0.20 FTE Resource Specialist Teacher
- A/N FTE Speech Therapist (as needed per assessments and IEPs)
- A/N FTE School Nurse (as needed or called)
- A/N FTE Occupational Therapist (as needed per IEPs)
- 0.05 FTE School Psychologist (approximately 8 hours per month)
- Designated Support Instruction (APE, VI, Mobility) as needed

Wildflower students needing more intensive special education services (e.g. Special Day Class, etc.) are offered a placement in other programs provided by the District or SELPA.

As of May 2017, there are 19 students with IEPs enrolled at Wildflower. The primary disabilities for these students are in four of the thirteen Federal disability categories as follows:

Other Health Impairment	1 students
Specific Learning Disability	11 students
Orthopedic Impairment	1 student

Speech or Language Impairment
Total

6 students
19 students

The current student enrollment at Wildflower is approximately 160 students. The percentage of students with IEPs attending Wildflower is approximately 8.4 percent. The percentage of students with IEPs in the district is approximately 13.7% for 2016-2017 school year.

Mr. Hicks reported the plans to maintain an intervention teacher for the 2017-18 school year. Additionally, the school has purchased the College Preparatory Math (CPM) program for use as a reference in the 7th and 8th grades, which will enable these students to transition to the high school math sequence used in the district's high schools.

Jim Hanlon, Assistant Superintendent, Human Resources:
Personnel, Staff Performance

The main area of concern continues to be that Wildflower School has no system in place for providing a retirement program for employees comparable to the STRS and PERS programs. This continues to be a need that must be addressed by the school. Two years ago Wildflower Board approved a plan to provide staff with a retirement contribution that will provide each employee who elects to participate, 6% of their annual salary into a 475b plan. It was noted that the school will make annual contributions "...based on the fiscal health of the school..." They noted at that time that they will revisit this in approximately 2 years (current year) to look into the possibility of the school contributing to STRS and PERS. At this point in time Wildflower still does not offer STRS or PERS for their employees. In order to protect the financial security of their staff it is highly recommended that this be a major priority.

Jaclyn Kruger, Director, Fiscal Services
Wildflower Open Classroom Charter School – 2016-2017 Financial Review

Wildflower Open Classroom Charter School (WOC) is a K-8 charter school located in Chico, California. This is the 6th year of fiscal oversight provided by Chico Unified School District (CUSD) for WOC.

WOC contracts with Forest Ranch Charter School for its financial services.

2016-17 Original Budget:

WOC's Original Budget was adopted and submitted by July 1st, which is required by Ed Code. The Original Budget showed a negative change in fund balance of \$34k. The charter school also provided a multi-year projection which showed the 2016-17 budget as well as the forecasted budget for the two future years (17-18 & 18-19). 2017-18 showed a negative change in fund balance, but 2018-19 showed a positive change in fund balance. Reserves were still at a healthy level.

2015-16 Year End Unaudited Actuals:

The unaudited actuals report was approved by September 15th, which is required by Ed Code. WOC had a positive change in fund balance of \$95k. The total ending fund balance at June 30th, 2016 was \$303,476. The unrestricted ending fund balance was \$294,677, which equates to a 25% reserve.

2015-16 Audit Report:

WOC contracted with KCoe Isom to perform an external audit of the 2015-16 financial statements. WOC had one state compliance finding regarding instructional minutes for Kindergarten. This finding resulted in a \$795 penalty. WOC's administration has created a new process of verifying the instructional minutes prior to the calendar being Board approved.

2016-17 First Interim Budget:

The first interim budget was approved and submitted to CUSD by December 15th, which is required by Ed Code. In this budget, total revenue increased by \$113k and total expenditures increased by \$26k as compared to Original Budget. Therefore, the positive change in fund balance is now \$53k.

2016-17 Second Interim Budget:

The second interim budget was approved on March 23rd. The Board meeting was pushed back one week due to Spring Break. Wildflower was able to submit their budget the following day, so all deadlines with BCOE were met. In this budget, total revenue increased by \$5k and total expenditures increased by \$57k as compared to first interim. Therefore, the positive change in fund balance is now \$1k. WOC estimates total fund balance at June 30th, 2017 to be \$289,863. The unrestricted ending fund balance is estimated to be \$288,252, which equates to a 15% reserve.

Attendance:

P-2 average daily attendance (ADA) was reported at 149.46 for 2016-17 versus 141.38 reported in 2015-16. This difference shows an increase of 8.08 ADA. Most of the ADA increased in grades 4th through 6th.

Cash Flow:

WOC has submitted monthly cash flow projections through March 31st, 2017 to CUSD. These cash flow statements provide a tool for both the charter school administration and CUSD to review actual cash receipts and expenditures as well as the projected in-flow and outflow of cash in the future months. At March 31st, 2017, WOC projected positive cash balances for April 2017, May 2017, and June 2017. Cash should be continued to be monitored on a monthly basis.

AGENDA ITEM: Junior High "Intro to Graphic Design" Course Proposal

Prepared by: David McKay, Director of Secondary Education

☒ Consent Board Date 4/28/2017

☐ Information Only

☐ Discussion/Action

Background Information

This course aims to build off of the developing STEAM program at Bidwell Junior High School, with the goal of equipping students with introductory subject matter literacy in the field of computer arts. Intro to Graphic Design is structured in such a way that students who never thought it possible to create their own video games, music videos, animations, and clothing are provided with the opportunity to learn the foundational skills to do so.

Educational Implications

Although this course will only be offered at Bidwell Junior for now, it is directly aligned with the following courses offered at PV and Chico High: Computer Art 1, Intro to Photography, Digital Arts, as well as Multimedia and Video Production.

Fiscal Implications

The Bidwell computer lab has recently been upgraded with the software and programs necessary to teach this course. Additional curriculum needs will be paid for out of site budgets.



☛ Please check in with Director of Secondary Education before completing this form.

NEW COURSE PROPOSAL OUTLINE

Course Title:	(Intro to) Graphic Design
Grade Level:	6th, 7th, and 8th
Required/Elective:	Elective
Length/Credits:	Semester
Prerequisites:	None
Sites at which this course will be offered	Bidwell Junior High School

PLEASE ATTACH THE FOLLOWING

I. Course Rationale and Description

Graphic Design is a course aimed at creating an entire class of subject matter literate students in the field of computer-based arts. The class is an introduction to: photo manipulation, animation, digital drawing, web design, basic to moderate coding, and more. Much like Art Studio, this class is a well-rounded approach to digital design work and teaches students various approaches to online media. Graphic Design is structured in such a way that students who never thought it possible to create their own (video games, music videos, animations, and clothing) are given the building blocks for a foundation to do so. They will be learning how to create an online portfolio, design a website, edit and process photos and images, create 3D animations for apps like Aurasma, and master the basic functions of Photoshop and SketchPad Pro, and basic video game programming via Code.org. Students will also be learning the fundamentals of design and layout along with color theory. The main rationale for a class such as this according to the California Career Technical Education Model Curriculum Standards is to promote "...the development of knowledge and skills in both visual art concepts as well as new and emerging digital processes by which individuals are able to create and communicate complex concepts in a broad range of occupations and professions."

II. Instructional Materials:

Our computer lab has been outfitted with the best possible hardware for the programs we will be using. One time art funding made it possible for us to update all of the computers with more storage, running memory and amazing graphics cards. Students will be working with the newest available software ranging from SketchPad Pro, Photoshop CC, and Code.org. There are no current textbooks for the class. Students will be using Wacom and Slate drawing tablets for much of their work created in class. On occasion, we will also be working with light tables and digital cameras as well as good old fashioned paper and pencil. CA state Visual and Performing Arts standards bridged with Common Core standards have been used in structuring class lessons.

III. Course Outline/Standards/ Instructional Methods/Assessments:

Prepare a course outline that indicates the following: 1) name of unit; 2) time allocated for the unit; 3) standards addressed in each unit (please use Content Standards Framework

numbering system and write out each standard); 4) Instructional strategies used in each unit;
5) Assessments utilized. (Use additional pages as needed.)

Unit Name	Standards Addressed	Time	Instructional Strategies	Assessments
GD Boot Camp: Introduction to Graphic Design <ul style="list-style-type: none"> • Principles of Design • 5 Elements of Logo Design • Evaluation of famous logos 	A1.0 Demonstrate ability to reorganize and integrate visual art elements across digital media and design applications. A3.0 Analyze and assess the impact of history and culture on the development of professional arts and media products. A4.0 Analyze, assess, and identify effectiveness of artistic products based on elements of art, the principles of design, and professional industry standards.	3 to 4 weeks	Printed worksheets, visual examples, comparison videos, posters, online tutorials, notation, step by step instruction, direct method, think-pair-share, 50/50 talk, table groups, and student examples.	Call and response, class discussions, posters, drawings, notation, and various student produced projects.
Photoshop Essentials <ul style="list-style-type: none"> • 20 most commonly used tools • Program navigation • Basic photo manipulation 	A2.9 Create a multimedia work of art that demonstrates knowledge of media and technology skills. A8.0 Understand the key technical and technological requirements applicable to various segments of the Media and Design Arts Pathway. A8.1 Understand the component steps and skills required to design, edit, and produce a production for audio, video, electronic, or printed presentation. A8.3 Know the features and uses of current and emerging technology related to computing. A8.7 Evaluate how advanced and emerging technologies affect or improve media and design arts products or productions.	3 weeks	Direct method, step by step instruction, guided discovery, notation, various visuals, online tutorials, working examples, work samples, reading, hands on exploration of software, group work, peer evaluations, and videos.	Class discussion, notation and participation, group work, problem/solution questionnaire, quiz results, student led instruction, and student work submissions.
Pioneers of Design <ul style="list-style-type: none"> • 5 Elements of logo design revisited • Evolution of famous logos • Creation of a hybrid logo 	A1.1 View and respond to a variety of industry-related artistic products integrating industry appropriate vocabulary. A2.1 Demonstrate skill in the manipulation of digital imagery (either still or video) in an industry-relevant application. A2.3 Apply refined observation and drawing skills to solve an industry-relevant problem. A2.6 Create an artistic product that involves the effective use of the elements of art and the principles of design. A4.6 Create an artistic product for a specific industry and modify that product to accommodate a different aesthetic perspective.	2 to 3 weeks	Printed worksheets, various examples, progression diagrams, notation, sketchbooks, peer review, 50/50 talk, group work, videos, hands-on studio work, light tables, tracing, color theory lessons, and lecture.	Class discussion, participation, peer review results, critique, worksheets, assigned design problem/solution project, and free choice student logo design work.

<p>Digital Portraits</p> <ul style="list-style-type: none"> • Microsoft Paint self-portrait • SketchPad Pro self-portrait • Photoshop CC self-portrait 	<p>A1.3 Describe the use of the elements of art to express mood in digital or traditional art work found in the commercial environment.</p> <p>A2.2 Demonstrate personal style and advanced proficiency in communicating an idea, theme, or emotion in an industry-relevant artistic product.</p> <p>A2.5 Compile a portfolio of multiple original two- and three-dimensional works of art that reflect technical skills in an industry-relevant application.</p> <p>A4.4 Analyze the relationship between the artist, artistic product and audience in both an existing and self-generated project.</p>	<p>2 weeks</p>	<p>Progressive examples from previous students, sketchbooks, drawing exercises, lecture, step by step instruction, exploration of software, notation review, color theory review, artist series worksheets, and peer review.</p>	<p>Sketchbooks, notation, student produced triptychs, class discussions, participation, and online portfolio submissions review.</p>
<p>Manipulation in Moderation</p> <ul style="list-style-type: none"> • On vacation • Retro superstars • Monster wedding • Mascot mayhem • Memes and punny logos 	<p>A2.1 Demonstrate skill in the manipulation of digital imagery (either still or video) in an industry-relevant application.</p> <p>A2.7 Create original works of art of increasing complexity and skill in a variety of media that reflect their feelings and points of view.</p> <p>A2.8 Plan and create artistic products that reflect complex ideas, such as distortion, color theory, arbitrary color, scale, expressive content, and real versus virtual.</p> <p>A2.9 Create a multimedia work of art that demonstrates knowledge of media and technology skills.</p>	<p>3 to 4 weeks</p>	<p>Sketchbooks, step by step instruction, guided discovery, continued exploration of software, notation, peer review, visual examples, studio work, light tables, and video samples.</p>	<p>Sketchbooks, notation, (up to 5) student produced projects, class discussions, participation, and online portfolio submissions.</p>
<p>Code.org</p> <ul style="list-style-type: none"> • Hour of code • Coding essentials • Unit 3: Programming • Retro video game review • 8 Bit video game warriors 	<p>A2.1 Demonstrate skill in the manipulation of digital imagery (either still or video) in an industry-relevant application.</p> <p>A2.9 Create a multimedia work of art that demonstrates knowledge of media and technology skills.</p> <p>A3.2 Describe how the issues of time, place, and cultural influence and are reflected in a variety of artistic products.</p> <p>A4.3 Analyze the aesthetic value of a specific commercial work of art and defend that analysis from an industry perspective.</p> <p>A5.2 Explore the role of art and design across various industry sectors and content areas.</p> <p>A5.5 Create a commercial artistic product that communicates a cross-cultural or universal theme.</p>	<p>3 to 4 weeks</p>	<p>Sketchbooks, worksheets, step by step instruction, group work, 50/50 talk, guided discovery, online tutorials, video samples, studio work, x/y axis manipulation, trial and error, lecture, think-pair-share, and hands-on activities.</p>	<p>Group work, worksheets, notation, online progress, use of clean coding practices by grouping code into at least 3 logical chunks with comments, placing 10 items (shapes and text) in a Game Lab drawing to create a non-abstract picture.</p>

Portfolios <ul style="list-style-type: none"> • Web design • Coding pages • Artist Statement • Subscribers and useful links • Self-promotion 	A1.9 Analyze the material used by a given artist and describe how its use influences the meaning of the work. A2.9 Create a multimedia work of art that demonstrates knowledge of media and technology skills. A4.4 Analyze the relationship between the artist, artistic product and audience in both an existing and self-generated project. A5.6 Prepare portfolios of original art created for a variety of purposes and commercial applications. A5.7 Synthesize traditional art work and new technologies to design an artistic product to be used by a specific industry.	2 to 3 weeks	Digital photography, step by step instruction, video tutorials, visual examples, studio work, notation, guided discovery, group work, artist biographies, and useful inks.	Critiques, testing, student submissions, group discussion, worksheets, progress reports, peer review, practice runs, sketchbooks and design pages.
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IV. Instructional Methods: Please include instructional methods for all students including methods to support the learning for: LCAP-targeted groups: foster youth, low SES, English Language Learners, Special Education, and Honors, etc.

***See pages 2 through 4 notation on strategies and assessment.**

V. Grading Policy:

Grades are based on points created percentages earned via work in class. Grading as follows:

A+ 97-100%	C+ 77-79.99%	F+ 57-59.99%
A 90-96.99%	C 70-76.99%	F 50-56.99%
B+ 87-89.99%	D+ 67-69.99%	Inc. 0-49.99%
B 80-86.99%	D 60-66.99%	

Grades are weighted. 50% of overall grade is based on studio work defined as in class assignments. 30% is attendance and participation. 10 % is homework, and the final 10% is testing.

VI. Other information

Will this course be offered at one site only or districtwide? (Provide rationale)

Although this course will only be offered at Bidwell Junior High school for now, it is directly aligned with several courses offered at both of our high schools within the district. The course will serve as an introductory course to the following courses: Computer Art 1, Intro to Photography, Digital Arts, Multimedia and Video Production. It is aligned with CA state standards for Visual Arts, Common Core, and is an introductory CTE and AME pathway; focusing on the Design and Visual Arts strand.

Signatures & Approvals

Course Title: _____ (Intro to) Graphic Design
Submitted by: _____ Ronald "J.R." Riggs Jr.
Department: _____ Electives
School: _____ Bidwell Junior High School
Planned Start Date: _____ August 2017

Approvals (Signature & Date):

Dept. Chair/Admin. (High School courses only)

Chico High	_____ / _____	<input type="checkbox"/> Approve	<input type="checkbox"/> Reject
PVHS	_____ / _____	<input type="checkbox"/> Approve	<input type="checkbox"/> Reject
Alt. Ed.	_____ / _____	<input type="checkbox"/> Approve	<input type="checkbox"/> Reject
Registrar Informed	_____ Signature and Date		

Dept./Admin. (Jr. High courses only)

Bidwell	_____ / _____	<input checked="" type="checkbox"/> Approve	<input type="checkbox"/> Reject
Chico Jr.	_____ / _____	<input checked="" type="checkbox"/> Approve	<input type="checkbox"/> Reject
Marsh	_____ / _____	<input checked="" type="checkbox"/> Approve	<input type="checkbox"/> Reject
Alt. Ed.	_____ / _____	<input checked="" type="checkbox"/> Approve	<input type="checkbox"/> Reject
Registrar Informed	_____ Signature and Date		

Please send these completed forms (with all signatures above) to Director of Secondary Education at least 30 days before the requested board meeting date.

Educational Services	_____ <i>Joanne Lawley</i>	<input checked="" type="checkbox"/> Approve	<input type="checkbox"/> Reject
----------------------	----------------------------	---------------------------------------------	---------------------------------

- If rejected, return to originator with rationale or conditions for approval.
- If approved, date taken to Board of Education for board approval: _____

CUSD Board of Education action: ☐ Approve ☐ Reject

AGENDA ITEM: Independent Contractor Agreements

Prepared by: Kevin Bultema, Assistant Superintendent

☒ Consent

Board Date June 28, 2017

☐ Information Only

☐ Discussion/Action

Background Information

Per Board Policy 3600 Consultants/Independent Contractor, all Consultant/Independent Contractor Agreements shall be brought before the board for approval.

- Jennifer McQuarrie (Inspire)
- Jorge Salas, DBA; Pura Vida DJ Productions (ASB, CHS)

Educational Implications

Per Board Policy 3600, the Board of Education authorizes the use of consultants/independent contractors to provide expert professional advice or specialized technical or training services which are not needed on a continuing basis and which cannot be provided by district staff because of limitations of time, experience or knowledge. Individuals, firms or organizations employed as consultants may assist management with decisions and/or project development related to financial, economic, accounting, engineering, legal, administrative, instructional or other matters.

Fiscal Implications

Consultant/Independent Contractor Agreement(s) to be paid from accounts noted on approval forms.



Administrative Offices
1163 E. Seventh Street
Chico, CA 95928-5999

530/891-3000
fax 891-3220
www.ChicoUSD.org

Independent Contractor Agreement

Completed By: Doris Luther

Phone: 891-3090

1. This Agreement is made by and between Chico Unified School District and:

Name: Jennifer McQuarrie
Email Address: mcquarrielaw@gmail.com
Street Address/POB: PO Box 1151
City, State, Zip Code: Quincy, CA 95971
Phone: (805) 252-1080
Taxpayer ID/SSN: _____

This agreement will be in effect From: 5/1/17

To: 6/30/17

Site Code: 380

Location(s) of Services: Inspire School of Arts and Sciences

2. Scope of Work to be performed and Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Independent Contractor Services (attach separate sheet if necessary):

a. Scope of Work: review and advise on employment agreements, employee handbook, job descriptions, and other employment related matters

b. Goal (if applicable): meet all applicable laws and incorporate best practices

3. Funding/Program/Grant Affected (corresponding to accounts listed in item 4):

a. general fund

b. _____

c. _____

4.	Percent (%)	Fund	Resource	Project/Year	Goal	Function	Object	Site	Manager
1	100.00%	09	0000	0	1110	2700	5800	380	8380
2	0.00%						5800		
3	0.00%						5800		

5. Payment to Independent Contractor for services actually rendered and supported by Independent Contractor initiated invoices, the District will pay the Independent Contractor not to exceed the payment criteria as follows:

\$ \$ 200.00 Hourly Rate X \$ 40.00 # Hours = \$ \$ 8,000.00 Total for Services

(For Flat Rate fees, please place the flat rate under "hourly rate" and use "1" for number of hours.)

Additional Expenses (if applicable, in the event of changes to service or other expense types)

Item: _____ \$ _____

Item: _____ \$ _____

\$ \$ 0.00 Total of Additional Expenses

\$ \$ 8,000.00 Grand Total (Services + Additional Expenses)

6. Completed BS10A "Certificate of Independent Consultant Agreement" guideline is: ☐ On File ☒ Attached

7. Completed W9 "Request for Taxpayer Identification Number/Certification" form is: ☐ On File ☒ Attached

BP 3600 states all Consultants/Independent Contractor contracts shall be brought to the Board for Approval.

Board Approval Date: _____

Board authorizing signature: _____

Chico Unified School District * 1163 East Seventh Street * Chico, CA 95928
T: (530) 891-3000 * F: (530) 891-3220

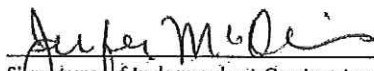
INDEPENDENT CONTRACTOR TERMS AND CONDITIONS

Independent Contractor Name: Jennifer McQuarrie

CA#

1. The Independent Contractor will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Independent Contractor Agreement. Independent Contractor shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Independent Contractor's employees.
2. Independent Contractor shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, the Independent Contractor with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Independent Contractor will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Independent Contractor.
5. Independent Contractor agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Independent Contractor's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Independent Contractor, and/or the Independent Contractor's employee or agents.
6. Independent Contractor will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Independent Contractor agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to Independent Contractor, Independent Contractor's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The Independent Contractor will be paid by vendor check as an Independent Contractor.
10. Independent Contractor shall provide an original invoice to the Originating Administrator. Independent Contractor shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CUSD Accounts Payable department along with the original invoice.
11. Either party may terminate this agreement, with or without cause, upon 30 days' written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

12. AGREED TO AND ACCEPTED:


Signature of Independent Contractor

Jennifer McQuarrie
Printed Name

6-13-17
Date

13. RECOMMENDED:

Signature of Originating Administrator

Printed Name

Date

14. APPROVED:

Signature of District Administrator OR
Director of Categorical Programs

Printed Name

Date

15. APPROVED:

Signature of District Administrator,
Business Services

Printed Name

Date

16. AUTHORIZATION FOR PAYMENT

CHECK REQUIRED

(Invoice to accompany payment request):

- ☐ Partial Payment through: _____
☐ Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable:

(check released upon completion of services)

- ☐ Send to Site Administrator (date): _____
☐ Mail to Independent Contractor

\$ _____
Amount

Originating Administrator Signature (Blue Ink)

Date



Administrative Offices
1163 E. Seventh Street
Chico, CA 95928-5999

530/891-3000
fax 891-3220
www.ChicoUSD.org

ASB Independent Contractor Agreement

Completed By: Diana Burdine, CJHS Account Tech

Phone: 891-3066

1. This Agreement is made by and between **Chico Unified School District**, Chico Junior High School and:

Name: Jorge Salas, DBA: Pura Vida DJ Productions

Email Address: jsalas@chicoUSD.org

Street Address/POB: 2 Griffin Park Lane

City, State, Zip Code: Chico, CA 95928

Phone: (530) 591-7848

Social Security Number: _____

For vendors using a taxpayer identification number please complete a Contract Summary form.

This agreement will be in effect From: 8/1/17

To: 6/30/18

Site Code: Chico Junior High - 080

Location(s) of Services: Chico Jr. High gym

2. Scope of Work to be performed and Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Independent Contractor Services (attach separate sheet if necessary):

a. Scope of Work: To provide DJ services for our school dances and special events during the 2017-2018 school year.

b. Goal (if applicable): To promote student camaraderie and school spirit

3. ASB Account(s) Affected

a. ASB - General

ASB Account #

320

Percentage

100%

b. _____

0%

c. _____

0%

4. Payment to Independent Contractor for services actually rendered and supported by Independent Contractor Initiated invoices, the District will pay the Independent Contractor not to exceed the payment criteria as follows:

\$360.00 Rate X 3.00 Quantity (Select Unit) = \$1,080.00 Total for Services

Additional Expenses (if applicable, in the event of changes to service or other expense types)

Item: Possible add'l school events

\$960.00

Item: _____

\$

\$960.00

Total of Additional Expenses

\$2,000.00

Grand Total (Services + Additional Expenses)

5. Completed BS10A "Certificate of Independent Consultant Agreement" guideline is: ☒ On File ☐ Attached

6. Completed W9 "Request for Taxpayer Identification Number/Certification" form is: ☒ On File ☐ Attached

BP 3600 states all Consultants/Independent Contractor contracts shall be brought to the Board for Approval.

Board Ratification Date: _____

Chico Unified School District * 1163 East Seventh Street * Chico, CA 95928
T: (530) 891-3000 * F: (530) 891-3220

INDEPENDENT CONTRACTOR TERMS AND CONDITIONS

Independent Contractor Name: Jorge Salas, DBA: Pura Vida DJ Productions

ICA#

1. The Independent Contractor will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Independent Contractor Agreement. Independent Contractor shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Independent Contractor's employees.
2. Independent Contractor shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, the Independent Contractor with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Independent Contractor will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Independent Contractor.
5. Independent Contractor agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Independent Contractor's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Independent Contractor, and/or the Independent Contractor's employee or agents.
6. Independent Contractor will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Independent Contractor agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future, become applicable to Independent Contractor, Independent Contractor's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The Independent Contractor will be paid by vendor check as an Independent Contractor.
10. Independent Contractor shall provide an original invoice to the Originating Administrator. Independent Contractor shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CUSD Accounts Payable department along with the original invoice.
11. Either party may terminate this agreement, with or without cause, upon 30 days' written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

12. AGREED TO AND ACCEPTED:

Signature of Independent Contractor

Jorge Salas

Printed Name

Date

5/22/17

13. RECOMMENDED:

Signature of ASB Advisor

Andy Wahl

Printed Name

Date

5/25/17

14. APPROVED:

Signature of Site Administrator

Pedro Caldera

Printed Name

Date

5/25/17

15. APPROVED:

Signature of District Administrator,
Business Services

Printed Name

Date

16. ASB Approved Purchase Order # 406082

Signature of ASB Accounting Technician

Originating Administrator Signature (Blue Ink)

Date

5/25/17

AGENDA ITEM: Approval/Ratification of Contracts

Prepared by: Kevin Bultema, Assistant Superintendent

☒ Consent

Board Date June 28, 2017

☐ Information Only

☐ Discussion/Action

Background Information

Per Board Policy 3312 Contracts, all Contracts shall be brought before the board for approval and/or ratification.

- Herff Jones (Chico Jr.)

Educational Implications

Per Board Policy 3312 Contracts, the Governing Board recognizes its responsibility to enter into contracts on behalf of the district for the acquisition of equipment, supplies, services, and other resources necessary for the achievement of district goals. In exercising this authority to enter into a contract, the Board shall ensure that the district's interest is protected and that the terms of the contract conform to applicable legal standards, including the bidding requirements in Public Contract Code 20111.

The Board may, by a majority vote, delegate to the Superintendent or designee the authority to enter into contracts on behalf of the district. To be valid or to constitute an enforceable obligation against the district, all such contracts must be approved and/or ratified by the Board.

Every contract entered into on behalf of the district shall be made available for public inspection, except when the law prohibits disclosure. No contract shall prohibit a district employee from disparaging the goods or services of any contracting party.

Fiscal Implications

Contracts shall be paid according to agreed upon terms noted.



Michelle Quist
- Chico, CA 95926
(925) 321-1313 - mquist@herffjones.com

6.3.2.
Page 2 of 2

PRINTING AGREEMENT

Year(s) Covered: ☒ 2017 ☒ 2018 ☐ 2019 ☐ 2020 ☐ 2021
☐ New ☒ Renewal

Date: 5/19/2017

Three year agreement is based on customer's satisfaction. If three year pre-plan agreement is selected, the school will receive a \$200 discount showing on final invoice, 15 extra copies of your yearbook and a locked price for all 3 years of the agreement.

Subject to the terms hereof, the Customer (school) named below hereby engages HERFF JONES, Inc., and Herff Jones agrees, to print and bind the specified publication during the Years Covered (specified above).

School Name: Chico Junior High School

Address: 280 Memorial Way
City/State/Zip: Chico, CA 95926
Job Number: 7128
Title/Publication: Argonaut
Current Enrollment: 581

Specifications

Program: Advantage Plus
Trim Size: 8 1/2 X 11
Pages: 104
Copies: 380
Submission Method: Web (eDesign)
Cover: Vista Litho
Multi Year Award Free Copies

Correspond With

Name : Ms. Dawn Davis
Title: Yearbook Adviser
Address: 280 Memorial Way
City/State/Zip: Chico, CA 95926
Phone Number: 530-891-3066
Fax Number:
Email: davisteacher6@gmail.com

Binding: Squarebacked

Endsheet: Vibracolor White

Paper: 80# Gloss

Proofs: Self Proof (eDesign)

Send Invoice To

Name : Ms. Dawn Davis
Title: Yearbook Adviser
Address: 280 Memorial Way
City/State/Zip: Chico, CA 95926
Phone Number: 530-891-3066
Tax Exemption Number:
Pre-Payment Option Desired: ☐ Yes ☒ No

Base Price: \$13,300.00

Additional Features

Spring Planning Workshop	\$0.00
Regular Training and Visits by your Local Rep	\$0.00
Color Plus- Color correcting on ALL photos at the plant	\$0.00
Budget Updates throughout the year	\$0.00
Digital	Included

Printing Agreement Total: \$13,300.00

Shipping Information

Requested Book Ship Date: May 12, 2018
Ship Book To : Ms. Dawn Davis
Requested Kit Ship Date: April 29, 2017
Ship Kit To : Ms. Dawn Davis

Upgrades to book, tax and shipping not included in PA total.

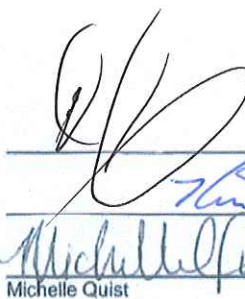
If Printing Agreement is for multiple years, annual increase to Printing Agreement Total not to exceed _____ for same specifications.

This agreement is subject to the terms shown on the reverse side and is binding on Herff Jones and the Customer for the Years Covered, subject to such terms.

YEARBOOK PLANT USE

Customer Number

Date Received


6/19/17
7/3/17
Michelle Quist
Representing Herff Jones

AGENDA ITEM: Approval of Contract – Lozano Smith, LLP

Prepared by: Kevin Bultema – Assistant Superintendent, Business Services

☒ Consent

Board Date June 28, 2016

☐ Information Only

☐ Discussion/Action

Background Information

Chico Unified School District (CUSD) has previously received and intends to continue receiving legal services from Lozano Smith in 2017-18. Lozano Smith provides legal services as directed with respect to general business, legal, educational, and governance matters, including representation, advice, and counseling on special education matters.

Educational Implications

N/A

Fiscal Implications

CUSD paid Lozano Smith, LLP approximately \$855.00 in 2016-2017 for legal services.

The hourly rate for legal services with Lozano Smith, LLP is as follows:

- Partners \$260 - \$295 per hour
- Associates \$200 - \$260 per hour
- Paralegals \$135 - \$150 per hour
- Consultants \$135 - \$195 per hour

Karen M. Rezendes
Attorney at Law

E-mail: krezendes@lozanosmith.com

June 12, 2017

Kelly Staley
Superintendent
Chico Unified School District
1163 East Seventh Street
Chico, CA 95928

Re: 2017-2018 Agreement for Legal Services

Dear Ms. Staley:

Thank you for the opportunity to partner with you during the 2016-17 school year. We appreciate the trust you place in Lozano Smith, and we look forward to another promising year for your district and students.

We are pleased to note that there are no changes to our 2017-18 agreement for legal services and our rate structure remains unchanged.

As a valued client, we invite you to take advantage of Lozano Smith's portal of client resources at (LozanoSmith.com/clientresources). The portal contains resources for some of the most pertinent legal issues, and incorporates trainings prepared in partnership with the State's leading education associations.

As a firm, we will continue to bill actual time spent, without any required minimum billing period for phone calls or email correspondence. Our practice, designed to save costs for clients, will remain at the industry-leading 1/10 (.10) of an hour increment. In addition, we also continue to use a "tiered" billing system to ensure that when appropriate, associate attorneys can be utilized, providing you with cost savings. Each of our attorneys is placed at the appropriate "tier" based on their experience.

As part of an annual review, we adjust legal staff fees to reflect updated tiered status for attorneys based upon their years of experience. The tier structure established in our current agreement for legal services is not changing, and we will extend our current agreement into the 2017-2018 year. Should you have questions regarding the billing rate for a particular attorney, please feel free to contact us.

Because there are no changes to our agreement for legal services, there is no legal requirement for Board approval. If you prefer to take the matter to the Board, we would be pleased to provide you with a new agreement for 2017-2018.

We look forward to another rewarding year, together.

Sincerely,

LOZANO SMITH

A handwritten signature in black ink, reading "Karen M. Rezendes". The signature is fluid and cursive, with the first letters of each word being capitalized and prominent.

Karen M. Rezendes
Managing Partner

KMR/lt

AGREEMENT FOR LEGAL SERVICES

THIS AGREEMENT is effective July 1, 2017, between the CHICO UNIFIED SCHOOL DISTRICT ("Client") and the law firm of LOZANO SMITH, LLP ("Attorney") (each a "Party" and collectively the "Parties"). Attorney shall provide legal services as requested by Client on the following terms and conditions:

I. **ENGAGEMENT.** Client hires Attorney as its legal counsel with respect to matters the Client refers to Attorney. Attorney shall provide legal services to represent Client in such matters, keep Client informed of significant developments and respond to Client's inquiries regarding those matters. Client understands that Attorney cannot guarantee any particular results, including the costs and expenses of representation. Client agrees to be forthcoming with Attorney, to cooperate with Attorney in protecting Client's interests, to keep Attorney fully informed of developments material to Attorney's representation of client, and to abide by this Agreement. Client is hereby advised of the right to seek independent legal advice regarding this Agreement.

II. **RATES TO BE CHARGED.** Client agrees to pay Attorney for services rendered based on the attached rate schedule. Agreements for legal fees on other-than-an-hourly basis may be made by mutual agreement for special projects (including as set forth in future addenda to this Agreement).

III. **REIMBURSEMENT.** Client agrees to reimburse Attorney for actual and necessary expenses and costs incurred in the course of providing legal services to Client, including but not limited to expert, consultant, mediation and arbitration fees. Attorney shall not be required to advance costs on behalf of Client over the amount of \$1,000 unless otherwise agreed to in writing by Attorney. Typical expenses advanced for Client, without prior authorization, include messenger fees, witness fees, expedited delivery charges, travel expenses, court reporter fees and transcript fees. Client authorizes Attorney to retain experts or consultants to perform services for Client in relation to litigation or Specialized Services.

IV. **MONTHLY INVOICES.** Attorney shall send Client a statement for fees and costs incurred every calendar month (the "Statement"). Statements shall set forth the amount, rate and description of services provided. Client shall pay Attorney's Statements within thirty (30) calendar days after receipt. An interest charge of one percent (1%) per month shall be assessed on balances that are more than thirty (30) calendar days past due, not to exceed 10% per annum.

V. **COMMUNICATIONS BETWEEN ATTORNEY AND CLIENT.** The Parties recognize that all legal advice provided by Attorney is protected by the Attorney-Client and Work Product Privileges. In addition to regular telephone, mail and other common business communication methods, Client hereby authorizes Attorney to use facsimile transmissions, cellular telephone calls and text, unencrypted email, and other electronic transmissions in communicating with

Client. Unless otherwise instructed by Client, any such communications may include confidential information.

VI. **POTENTIAL AND ACTUAL CONFLICTS OF INTEREST.** If Attorney becomes aware of any potential or actual conflict of interest between Client and one or more other clients represented by Attorney, Attorney will comply with applicable laws and rules of professional conduct.

VII. **INDEPENDENT CONTRACTOR.** Attorney is an independent contractor and not an employee of Client.

VIII. **TERMINATION.**

a. Termination by Client. Client may discharge Attorney at any time, with or without cause, by written notice to Attorney.

b. Termination by Mutual Consent or by Attorney. Attorney may terminate its services at any time with Client's consent or for good cause. Good cause exists if (a) Client fails to pay Attorney's Statement within sixty (60) calendar days of its date, (b) Client fails to comply with other terms of this Agreement, including Client's duty to cooperate with Attorney in protecting Client's interests, (c) Client has failed to disclose material facts to Attorney or (d) any other circumstance exists that requires termination of this engagement under the ethical rules applicable to Attorney. Additionally, to the extent allowed by law, Attorney may decline to provide services on new matters or may terminate the Agreement without cause upon written notice to Client if Attorney is not then providing any legal services to Client.

c. Following Termination. Upon termination by either Party: (i) Client shall promptly pay all unpaid fees and costs for services provided or costs incurred pursuant to this Agreement up to the date of termination; (ii) unless otherwise required by law or agreed to by the Parties, Attorney will provide no legal services following notice of termination; (iii) Client will cooperate with Attorney in facilitating the orderly transfer of any outstanding matters to new counsel, including promptly signing a substitution of counsel form at Attorney's request; and (iv) Client shall, upon request, be provided the Client's file maintained for the Client by Attorney and shall sign acknowledgment of receipt upon delivery of that file. For all Statements received by Client from Attorney prior to the date of termination, Client's failure to notify Attorney in writing of any disagreement with either the services performed or the charges for those services as shown in the Statement within thirty (30) calendar days of the date of termination shall be deemed Client's acceptance of and agreement with the Statement. For any billing appearing for the first time on a Statement received by Client from Attorney after the date of termination, failure to notify Attorney in writing of any disagreement with either the services performed or the charges for those services within thirty (30) calendar days from receipt of the Statement shall be deemed to signify Client's acceptance of and agreement with the Statement.

IX. MAINTENANCE OF INSURANCE. Attorney agrees that, during the term of this Agreement, Attorney shall maintain liability and errors and omissions insurance.

X. CONSULTANT SERVICES. Attorney works with professional consultants that provide services, including but not limited to investigations, public relations, educational consulting, leadership mentoring and development, financial, budgeting, management auditing, board/superintendent relations, administrator evaluation and best practices, and intergovernmental relations. Attorney does not share its legal fees with such consultants. Attorney may offer these services to Client upon request.

XI. DISPUTE RESOLUTION.

a. Mediation. Except as otherwise set forth in this section, Client and Attorney agree to make a good faith effort to settle any dispute or claim that arises under this Agreement through discussions and negotiations and in compliance with applicable law. In the event of a claim or dispute, either Party may request, in writing to the other Party, to refer the dispute to mediation. This request shall be made within thirty (30) calendar days of the action giving rise to the dispute. Upon receipt of a request for mediation, both Parties shall make a good faith effort to select a mediator and complete the mediation process within sixty (60) calendar days. The mediator's fee shall be shared equally between Client and Attorney. Each Party shall bear its own attorney fees and costs. Whenever possible, any mediator selected shall have expertise in the area of the dispute and any selected mediator must be knowledgeable regarding the mediation process. No person shall serve as mediator in any dispute in which that person has any financial or personal interest in the outcome of the mediation. The mediator's recommendation for settlement, if any, is non-binding on the Parties. Mediation pursuant to this provision shall be private and confidential. Only the Parties and their representatives may attend any mediation session. Other persons may attend only with the written permission of both Parties. All persons who attend any mediation session shall be bound by the confidentiality requirements of California Evidence Code section 1115, et seq., and shall sign an agreement to that effect. Completion of mediation shall be a condition precedent to arbitration, unless the other Party refuses to cooperate in the setting of mediation.

b. Dispute Regarding Fees. Any dispute as to attorney fees and/or costs charged under this Agreement shall to the extent required by law be resolved under the California Mandatory Fee Arbitration Act (Bus. & Prof. Code §§ 6200, et seq.).

c. Binding Arbitration. Except as otherwise set forth in section (b) above, Client and Attorney agree to submit all disputes to final and binding arbitration, either following mediation which fails to resolve all disputes or in lieu of mediation as may be agreed by the Parties in writing. Either Party may make a written request to the other for arbitration. If made in lieu of mediation, the request must be made within sixty (60) calendar days of the action giving rise to the dispute. If the request for arbitration is made following an unsuccessful attempt to mediate the Parties' disputes, the request must be made within ten (10) calendar days of termination of the mediation. The Parties shall

make a good faith attempt to select an arbitrator and complete the arbitration within ninety (90) calendar days. If there is no agreement on an arbitrator, the Parties shall use the Judicial Arbitration and Mediation Service (JAMS). The arbitrator's qualifications must meet the criteria set forth above for a mediator, except, in addition, the arbitrator shall be an attorney unless otherwise agreed by the Parties. The arbitrator's fee shall be shared equally by both Parties. Each Party shall bear its own attorney fees and other costs. The arbitrator shall render a written decision and provide it to both Parties. The arbitrator may award any remedy or relief otherwise available in court and the decision shall set forth the reasons for the award. The arbitrator shall not have any authority to amend or modify this agreement. Any arbitration conducted pursuant to this paragraph shall be governed by California Code of Civil Procedure sections 1281, et seq. By signing this Agreement, Client acknowledges that this agreement to arbitrate results in a waiver of Client's right to a court or jury trial for any fee dispute or malpractice claim. This also means that Client is giving up Client's right to discovery and appeal. If Client later refuses to submit to arbitration after agreeing to do so, Client maybe ordered to arbitrate pursuant to the provisions of California law. Client acknowledges that before signing this Agreement and agreeing to binding arbitration, Client is entitled, and has been given a reasonable opportunity, to seek the advice of independent counsel.

d. Effect of Termination. The terms of this section shall survive the termination of the Agreement.

XII. ENTIRE AGREEMENT. This Agreement with its exhibit supersedes any and all other prior or contemporaneous oral or written agreements between the Parties. Each Party acknowledges that no representations, inducements, promises or agreements have been made by any person which are not incorporated herein, and that any other agreements shall be void. Furthermore, any modification of this Agreement shall only be effective if in writing signed by all Parties hereto.

XIII. SEVERABILITY. Should any provision of this Agreement be held by a court of competent jurisdiction to be invalid, void or unenforceable, but the remainder of the Agreement can be enforced without failure of material consideration to any Party, then this Agreement shall not be affected and it shall remain in full force and effect, unless amended or modified by mutual consent of the Parties; provided, however, that if the invalidity or unenforceability of any provision of this Agreement results in a material failure of consideration, then, to the extent allowed by law, the Party adversely affected thereby shall have the right in its sole discretion to terminate this Agreement upon providing written notice of such termination to the other Party.

XIV. NON-WAIVER. None of the provisions of this Agreement shall be considered waived by either Party unless such waiver is specified in writing.

XV. NO THIRD PARTY RIGHTS. This Agreement shall not create any rights in, or inure to the benefit of, any third party.

XVI. ASSIGNMENT. The terms of this Agreement may not be assigned to any third party. Neither Party may assign any right of recovery under or related to the Agreement to any third party.

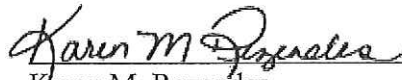
SO AGREED:

CHICO UNIFIED SCHOOL DISTRICT

LOZANO SMITH, LLP

Kelly Staley
Superintendent

Date



Karen M. Rezendes
Managing Partner

June 14, 2017

Date



PROFESSIONAL RATE SCHEDULE
FOR CHICO UNIFIED SCHOOL DISTRICT
(Effective July 1, 2017)

1. HOURLY PROFESSIONAL RATES

Client agrees to pay Attorney by the following standard hourly rate*:

Partner** / Senior Counsel / Of Counsel	\$ 260 - \$ 295 per hour
Associate	\$ 200 - \$ 260 per hour
Paralegal / Law Clerk	\$ 135 - \$ 150 per hour
Consultant	\$ 135 - \$ 195 per hour

* Rates for individual attorneys within each category above vary based upon years of experience. Specific rates for each attorney are available upon request.

** Rates for work performed by Senior Partners with 20 years of experience or more may range from \$300 - \$350 per hour.

2. BILLING PRACTICE

Lozano Smith will provide a monthly, itemized Statement for services rendered. Time billed is broken into 1/10 (.10) hour increments, allowing for maximum efficiency in the use of attorney time. Invoices will clearly indicate the department or individuals for whom services were rendered.

Written responses to audit letter inquiries will be charged to Client on an hourly basis, with the minimum charge for such responses equaling .5 hours. Travel time shall be prorated if the assigned attorney travels for two or more clients on the same trip.

3. COSTS AND EXPENSES

In-office copying/electronic communication printing	\$ 0.25 per page
Facsimile	\$ 0.25 per page
Postage	Actual Usage
Mileage	IRS Standard Rate

Other costs, such as messenger, meals, and lodging shall be charged on an actual and necessary basis.

AGENDA ITEM: Measure K Charter School Facilities Committee Recommendation

Prepared by: Kevin Bultema, Assistant Superintendent

☒ Consent

Board Date June 28, 2017

☐ Information Only

☐ Discussion/Action

Background Information

Chico Unified School District (CUSD) was successful at elections conducted on November 8, 2016, in obtaining authorization from the District's voters to issue up to \$152 million in general obligation bonds ("Measure K"). Resolution 1375-17 Establishing Measure K Charter Facilities Committee calls for the CUSD Board to consider recommendations of a special committee established by the District and comprised of a majority of representatives of the charter schools within the district's boundaries regarding expenditure of the 15.34% of bond proceeds for financed facilities for charter schools serving in-district students.

Primary (P) and Alternate (A) applicants for CSFC membership were approved by the Board on March 22, 2017.

The following schools submitted applications for member changes:

- Forest Ranch Charter: (P) Kiersten Morgan; (A) Christia Marasco
- Inspire School of Arts and Sciences: (P) Doris Luther; (A) Dan La Bar
- Nord Country School: (P) Lisa Speegle; (A) Kathy Dahlgren

Educational Implications

The proper accounting, reporting and use of the District's financial resources supports high quality and broad based educational programs for the students of the Chico Unified School District.

Fiscal Implications

No impact to the General Fund.

Recommendation

It is recommended that the Board approve the CSFC membership applications for the above referenced applicants.

Measure K Charter School Facility Committee (CSFC) of the
Chico Unified School District
Recommended Committee Member Form from Charter School

School: FOREST RANCH CHARTER SCHOOL

Committee Member Name: KIERSTEN MORGAN

Email: KIERSTEN.MORGAN@CHICO.COM

Address: PO Box 333, FOREST RANCH, CA 95942

Home Phone: ~~530-88~~ Cell Phone: 530-680-8884

Alternate Committee Member Name: CHRISTIA MARASCO

Email: Cmarasco@Forestranchcharter.org

Address: PO Box 273

Home Phone: 893-4351 Cell Phone: 588-4946

1. How is your potential committee member & alternate affiliated with your charter school? (ie. Employee, Board Member, Parent)

Member: PARENT, FORMER BOARD MEMBER

Alternate: DIRECTOR

2. Are you aware of any reason, such as a potential conflict of interest, that would adversely affect your potential committee member's ability to serve on the committee? Yes OR (No) (if Yes please explain)

Christia Marasco
Name of Authorized Charter School Representative (please print)

Executive Director
Title

Christia Marasco
Signature

6/20/17
Date

Send completed form: Kat Anderson
Chico Unified School District
1163 East Seventh Street
Chico CA 95928
Kat.anderson@chicousd.org

Measure K Charter School Facility Committee (CSFC) of the
Chico Unified School District
Recommended Committee Member Form from Charter School

School: Inspire School of Arts + Sciences
Committee Member Name: Doris Luther
Email: dluther@chicousd.org
Address: 335 W. Sacramento Ave
Home Phone: (530) 342-8203 Cell Phone: (530) 228-8203
Alternate Committee Member Name: Don La Bar
Email: dlabar@chicousd.org
Address: 335 W. Sacramento Ave
Home Phone: 894-5026 Cell Phone: 321-3038

1. How is your potential committee member & alternate affiliated with your charter school? (ie. Employee, Board Member, Parent)
Member: Charter Business Officer (employee)
Alternate: Assistant Principal (employee)
2. Are you aware of any reason, such as a potential conflict of interest, that would adversely affect your potential committee member's ability to serve on the committee? Yes OR No (if Yes please explain)

Doris Luther CBO
Name of Authorized Charter School Representative (please print) Title
[Signature] 6-21-17
Signature Date

Send completed form: Kat Anderson
Chico Unified School District
1163 East Seventh Street
Chico CA 95928
Kat.anderson@chicousd.org

Measure K Charter School Facility Committee (CSFC) of the
Chico Unified School District
Recommended Committee Member Form from Charter School

School: NORD COUNTRY SCHOOL

Committee Member Name: Lisa Speegle

Email: lspeegle@nordk8.org

Address: 4184 Ten Mile House Trail, Chico CA 95928

Home Phone: 530-895-3812 Cell Phone: 530-521-1283

Alternate Committee Member Name: Kathy Dahlgren

Email: kdahlgren@nordk8.org

Address: 1828 Heron Lane, Chico, CA 95926

Home Phone: 530-342-9762 Cell Phone: 530-518-6487

1. How is your potential committee member & alternate affiliated with your charter school? (ie. Employee, Board Member, Parent)

Member: Employee

Alternate: Employee

2. Are you aware of any reason, such as a potential conflict of interest, that would adversely affect your potential committee member's ability to serve on the committee? Yes OR ☒ No (If Yes please explain)

Kathy Dahlgren
Name of Authorized Charter School Representative (please print)

Principal/Superintendent
Title

Kathy Dahlgren
Signature

6/14/17
Date

Send completed form: Kat Anderson
Chico Unified School District
1163 East Seventh Street
Chico CA 95928
Kat.anderson@chicousd.org

AGENDA ITEM: 2017-18 Nutrition Food and Grocery Bid Results

Prepared by: Vince Enserro

☒ Consent

Board Date 6.28.2017

☐ Information Only

☐ Discussion/Action

Background Information

Annually, the Nutrition Services Department goes out for formal bid pricing on grocery items, produce and food products in an effort to obtain the best possible pricing for the upcoming school year.

Educational Implications

For children of CUSD, Nutrition Services provides a nutritious meal that contains one-third of the recommended dietary allowance of necessary nutrients. For parents, the program offers a convenient method of providing nutritionally balanced meals at the lowest possible price. For schools, the program enhances children's learning abilities by contributing to their physical and mental wellbeing. Studies have shown that children whose nutritional needs have been met have fewer attendance and discipline problems and are more attentive in the classroom.

Fiscal Implications

These goods will be paid for out of the Nutrition Services Budget. No general fund dollars will be used

Recommendation

Consider approval of granting authorization to the Superintendent/Designee to award bids to the following responsive bidders, as follows:

Recommend approval of the 2017-18 Grocery Bid. The Grocery Bid involves items that are awarded individually by item to the bidders based on the criteria set forth in the bid packet provided to all interested parties. The bid awards are based on scores that reflect: product availability, delivery schedules that meet the district requirements, price and references. These factors will determine the bid awards. It is our recommendation to roll the 2016-17 dairy bid awarded to S&L foods.

- * SYSCO, Food Services of Sacramento, Inc.
- * The Danielsen Co. Chico
- Rob Ross Foods
 - Pro pacific
 - Gold Star food
 - Crown Dist
 - S&L Foods
 - United textile

Chico Unified School District
Nutritional Services
Price Quote for Delivery to Warehouse
July 1, 2017 through June 31, 2018

Supplier: _____

Signature: _____

Printed Name: _____

Date: _____

Item Description	Product Specification	Pack Size	Est. Annual Usage	GOLD STAR	Danielson	ROSS	SYSO	PPF	S&L	Comments
BUTTER, UNSALTED 30/1 LB.	UNSALTED BUTTER 30/1 LB. CASE	CASE 30/1 LB.	200	\$ 91.14	\$ 78.60	97.67	\$ 75.39	\$ 72.00	\$ 82.81	
CHEESE, CREAM 103 LB. BLOCK***	103 LB. BLOCKS OR 43 LB. BLOCKS	CHEESE, CREAM 43 LB.	100	\$ 65.11	\$ 62.40	N/A	\$ 22.68	\$ 56.75	\$ 59.70	
CHEESE, IND CREAM CUPS 100 CT	100 PERCENT CHEESE	CASE 100/1 OZ.	250	\$ 19.73	\$ 15.69	N/A	\$ 19.98	\$ 19.75	\$ 15.91	
DRESSING, CAESAR 2/1 GAL****	LOW FAT 0 TRANS FAT CN LABEL PREFERRED OR NUTRITION INFORMATION PROVIDED	CASE 4/1 GAL	50	\$ 39.96	\$ 18.56	N/A	\$ 45.70	\$ 54.75		
MILK, FATFREE 60/8 OZ. CARTONS	FATFREE MILK	CASE 60/8 OZ. CARTONS	350000	\$ 8.17	N/A	N/A	\$ 6.43	N/A	\$ 45.25	Site to Site delivery
MILK, SOY 60/8 OZ. CARTONS	SOY MILK	CASE 60/8 OZ. CARTONS	350001	\$ 17.00	N/A	N/A	\$ 14.49	N/A	\$ 9.38	
YOGURT, RASPBERRY AND PEACH 48/4OZ.	LOWFAT YOGURT UPSTATE FARMS BRAND	CASE 48/4 OZ.	500	\$ 14.90	16.55 YOPLAIT	N/A	\$ 19.39	\$ 12.95	\$ 15.98	
YOGURT, STRAW AND STRAWBANA YOPLAIT	LOWFAT YOGURT UPSTATE FARMS BRAND	CASE 48/4 OZ.	500	\$ 14.90	16.55 YOPLAIT	N/A	\$ 17.39	\$ 12.95	\$ 18.47	
CHEESE, PARMESAN SHREDED 4/5#	0 TRANS FAT CN LABEL PREFERRED OR NUTRITION INFORMATION PROVIDED	CASE 4/5 LB.	30	\$ 89.66	\$ 58.20	N/A	\$ 71.67	\$ 69.00	\$ 18.47	
CHEESE, PIZZA SHREDED	1 TRANS FAT CN LABEL PREFERRED OR NUTRITION INFORMATION PROVIDED	CASE 4/5 LB.	500	\$ 49.38	\$ 37.40	N/A	\$ 58.66	\$ 42.00	\$ 67.80	Reserching exactly what kind of cheese they are bidding? Brand, ingredients etc.
						N/A			\$ 45.80	

AGENDA ITEM: Bid Approval Nord Country School – Security Fencing

Prepared by: Julia Kistle, Director Facilities & Construction

☒ Consent

Board Date June 21, 2017

☐ Information Only

☐ Discussion/Action

Background Information

On December 14, 2016 the Board of Education approved a lot line adjustment to the District owned parcel of land that houses Nord Country School. The District has worked with the existing property owners to adjust the lot lines accordingly. Now that the lot lines have been adjusted and properly recorded, security fences need to be installed on the new boundary lines of the campus to protect District property and the students of Nord Country School.

Staff received two bids for the fencing work. The bids are listed below.

Contractor	Bid
Pisor Fence Division, Inc.	\$15,760.00
Crusader Fence Co. Inc.	\$18,097.00

Fiscal Implications

The cost of the fence installation will be funded with Developer Fees.

Recommendation

It is recommended that the Board of Education authorize the Superintendent or designee to procure the installation of the fence from Pisor Fence Division, Inc. in the amount of \$15,760.

AGENDA ITEM: Approval of 2017-18 Local Control Accountability Plan

Prepared by: Educational Services Staff

☐ Consent

Board Date June 28, 2017

☐ Information Only

☒ Discussion/Action

Background Information

Funding for K-12 public education in California is allocated through the Local Control Funding Formula (LCFF). The LCFF requires school districts to develop a Local Control Accountability Plan (LCAP) which delineates the manner in which the district proposes to meet annual goals for all students in addition to specific activities to address state and local priorities.

The District LCAP Advisory Committee held several district-wide meetings this school year. The LCAP Advisory Committee is comprised of parents, teachers, classified staff, administrators, interested community members and students. The LCAP Advisory Committee worked collaboratively to address the District's LCAP Goals and the Eight State priorities: *Student Achievement, Implementation of California Content Standards, Course Access, Basic Services, Parent Involvement, Student Engagement, School Climate and Other Student Outcomes.*

The LCAP process requires that the plan, in addition to the 2017-18 Budget, be presented in two public meetings. The meeting held this evening is the first of those public hearings, during which the Board and the public are encouraged to present recommendations about the LCAP and the Budget.

Educational Implications

The LCAP is a three year plan that addresses numerous elements of the District's educational programs. It also informs the District's Mission and the Goals adopted by the Board of Education each year.

Fiscal Implications

The LCAP is required by California Education Code 52060 in order for the District to expend funds allocated through the Local Control Funding Formula (LCFF).

AGENDA ITEM: Approval of 2017-18 Original Budget

Prepared by: Kevin Bultema, Assistant Superintendent Business Services

☐ Consent

Board Date June 28, 2016

☐ Information Only

☒ Discussion/Action

Background Information

Chico Unified School District is required to adopt an annual budget for 2017-18 before July 1, 2017. This budget is referred to as the 2017-18 Original Budget. The new Local Control Accountability Plan (LCAP) requires the district hold a public hearing for the budget and the LCAP at a meeting prior to board adoption of both documents. Board approval of the LCAP and budget must be done at a regularly scheduled board meeting after the public hearings. CUSD complied with this requirement at its board meeting held June 21, 2017 where both the LCAP and 2017-18 Original Budget public hearings were conducted.

Educational Implications

The 2017-18 Original Budget is the financial planning document for the Chico Unified School District. It supports the educational program by allocating resources to meet the districts goals.

Fiscal Implications

The 2016-17 Estimate Actual (EA) budget estimates a negative change in fund balance of -\$927,041 in unrestricted programs and a negative change of -\$1,643,449 in restricted programs. The negative change in unrestricted fund balance is largely due to spending the 2015-16 and 2016-17 One-time funds.

CUSD's General Fund ending balance as of June 30, 2017 is projected to be \$20,606,493. The unrestricted ending fund balance is estimated to be \$17,721,601 and the restricted ending fund balance estimated is \$2,884,892.

The 2017-18 Original Budget estimates a negative change in unrestricted fund balance of -\$2,363,502 and a negative change in fund balance for restricted programs of -\$2,117,694. The change in the unrestricted fund balance does contain one-time spending in the approximate amount of \$1,500,000.

CUSD's General Fund ending balance as of June 30, 2018 is projected to be \$16,125,297. The unrestricted ending fund balance is estimated to be \$15,358,099 and the restricted ending fund balance is estimated to be \$767,198.

*A detailed report of the 2017-18 Original Budget will be presented at the board meeting.

AGENDA ITEM: Approval of Reserves Disclosure of 2017-18 Original Budget

Prepared by: Kevin Bultema, Assistant Superintendent Business Services

☐ Consent

Board Date June 28, 2017

☐ Information Only

☒ Discussion/Action

Background Information

Senate Bill (SB) 858, Chapter 32/2014, establishes a hard cap on district reserve levels if certain conditions are met.

1. Proposition 98 maintenance factor must be fully repaid
2. Proposition 98 must be funded based on Test 1
3. Proposition 98 provides sufficient funds to support enrollment growth and the statutory Cost Of Living Adjustment
4. A deposit must be made into the Proposition 98 reserve when capital gains revenues exceed 8 of General fund revenues

All four conditions will not be met in 2017-18 and thus the trigger for CUSD to implement a cap on reserves is not in effect. The district held a public hearing of both the Original Budget and district reserve designation on Wednesday June 21st per Education Code (EC) 42127(a)(2)(B). Enclosed please find a disclosure of the reserve amounts in a template provided by Butte County Office of Education complying with the new reserve disclosure requirement. Administration is asking for Board approval of the district reserve designations.

Educational Implications

N/A

Fiscal Implications

Maintaining appropriate levels of reserves is prudent in the management of public funds for education. There is no fiscal impact related to SB 858 in the 2017-18 fiscal year.

District: Chico Unified School District
CDS #: 04-61424

2017-18 Budget Attachment

Substantiation of Need for Assigned and Unassigned Ending Fund Balances in Excess of Minimum Recommended Reserves

Education Code Section 42127(a)(2)(B) requires a statement of the reasons that substantiate the need for assigned and unassigned ending fund balances in excess of the minimum reserve standard for economic uncertainties..

Combined and Unassigned/Unappropriated Fund Balances (Resources 0000-1999, Objects 9780, 9789 and 9790)			
Form	Fund		2017-18 Budget
01	General Fund/County School Service Fund	Form 01	\$15,358,099.00
17	Special Reserve Fund for Other Than Capital Outlay Projects	Form 17	\$0.00
Total Assigned and Unassigned Ending Fund Balances			\$15,358,099.00
District Standard Reserve Level			3%
Less District Minimum Recommended Reserve for Economic Uncertainties			\$4,019,902.00
Remaining Balance to Substantiate Need			\$11,338,197.00
Substantiation of Need for Fund Balances in Excess of Minimum Recommended Reserve for Economic Uncertainties			Amount
Fund	Descriptions		
01	Revolving Cash		\$25,200.00
01	Stores Inventory		\$105,240.00
01	Prepaid Expenditures		\$273,404.00
01	Additional 2% Board Reserve		\$2,679,935.00
01	2015-16 One-time Funds Carryover		\$207,600.00
01	2016-17 One-time Funds Carrover		\$1,000,000.00
	Insert Lines above as needed		
	Total of Substantiated Needs		\$4,291,379.00
	Remaining Unsubstantiated Balance		\$7,046,818.00

AGENDA ITEM: Approval of 2017-18 Education Protection Account

Prepared by: Kevin Bultema – Assistant Superintendent, Business Services

☐ Consent

Board Date June 28, 2017

☐ Information Only

☒ Discussion/Action

Background Information

Proposition 30 added Article XIII, Section 36 to the California constitution effective November 7, 2012. School districts are required to determine how the money received from the Education Protection Account (EPA) are spent in the schools within its jurisdiction on an annual basis. The governing board must make the spending determination in an open session of a public meeting. Funds shall not be used for the salaries and benefits of administrators or any other administrative costs. Chico Unified must also post annually on its website an accounting of how much money was received from EPA and how it was spent.

Educational Implications

None.

Fiscal Implications

EPA funds are not new money. They are simply a reclassification of unrestricted revenues to a separate unrestricted resource code for tracking purposes only. For Chico Unified, the estimated 2017-18 EPA amount is \$14,468,202. These dollars will be distributed to Chico Unified on a quarterly basis.

Recommendation:

The EPA spending plan spreadsheet is attached.

Chico Unified School District
Education Protection Account, Resource 1400
Budgeted Expenditures for 2017-18
June 21, 2017

Description	Object Codes	Amount
AMOUNT AVAILABLE FOR THIS FISCAL YEAR		
Adjusted Beginning Fund Balance	9791-9795	
Revenue Limit Sources	8010-8099	14,468,202
Deferred Revenue	9650	
TOTAL AVAILABLE		14,468,202
EXPENDITURES AND OTHER FINANCING USES	Function	Amount
(Objects 1000-7999)		
Instruction	1000-1999	14,468,202
Instruction-Related Services		
Instructional Supervision and Administration	2100-2150	
AU of a Multidistrict SELPA	2200	
Instructional Library, Media, and Technology	2420	
Other Instructional Resources	2490-2495	
School Administration	2700	
Pupil Services		
Guidance and Counseling Services	3110	
Psychological Services	3120	
Attendance and Social Work Services	3130	
Health Services	3140	
Speech Pathology and Audiology Services	3150	
Pupil Testing Services	3160	
Pupil Transportation	3600	
Food Services	3700	
Other Pupil Services	3900	
Ancillary Services	4000-4999	
Community Services	5000-5999	
Enterprise	6000-6999	
General Administration	7000-7999	
Plant Services	8000-8999	
Other Outgo	9000-9999	
TOTAL EXPENDITURES AND OTHER FINANCING USES		14,468,202
BALANCE (Total Available minus Total Expenditures and Other Financing Uses)		-

AGENDA ITEM: Charter Schools Measure K Project Requests

Prepared by: Julia Kistle, Director Facilities & Construction

☐ Consent

Board Date June 28, 2017

☐ Information Only

☒ Discussion/Action

Background Information

As stated in the Measure K bond language Part Three "...The Board of Education shall consider recommendations of a Special Committee established by the District and comprised of a majority of representatives of the Charter Schools within the District's boundaries regarding expenditures of bond proceeds for financed facilities for charter schools."

The nine Charter Schools located within the Chico Unified School District boundary are to receive 15.34% of Measure K bond funds. A Charter School Measure K Committee has been developed, which represents each of the Charters. The committee has reviewed and approved a list of projects and their estimated costs that would be funded with a portion of their Measure K allocation. The Charters have consulted with former Director of Facilities, Mike Weissenborn. Mike has provided his professional guidance on each of the projects listed regarding their feasibility, value to the Charter School students, and suitability as bond projects.

The following eleven Charter School projects are being brought forward at this time to the Board of Education:

Charter School	Project Name	Description	Est. Cost
1. Forest Ranch	Project A	Construction of track & grass sports field for middle school program	\$242,850.00
2. Forest Ranch	Project B	Construction of Shade Structure at outdoor classroom location	\$65,000.00
3. Inspire	Project A	Purchase Servers, SAN storage, VMWave and Set-up	\$80,753.43
4. Inspire	Project B	Purchase back-up servers includes set-up	\$19,543.83
5. Inspire	Project C	Purchase Chromebooks 2 sets of 180 including set-up	\$79,009.34
6. Inspire	Project D	Purchase wireless controllers and brocade switches including set-up	\$20,548.87
7. Inspire	Project E	Omitted	
8. Inspire	Project F	Purchase router through Butte Co. Office of Education including set-up	\$18,040.00
9. Nord	Project A	Construction of 1/8 mile track and grass sports field for middle school program	\$140,000.00
10. Nord	Project B	Furnishings and Equipment to complete middle school expansion project.	\$18,000.00
11. StepUp Academy		New Playground Structure	\$120,000.00

Attached you will find Project Recommendation Forms for each project utilized by the Measure K Charter School Facilities Committee to evaluate each of the eleven projects which includes a project description, cost estimate and evaluation criteria.

Attached you will find a Measure K Charter Facilities Balance Sheet which will be utilized to track overall allocations and approved expenditures into the future.

Fiscal Implications

The projects identified will be funded with Measure K. All available State reimbursement will be pursued.

The proposed projects qualify as projects defined in the voter approved Measure K ballot language.

Recommendation

It is recommended that the Board of Education approve the Charter School Measure K Projects and allocate funding for the projects as outlined in the table above.

Measure K Charter School Facilities Committee
Project Recommendation Form for Consideration by CUSD Board of Trustees

GENERAL INFORMATION:

Name of School: Forest Ranch Charter School
Address: 15815 Cedar Creek Road / PO Box 5, Forest Ranch, CA 95942
Contact Name: Lisa Speegle
Contact Phone/email: 891-3154 x 225 / lspeegle@forestranchcharter.org
Year Established: 2008
Charter Renewal Date: July 2020
CDS Code: 04 61424 0118042
Charter Number: 1019
Website: www.forestranchcharter.org

1. Type of Project:

- ☐ Planning
☐ Construction
☐ Health Safety (Including ADA)
☒ Modernization/Repair/Renovation/Improve
☐ Purchase or lease Project
☐ Other (including FF&E)

2. Project Narrative: The sports field at FRCS is a dirt field with 2 baseball backstops. Our expansion to 8th grade increases the importance of improved sports facilities. We are asking for funds to improve the field area with a decomposed granite running track with a grass infield area for team sports. This project was approved by the FRCS Board of Directors on 1/17/17.

3. Charter School Property Project Location: *(If project location is different from address above.)*

- a. Does your school currently operate on a CUSD School Site: ☒ yes ☐ no
b. Does your school lease property/buildings from a private owner: ☐ yes ☒ no

4. Enrollment:

- a. Current enrollment and ADA: 2016/17 census day - 128 / 2016/17 P-2 ADA – 124.55
b. Description of Growth plan if any: when fully enrolled, FRCS should have 180 students

5. Financial Questions

- a. Was your prior annual audit report free of any negative findings? ☒ yes ☐ no
(if no, please explain)
b. What were your cash reserves as a percent of expenditures at the end of the prior fiscal year?
29% at end of 2015/16 school year

6. Project Schedule

Please briefly describe the timeline for the project planning and completion.

Ideally, this project would begin in late summer or early fall 2017 and be completed prior to the rainy season.

7. Total Allocation for School Round 1: \$406,237
Total Estimated Cost of Project: \$242,850
Amount Remaining in Allocation: \$163,387

School Facilities Projects to be Funded with Proceeds of Bonds

“Bond proceeds will be expended to repair, modernize, replace, renovate, expand, construct, acquire, equip, furnish and otherwise improve the classrooms and school facilities the [charter’s] existing schools, new school sites, and other [charter] owned properties to provide equity among campuses, improved facilities, and student access to instructional technology.”—Measure K

Forest Ranch A

Measure K Charter School Facilities Committee
Project Review Form
For
Consideration/Approval
By Chico Unified School District Board of Trustees

"Bond proceeds will be expended to repair, modernize, replace, renovate, expand, construct, acquire, equip, furnish and otherwise improve the classrooms and school facilities the [charter's] existing schools, new school sites, and other [charter] owned properties to provide equity among campuses, improved facilities, and student access to instructional technology."—Measure K

Documentation *(please indicate those completed)*

All Projects

Project Narrative: general scope of work	<u>N</u> Included
Enrollment Capacity: Current Facility and/or Proposed	<u>X</u> Included
Preliminary Estimate (Cost)	<u>X</u> Included
Project Schedule	<u>X</u> Included

Building/Modernization/Renovation Projects

Feasibility Study and Site Review	<u> </u> Included	<u>X</u> Not Applicable
Enrollment Capacity: Current Facility and/or Proposed	<u> </u> Included	<u>X</u> Not Applicable
Pre-Schematics <i>(to be completed by a District approved architect and/or engineering team)</i>	<u> </u> Included	<u>Y</u> Not Applicable
Facility Assessment	<u> </u> Included	<u>Y</u> Not Applicable
Schematic Drawing(s) <i>(areas of work)</i>	<u>X</u> Included	<u> </u> Not Applicable
CEQA Process Determination <i>(pre-CEQA-form)</i>	<u> </u> Included	<u>X</u> Not Applicable
Design Development Drawings	<u> </u> Included	<u>Y</u> Not Applicable
Design or Bid Estimate	<u> </u> Included	<u>X</u> Not Applicable
Construction Documents	<u> </u> Included	<u>Y</u> Not Applicable

All necessary documents were included:
(if no: request for additional documentation)

X yes no

CORE QUESTIONS:

1. Does the project fall under the bond language? yes
2. Given the life span of a bond, did the proposal explain how this project was an appropriate use of funds? yes
3. Has the school demonstrated the feasibility of project completion? yes
4. Has the local school board approved the project? yes

MEASURE K—CHARTER FACILITIES COMMITTEE APPROVAL

Date of Committee Approval: 6/13/17

For questions or clarifications relative to the completion of this application, please contact:
Kevin Bultema at kbultema@chicousd.org or (530) 891-3000 x. 112

Page 1 of 5
REVISION 1
 Bid Date: 6/02/2017
 Time: 5:00PM

Proposal for:
Forest Ranch Charter Track And Field Budgetary Estimates
 From
 Franklin Construction, Inc.
 217 Flume Street Suite 200, Chico, CA 959285427
 LN: 567469 Type: A
 Phone: (530) 343-9600 Fax: (530) 343-4245



Forest Ranch Charter School
 P.O. Box 5
 Forest Ranch, CA 95942

Project No.NA

Item	Description	Quantity	Unit	Unit Price	Total Price
SCHA	Base Track Items				
01	Excavation	1.00LS		13,000.0000	13,000.00
02	Furnish And Install Aggregate Base Rock	525.00TN		35.0000	18,375.00
	Total:				<u>31,375.00</u> *
ALT	Track Surfacing Alternates				
01	Crusher Dust Surfacing-2"	175.00TN		80.0000	14,000.00
02	Decomposed Granite Surfacing-2"	175.00TN		107.0000	18,725.00 *
03	Add Stabilizing Agent To DG Or Crusher Dust	1.00LS		11,100.0000	11,100.00 *
04	Asphalt Concrete Surfacing	175.00TN		187.0000	32,725.00
	Total:				<u>76,550.00</u>
ADD	Additive (Only If Asphalt Is Used)				
01	Black Rubber Track Surface-Only With Asphalt	13,200.00SF		5.5000	72,600.00
	Total:				<u>72,600.00</u>
ALT1	Sod Grass Field Option				
01	Strip Grass And Level Field	1.00LS		21,500.0000	21,500.00
02	Repair/Replace Sprinkler Lines	1.00LS		1,650.0000	1,650.00
03	Amendments And Sod	78,000.00SF		0.9000	70,200.00
	Total:				<u>93,350.00</u> *
ALT2	Synthetic Turf Option				
01	Excavation And Subgrade Preparation	1.00LS		53,325.0000	53,325.00
02	Perimeter Drain System	1,100.00LF		48.5000	53,350.00
03	Irrigation Quick Coupler Assemblies With Boxes	2.00EA		1,100.0000	2,200.00
04	Interior Perimeter Curb (Required)	1,100.00LF		21.0000	23,100.00 *
05	Exterior Curb (If Desired, Not Required)	1,200.00		21.0000	25,200.00 *
06	Nailer Board-To Secure Turf Field	1,100.00LF		7.5000	8,250.00

√ = Locked Bid-Item

! = Zero Total Price

6/02/2017 11:36 am

Attachment Enclosed

Estimator: Rod Winkle



Generated by a SharpeSoft Product

* \$ 202,850

REVISION 1

Bid Date: 6/02/2017

Time: 5:00PM

**Proposal for:
Forest Ranch Charter Track And Field Budgetary Estimates**

From

Franklin Construction, Inc.
217 Flume Street Suite 200, Chico, CA 959285427

LN: 567469 Type: A

Phone: (530) 343-9600

Fax: (530) 343-4245



Forest Ranch Charter School

P.O. Box 5

Forest Ranch, CA 95942

Project No.NA

Item	Description	Quantity	Unit	Unit Price	Total Price
07	Install Aggregate Base For Turf Field	2,050.00	TN	35.0000	71,750.00
08	Gopher Wire, Liner, Pad, Turf, And Infill	78,000.00	SF	9.9000	772,200.00
				Total:	1,009,375.00

Total For Base Track Items	31,375.00
Total For Track Surfacing Alternates	76,550.00
Total For Additive (Only If Asphalt Is Used)	72,600.00
Total For Sod Grass Field Option	93,350.00
Total For Synthetic Turf Option	1,009,375.00
Total:	1,283,250.00

√ = Locked Bid-Item

! = Zero Total Price

6/02/2017 11:36 am

Attachment Enclosed

Estimator: Rod Winkle



Generated by a SharpeSoft Product

Job Conditions - Attachment 'A'

Forest Ranch Charter Track And Field Budgetary Estimates

General Conditions:

1. Payment to be made as follows: Net cash-All accounts are due and payable on the 10th of the month for the work done the previous month. A 1.5% monthly service charge will be assessed on overdue accounts. Full payment due within 30 days of completion of our work. A 3% fee will be added for payment via credit card.
2. All material is guaranteed to be as specified.
3. All work to be completed in a professional manner according to standard practices.
4. Any alteration or deviation from the plans, specifications, and proposal conditions involving extra costs will become an extra charge over and above the estimate.
5. All agreements contingent upon strikes, accidents or delays beyond our control.
6. Our workers are fully covered by Worker's Compensation Insurance and Waiver of Subrogation for Workers Compensation.
7. This proposal may be withdrawn by us if not accepted within 30 days.
8. This proposal must be included in all contracts between the owner and Franklin Construction, Inc.
9. All reasonable attorney's fees shall be paid for by the owner, should an attorney be employed to collect payment.
10. Franklin Construction will provide and list owner/customer as additional insured endorsement with certificate of insurance.
11. All payments made with a credit card will be charged an additional 3% fee.

Special Conditions:

1. This proposal only includes working under favorable conditions where soil and/or aggregate moisture contents are at or below optimum moisture content for compaction. This bid does not include dewatering, mechanically or chemically processing soil or aggregates to dry them, or working under wet conditions that do not allow earthwork, soil compaction, placement of aggregates, or placement of asphalt paving to be done using normal practices.
2. Escalation: This proposal is based on current market prices for aggregate, concrete, petroleum fuels, and oil. If during the duration of this project, the price of these elements increases, the owner will be charged for the direct increase in equipment fuel, trucking, and material costs that occurs.
3. This bid is based on the availability of construction water. Increased fees, charges, or other costs resulting from drought conditions may result in additional cost to the owner or general contractor.
4. This bid includes State of California Prevailing Wages and Bonding for a public works project.
5. This bid is budgetary only and is conservative due to the lack of engineers plans and specifications and is not intended for construction use.

Scope of Work:

Schedule A-Walking Track Construction Items of work

Base Items:

1. Item #1 includes the excavation and sub grade preparation of 1100 lf of 12' wide walking track area around the perimeter of the field.
2. Item #2 includes furnishing and installing 6" of 3/4" aggregate base rock as the base for any track surface improvements.

Alternates for Track Surfacing:

1. Item #1 includes furnishing and installing 2" of Black Basalt Crusher Dust surfacing on the prepared track base.
2. Item #2 includes furnishing and installing 2" of Decomposed Granite Surfacing on the prepared track base.
3. Item #3 includes adding a stabilizing/emulsifying/bonding agent to either the Crusher Dust or Decomposed Granite. The material will be amended off

site and delivered to the job ready to place with the agent in the material.

4. Item #4 includes furnishing and installing 2"/175 tons/13,200 sf of PG64-10 1/2" asphalt paving on the prepared track base.

Additive to Track Surfacing only if Paved-Polymer Rubber Track Coating:

1. Item #1 includes furnishing and installing a Black Polymer and Rubber track coating at a depth of Approx. 3/8". A red colored track surface can be installed at an additional \$2.00 per square foot.

Schedule B-Field Improvement Options-Field Size is based on 78000 sf of surfacing which includes all interior area up to the walking track.

Job Conditions - Attachment 'A'**Forest Ranch Charter Track And Field Budgetary Estimates****Alternate 1-Sod Grass Field Option:**

- 1.Item #1 includes Stripping the dead vegetation from the field, disposing of the vegetation off site, and grading the field in preparation for placing Sod.
- 2.Item #2 includes a budgetary amount to repair the existing sprinkler system after grading has been completed.
- 3.Item #3 includes adding amendments to the field and placing 78000 sf of Sod.

Alternate 2-Synthetic Turf System:

- 1.Item #1 includes excavation of the field to a depth of 6", removal and off site disposal of the excess material, and sub grade preparation of 78000 sf of field area.
- 2.Item #2 includes furnishing and installing 1100 lf of field perimeter drain. This item includes 4 minor catch basins and 4 outlet crossing to the outside of the walking track.
- 3.Item #3 includes 2 each irrigation water quick couplers in boxes to provide water for washing and cooling of the turf field. These quick couplers will be placed at the terminated ends of the old irrigation system.
- 4.Item #4 includes 1100 lf of 6" wide 12" tall perimeter curb that will be placed at the edge of the field in between the field and the walking track. This item is required for a synthetic turf field because a border is required to secure the turf.
- 5.Item #5 includes 1200 lf of exterior perimeter curb for the walking path. This item is not required but can be added so that the walking track is bordered on both sides by curb.
- 6.Item #6 includes 1100 lf of 2" by 4" pressure treated nailer board attached to the interior perimeter curb to be used to anchor the edge of the synthetic turf.
- 7.Item #8 includes 3"/78000sf/2050 tons of 3/4" aggregate base rock which will serve as the base for the synthetic turf field.
- 8.Item #8 includes the synthetic turf system which includes installation of gopher wire, a semi-permeable fabric layer, a 1" rubber pad, and 1.25" of dense thatch synthetic turf with a 1" depth of natural crushed limestone/sea shell infill material.

Exclusions:

1. Engineering, testing, staking, bonds, fees, and permits.
2. Storm Water Pollution Prevention Plan and erosion control measures unless otherwise indicated in the proposal.
3. Excavation, handling, removal, or disposal of any toxic, hazardous, or contaminated materials.
4. Septic tank and well abandonment.
5. Sewer, Storm Drain, Water, and Joint Trench systems other than included in this proposal.
6. Concrete structures, footings, walls, and fences other than included in this proposal.
7. Prime coat, slurry seal, fog seal, and trench patching.
8. Temporary facilities unless otherwise indicated in the proposal.

Anything not specifically included in the above scope of work is excluded.

Basis of Bid:

1. This proposal is based on general measurements of the existing field using Google Earth, verbal information provided by Lisa Speegle of the Forest Ranch Charter School, and general budget pricing provided by vendors for the various items of work. This is a conservative Estimate to be used for budgetary purposes only. A firm bid can be provided when plans and specifications are provided. This bid is not intended to be used for construction purposes.

Franklin Construction, Inc.

By: _____
Rod Winkle, President

6/02/2017
11:36AM

Franklin Construction, Inc.
Job Conditions - Attachment 'A'

REVISION 1

Forest Ranch Charter Track And Field Budgetary Estimates

Acceptance of Proposal:

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date: _____ By: _____ Title: _____

Date: _____ By: _____ Title: _____



Measure K Charter School Facilities Committee
Project Recommendation Form for Consideration by CUSD Board of Trustees

GENERAL INFORMATION:

Name of School: Forest Ranch Charter School
Address: 15815 Cedar Creek Road / PO Box 5, Forest Ranch, CA 95942
Contact Name: Lisa Speegle
Contact Phone/email: 891-3154 x 225 / lspeegle@forestranchcharter.org
Year Established: 2008
Charter Renewal Date: July 2020
CDS Code: 04 61424 0118042
Charter Number: 1019
Website: www.forestranchcharter.org

1. Type of Project:

- ☐ Planning
☐ Construction
☐ Health Safety (Including ADA)
☒ Modernization/Repair/Renovation/Improve
☐ Purchase or lease Project
☐ Other (including FF&E)

2. Project Narrative: The garden area at FRCS has an outdoor classroom space. Exposed to full sun, this space is underutilized. A rain and sun protection structure would enhance our outdoor education program and increase its frequency of use. Additionally, the structure will be engineered to support solar panels purchased with Clean Energy Act Funds. This project was approved by the FRCS Board of Directors on 1/17/17.

3. Charter School Property Project Location: *(If project location is different from address above.)*

- a. Does your school currently operate on a CUSD School Site: ☒ yes ☐ no
b. Does your school lease property/buildings from a private owner: ☐ yes ☒ no

4. Enrollment:

- a. Current enrollment and ADA: 2016/17 census day - 128 / 2016/17 P-2 ADA – 124.55
b. Description of Growth plan if any: when fully enrolled, FRCS should have 180 students

5. Financial Questions

- a. Was your prior annual audit report free of any negative findings? ☒ yes ☐ no
(if no, please explain)
b. What were your cash reserves as a percent of expenditures at the end of the prior fiscal year?
29% at end of 2015/16 school year

6. Project Schedule

Please briefly describe the timeline for the project planning and completion.

Ideally, this project would begin in late summer or early fall 2017 and be completed prior to the rainy season.

7. Total Allocation for School Round 1: \$406,237 Total Estimated Cost of Project: \$65,000
Amount Remaining in Allocation: \$98,387

School Facilities Projects to be Funded with Proceeds of Bonds

“Bond proceeds will be expended to repair, modernize, replace, renovate, expand, construct, acquire, equip, furnish and otherwise improve the classrooms and school facilities the [charter’s] existing schools, new school sites, and other [charter] owned properties to provide equity among campuses, improved facilities, and student access to instructional technology.”—Measure K

Forest Ranch D

Measure K Charter School Facilities Committee
Project Review Form
For
Consideration/Approval
By Chico Unified School District Board of Trustees

"Bond proceeds will be expended to repair, modernize, replace, renovate, expand, construct, acquire, equip, furnish and otherwise improve the classrooms and school facilities the [charter's] existing schools, new school sites, and other [charter] owned properties to provide equity among campuses, improved facilities, and student access to instructional technology."—Measure K

Documentation (please indicate those completed)

All Projects

Project Narrative: general scope of work	<u>X</u> Included
Enrollment Capacity: Current Facility and/or Proposed	<u>X</u> Included
Preliminary Estimate (Cost)	<u>X</u> Included
Project Schedule	<u>X</u> Included

Building/Modernization/Renovation Projects

Feasibility Study and Site Review	<u> </u> Included	<u>X</u> Not Applicable
Enrollment Capacity: Current Facility and/or Proposed	<u> </u> Included	<u>X</u> Not Applicable
Pre-Schematics (to be completed by a District approved architect and/or engineering team)	<u> </u> Included	<u>Y</u> Not Applicable
Facility Assessment	<u> </u> Included	<u>X</u> Not Applicable
Schematic Drawing(s) (areas of work)	<u>X</u> Included	<u> </u> Not Applicable
CEQA Process Determination (pre-CEQA-form)	<u> </u> Included	<u>Y</u> Not Applicable
Design Development Drawings	<u> </u> Included	<u>Y</u> Not Applicable
Design or Bid Estimate	<u> </u> Included	<u>Y</u> Not Applicable
Construction Documents	<u> </u> Included	<u>Y</u> Not Applicable

All necessary documents were included:
(if no: request for additional documentation)

X yes no

CORE QUESTIONS:

1. Does the project fall under the bond language? yes
2. Given the life span of a bond, did the proposal explain how this project was an appropriate use of funds? yes
3. Has the school demonstrated the feasibility of project completion? yes
4. Has the local school board approved the project? yes

MEASURE K—CHARTER FACILITIES COMMITTEE APPROVAL

Date of Committee Approval: 6/13/17

For questions or clarifications relative to the completion of this application, please contact:
Kevin Bultema at kbultema@chicousd.org or (530) 891-3000 x. 112

QUOTE



Corporate Office
1555 Tahoe Court
Redding, CA 96003
Tax ID#: 72-1545106

Main#: (877) 473-7619
Fax#: (530) 246-0518

QUOTE TO:

Forest Ranch Charter School
Lisa Speegle
15815 Cedar Creek Rd
Forest Ranch, CA 95942

DATE: 6/1/2017

QUOTE #: 17-2374

Main #: 530.891.3154
Fax #:
Email: lspeegle@forestranchcharter.org

REP: gary@nsp3.com

PROJECT: Shade

TERMS: 50% Ppd - Rem 30dys from Ship

QTY	VENDOR	MODEL#	DESCRIPTION	RATE	TOTAL
1	Valley School Shelters	VSS DSA	18' x 18' DSA Gable Walkway Cover 26 ga Mega Rib Metal Roof 26 ga 1-5/8" Cee Trim 12' - 0" Roof Height and Top of Post 10' - 0" Beams @ Posts 2:12 - Roof Pitch 80lb Framing 4 - Posts Includes: Fasteners & Brackets Factory Painted Roof & Trim All Powdercoated Posts Unpainted "C" channel galvanized beams All materials will come with Mill Certs, and Certificates of compliance to be submitted to the lab and Inspector of Record. (Does not include Install or Painting of Covers)	23,467.00	23,467.00T
		RG	Rain Gutter - One Side two Downspouts	1,010.00	1,010.00T
		Shipping	VSS Freight	1,440.00	1,440.00
		Equip Only	Equipment only. Installation & Offloading to be supplied by others.		
		DSA-2	Site Drawings, Welding Inspection, Special Field Inspection Fees & Submission To DSA By Others		
		DSA-4	Fabrication cannot begin until customer has provided supplier with proof of DSA approval		
Equipment Only - Installation not included.				SUBTOTAL	\$25,917.00
QUOTE GOOD FOR 30 DAYS				SALES TAX (7.25%)	\$1,774.58
				TOTAL	\$27,691.58

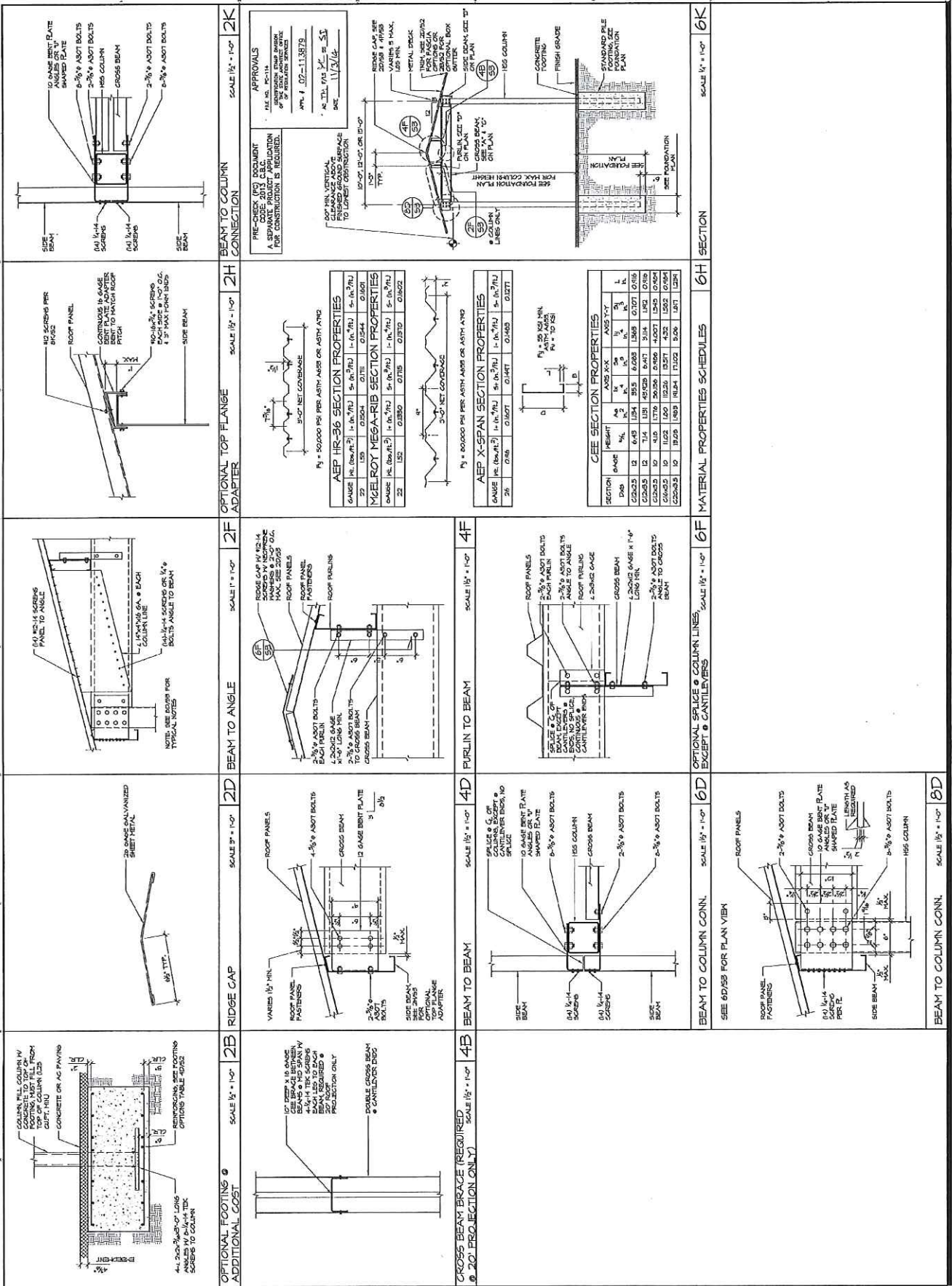
Representative Authorized to Order: _____

Date: _____

SIGNED QUOTE REQUIRED TO ORDER

ORDER/DELIVERY INFORMATION: (Unless otherwise specified)

Offloading and installation are customer's responsibility. Please consult your sales representative for shipping and delivery time line. Time line will depend on equipment ordered. Please schedule delivery time with commercial freight company. NSP3 will provide name and phone number of freight company.



Measure K Charter School Facilities Committee
Project Recommendation Form for Consideration by CUSD Board of Trustees

GENERAL INFORMATION:

Name of School: Inspire School of Arts and Sciences
Address: 335 W. Sacramento Ave., Chico, Ca. 95926
Contact Name: Jerry Crosby
Contact Phone/email: (530) 891-3050 jcrossby@chicousd.org
Year Established: 2010
Charter Renewal Date: March 2017
CDS Code: 04 -61424-0120394
Charter Number: 1114
Website: www.inspirecUSD.org

1. Type of Project:

- ☐ Planning
- ☐ Construction
- ☐ Health Safety (Including ADA)
- ☐ Modernization/Repair/Renovation/Improve
- ☐ Purchase or lease Project
- ☒ Other (including FF&E)

2. Project Narrative:

At present, Inspire does not have a Media/Resource Center. In lieu of building a brick and mortar center, we would like to create a "Virtual Media/Resource Center." By doing so, we will be able to save significant money, continually update technology in the most economic manner, and provide equitable "student access to instructional technology" as stated in Measure K. To create our Virtual Media/Resource Center, we will need to create both the infrastructure for technological delivery and base systems for classroom instruction and use. First, we will expand our access with the purchase of routers, switches, and servers. Next we will purchase computer carts and chromebooks to create availability to an expanded number of classrooms with easy access for all students. Eventually, we hope to match other local organizations in providing one to one computer access for our students. In addition, we will need to upgrade specified computers to meet our expanded engineering' and arts' needs. As part of the long term plan, we will need to upgrade or replace computers periodically. However, we estimate that over three years we can set up the basic infrastructure for approximately \$261,000 which is a considerable saving over building and equipping a stand-alone Media/Resource Center that would only provide technological access to one class at a time and still need to have technology updated periodically as well maintenance of the overall structure.

After the initial base purchase; equipage, replacement/maintenance costs would then revert to the general budget. By using carts of computers we will be able to immediately upgraded equipment and technological access for every student, in every classroom, every day at the least cost.

To set up the initial infrastructure, we will need to do a series of projects. Each project comes under the same basic project narrative. **For Project A:**

3. Charter School Property Project Location: *(If project location is different from address above.)*

- | | | | |
|--------------------------------------------------------------------|--------------------------|-----|-----------------------------|
| a. Does your school currently operate on a CUSD School Site: | X | yes | <input type="checkbox"/> no |
| b. Does your school lease property/buildings from a private owner: | <input type="checkbox"/> | yes | X no |

4. Enrollment:

- a. Current enrollment and ADA: 436

5. Financial Questions

- a. Was your prior annual audit report free of any negative findings? ☒ yes ☐ no
(if no, please explain)

- b. What were your cash reserves at the end of the prior fiscal year? **\$1,303,582**

6. Project Schedule

Please briefly describe the timeline for the project planning and completion.

Project A:

- | | |
|--------------------------------|-------------|
| 1. Purchase two servers | \$28,308.90 |
| 2. SAN Storage | \$33,086.53 |
| 3. Purchase VMWare for servers | \$10,000.00 |
| 4. Set Up Costs (20 hours) | \$2,000.00 |

Sub Total: \$73,395.43

5. 10% contingency cost \$7,339.00

Present Cost Total for 2017-2019 School Year: \$80,734.43

*Please see attached forms.

- | | |
|-----------------------------------------|--------------|
| 7. Total Allocation for School Round 1: | \$964,055.00 |
| Total Estimated Cost of Project A: | \$80,734.43 |
| Amount Remaining in Allocation: | \$883,320.57 |

School Facilities Projects to be Funded with Proceeds of Bonds

"Bond proceeds will be expended to repair, modernize, replace, renovate, expand, construct, acquire, equip, furnish and otherwise improve the classrooms and school facilities the [charter's] existing schools, new school sites, and other [charter] owned properties to provide equity among campuses, improved facilities, and student access to instructional technology."—Measure K

Inspire A

Measure K Charter School Facilities Committee
Project Review Form
For
Consideration/Approval
By Chico Unified School District Board of Trustees

"Bond proceeds will be expended to repair, modernize, replace, renovate, expand, construct, acquire, equip, furnish and otherwise improve the classrooms and school facilities the [charter's] existing schools, new school sites, and other [charter] owned properties to provide equity among campuses, improved facilities, and student access to instructional technology."—Measure K

Documentation (please indicate those completed)

All Projects

Project Narrative: general scope of work	<input checked="" type="checkbox"/> Included
Enrollment Capacity: Current Facility and/or Proposed	<input checked="" type="checkbox"/> Included
Preliminary Estimate (Cost)	<input checked="" type="checkbox"/> Included
Project Schedule	<input checked="" type="checkbox"/> Included

Building/Modernization/Renovation Projects

Feasibility Study and Site Review	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
Enrollment Capacity: Current Facility and/or Proposed	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
Pre-Schematics (to be completed by a District approved architect and/or engineering team)	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
Facility Assessment	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
Schematic Drawing(s) (areas of work)	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
CEQA Process Determination (pre-CEQA-form)	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
Design Development Drawings	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
Design or Bid Estimate	<input checked="" type="checkbox"/> Included	<input type="checkbox"/> Not Applicable
Construction Documents	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable

All necessary documents were included:
(if no: request for additional documentation)

☒ yes ☐ no

CORE QUESTIONS:

1. Does the project fall under the bond language? *Yes*
2. Given the life span of a bond, did the proposal explain how this project was an appropriate use of funds? *Yes*
3. Has the school demonstrated the feasibility of project completion? *Yes*
4. Has the local school board approved the project? *Yes*

MEASURE K—CHARTER FACILITIES COMMITTEE APPROVAL

Date of Committee Approval: 6-13-17

For questions or clarifications relative to the completion of this application, please contact:
Kevin Bultema at kbultema@chicousd.org or (530) 891-3000 x. 112

QUOTE CONFIRMATION



DEAR JEFF WOLFF,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
HXJP070	5/11/2017	SERVERS	12644180	\$14,154.45

x2

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
<u>HPE ProLiant DL360 Gen9 - Xeon E5-2620V4 2.1 GHz - 16 GB - 0 GB</u> Mfg. Part#: 867447-S01 UNSPSC: 43211501 Contract: MARKET	2	4268371	\$2,090.13	\$4,180.26
<u>HPE Foundation Care 24x7 Service - extended service agreement - 3 years - o</u> Mfg. Part#: U7AL9E UNSPSC: 81111812 Electronic distribution - NO MEDIA Contract: MARKET	2	3545583	\$1,100.00	\$2,200.00
<u>Intel Xeon E5-2620V4 / 2.1 GHz processor</u> Mfg. Part#: 818172-B21 UNSPSC: 43201503 Contract: MARKET	2	4081876	\$526.03	\$1,052.06
<u>HPE - DDR4 - 16 GB - DIMM 288-pin</u> Mfg. Part#: 836220-B21 UNSPSC: 43201402 Contract: MARKET	14	4078585	\$317.60	\$4,446.40
<u>HPE 500W Flex Slot Platinum Hot Plug Power Supply Kit</u> Mfg. Part#: 720478-B21 UNSPSC: 39121004 Contract: MARKET	2	3465415	\$226.51	\$453.02
<u>HPE Insight Control - license + 1 Year 24x7 Support - 1 license</u> Mfg. Part#: C6N28ABE UNSPSC: 43232804 Electronic distribution - NO MEDIA Contract: MARKET	2	3134643	\$378.81	\$757.62
<u>HPE Enterprise Mainstream Flash Media Kit - flash memory card - 32 GB - mfc</u> Mfg. Part#: 700139-B21 UNSPSC: 43202005 Contract: MARKET	2	2960740	\$121.42	\$242.84
<u>HP SFF HDD BLANK KIT</u> Mfg. Part#: 666987-B21 Contract: MARKET	4	3825256	\$8.97	\$35.88

QUOTE DETAILS (CONT.)				
HPE 10A 6' Power Cord - Black	4	1037697	\$7.37	\$29.48
Mfg. Part#: AF556A				
UNSPSC: 26121636				
Contract: MARKET				

PURCHASER BILLING INFO	SUBTOTAL	\$13,397.56
Billing Address: INSPIRE SCHOOL OF ART AND SCIENCE 335 W SACRAMENTO AVE CHICO, CA 95926 Phone: (530) 891-3090 Payment Terms: Request Terms	SHIPPING	\$0.00
	SALES TAX	\$756.89
	GRAND TOTAL	\$14,154.45
DELIVER TO	Please remit payments to:	
Shipping Address: INSPIRE SCHOOL OF ART AND SCIENCE 335 W SACRAMENTO AVE CHICO, CA 95926 Phone: (530) 891-3090 Shipping Method: FEDEX Ground	CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515	

Need Assistance? CDW•G SALES CONTACT INFORMATION			
	Tamica Lyons	(866) 739-7066	tamillyo@cdw.com

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdwg.com/content/terms-conditions/product-sales.aspx>
For more information, contact a CDW account manager

© 2017 CDW•G LLC, 200 N. Milwaukee Avenue, Vernon Hills, IL 60061 | 800.808.4239

QUOTE CONFIRMATION



DEAR JEFF WOLFF,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
HXJP159	5/11/2017	SAN STORAGE	12644180	\$33,086.53

Main Storage

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
HP MSA 2042 SAN DC SFF STORAGE Mfg. Part#: Q0F06A Contract: MARKET	1	4488679	\$13,158.73	\$13,158.73
HPE Foundation Care 24x7 Service - extended service agreement - 3 years - o Mfg. Part#: H1DC3E UNSPSC: 81111812 Electronic distribution - NO MEDIA Contract: MARKET	1	4274264	\$2,961.24	\$2,961.24
HPE Mixed Use - solid state drive - 400 GB - SAS 12Gb/s Mfg. Part#: N9X95A UNSPSC: 43201830 Contract: MARKET	2	3931141	\$1,698.01	\$3,396.02
HPE Dual Port Enterprise - hard drive - 1.2 TB - SAS 12Gb/s Mfg. Part#: J9F48A UNSPSC: 43201803 Contract: MARKET	20	3680742	\$558.35	\$11,167.00
HPE - SFP+ transceiver module - Gigabit Ethernet, iSCSI Mfg. Part#: C8S75A UNSPSC: 43201553 Contract: MARKET	1	3148668	\$367.10	\$367.10

PURCHASER BILLING INFO		SUBTOTAL	\$31,050.09
Billing Address: INSPIRE SCHOOL OF ART AND SCIENCE 335 W SACRAMENTO AVE CHICO, CA 95926 Phone: (530) 891-3090 Payment Terms: Request Terms		SHIPPING	\$0.00
		SALES TAX	\$2,036.44
		GRAND TOTAL	\$33,086.53
DELIVER TO		Please remit payments to:	
Shipping Address: INSPIRE SCHOOL OF ART AND SCIENCE 335 W SACRAMENTO AVE CHICO, CA 95926 Phone: (530) 891-3090 Shipping Method: FEDEX Ground		CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515	

Measure K Charter School Facilities Committee
Project Recommendation Form for Consideration by CUSD Board of Trustees

GENERAL INFORMATION:

Name of School: Inspire School of Arts and Sciences
Address: 335 W. Sacramento Ave., Chico, Ca. 95926
Contact Name: Jerry Crosby
Contact Phone/email: (530) 891-3050 jcrossby@chicousd.org
Year Established: 2010
Charter Renewal Date: March 2017
CDS Code: 04 -61424-0120394
Charter Number: 1114
Website: www.inspirecUSD.org

1. Type of Project:

- ☐ Planning
- ☐ Construction
- ☐ Health Safety (Including ADA)
- ☐ Modernization/Repair/Renovation/Improve
- ☐ Purchase or lease Project
- ☒ Other (including FF&E)

2. Project Narrative:

At present, Inspire does not have a Media/Resource Center. In lieu of building a brick and mortar center, we would like to create a "Virtual Media/Resource Center." By doing so, we will be able to save significant money, continually update technology in the most economic manner, and provide equitable "student access to instructional technology" as stated in Measure K. To create our Virtual Media/Resource Center, we will need to create both the infrastructure for technological delivery and base systems for classroom instruction and use. First, we will expand our access with the purchase of routers, switches, and servers. Next we will purchase computer carts and chromebooks to create availability to an expanded number of classrooms with easy access for all students. Eventually, we hope to match other local organizations in providing one to one computer access for our students. In addition, we will need to upgrade specified computers to meet our expanded engineering' and arts' needs. As part of the long term plan, we will need to upgrade or replace computers periodically. However, we estimate that over three years we can set up the basic infrastructure for approximately \$261,000 which is a considerable saving over building and equipping a stand-alone Media/Resource Center that would only provide technological access to one class at a time and still need to have technology updated periodically as well maintenance of the overall structure.

After the initial base purchase: equipage, replacement/maintenance costs would then revert to the general budget. By using carts of computers we will be able to immediately upgraded equipment and technological access for every student, in every classroom, every day at the least cost.

To set up the initial infrastructure, we will need to do a series of projects. Each project comes under the same basic project narrative. **For Project B:**

3. Charter School Property Project Location: *(If project location is different from address above.)*

- | | | | |
|--------------------------------------------------------------------|--------------------------|-----|-----------------------------|
| a. Does your school currently operate on a CUSD School Site: | X | yes | <input type="checkbox"/> no |
| b. Does your school lease property/buildings from a private owner: | <input type="checkbox"/> | yes | X no |

4. Enrollment:

- a. Current enrollment and ADA: 436

5. Financial Questions

- a. Was your prior annual audit report free of any negative findings? ☒ yes ☐ no
(if no, please explain)
- b. What were your cash reserves at the end of the prior fiscal year? \$1,303,582

6. Project Schedule

Please briefly describe the timeline for the project planning and completion.

Project B:

- | | |
|----------------------------|-------------|
| 1. Back-up Servers (NAS) | \$16,267.83 |
| 2. Set Up Costs (15 hours) | \$1,500.00 |

Sub Total: \$17,767.83

- | | |
|-------------------------|------------|
| 3. 10% contingency cost | \$1,776.00 |
|-------------------------|------------|

Present Cost Total for 2017-2019 School Year: \$19,543.83

*Please see attached forms.

- | | |
|---------------------------------------------|--------------|
| 7. Total Allocation for School Round 1: | \$964,055.00 |
| Total Allocation Subtracting Prior Project: | \$883,320.57 |
| Total Estimated Cost of Project B: | \$19,543.83 |
| Amount Remaining in Allocation: | \$863,776.74 |

School Facilities Projects to be Funded with Proceeds of Bonds

“Bond proceeds will be expended to repair, modernize, replace, renovate, expand, construct, acquire, equip, furnish and otherwise improve the classrooms and school facilities the [charter’s] existing schools, new school sites, and other [charter] owned properties to provide equity among campuses, improved facilities, and student access to instructional technology.”—Measure K

QUOTE CONFIRMATION



DEAR JEFF WOLFF,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
HXJP224	5/11/2017	NAS STORAGE	12644180	\$16,267.83

Local Backup

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
HPE StoreEasy 1650 - NAS server - 48 TB Mfg. Part#: K2R18SB UNSPSC: 43201835 Contract: MARKET	1	3749192	\$13,792.89	\$13,792.89
HPE Foundation Care 24x7 Service - extended service agreement - 3 years - o Mfg. Part#: U8KG3E UNSPSC: 81111812 Contract: MARKET	1	3689972	\$1,474.96	\$1,474.96

PURCHASER BILLING INFO		SUBTOTAL	\$15,267.85
Billing Address: INSPIRE SCHOOL OF ART AND SCIENCE 335 W SACRAMENTO AVE CHICO, CA 95926 Phone: (530) 891-3090 Payment Terms: Request Terms		SHIPPING	\$0.00
		SALES TAX	\$999.98
		GRAND TOTAL	\$16,267.83
DELIVER TO		Please remit payments to: CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515	
Shipping Address: INSPIRE SCHOOL OF ART AND SCIENCE 335 W SACRAMENTO AVE CHICO, CA 95926 Phone: (530) 891-3090 Shipping Method: FEDEX Ground			

Need Assistance? CDW•G SALES CONTACT INFORMATION



Tamica Lyons

(866) 739-7066

tamilyo@cdw.com

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdw.com/content/terms-conditions/product-sales.aspx>
For more information, contact a CDW account manager

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Measure K Charter School Facilities Committee
Project Recommendation Form for Consideration by CUSD Board of Trustees

GENERAL INFORMATION:

Name of School: Inspire School of Arts and Sciences
Address: 335 W. Sacramento Ave., Chico, Ca. 95926
Contact Name: Jerry Crosby
Contact Phone/email: (530) 891-3050 jcrossby@chicousd.org
Year Established: 2010
Charter Renewal Date: March 2017
CDS Code: 04 -61424-0120394
Charter Number: 1114
Website: www.inspirecUSD.org

1. Type of Project:

- ☐ Planning
- ☐ Construction
- ☐ Health Safety (Including ADA)
- ☐ Modernization/Repair/Renovation/Improve
- ☐ Purchase or lease Project
- ☒ Other (including FF&E)

2. Project Narrative:

At present, Inspire does not have a Media/Resource Center. In lieu of building a brick and mortar center, we would like to create a "Virtual Media/Resource Center." By doing so, we will be able to save significant money, continually update technology in the most economic manner, and provide equitable "student access to instructional technology" as stated in Measure K. To create our Virtual Media/Resource Center, we will need to create both the infrastructure for technological delivery and base systems for classroom instruction and use. First, we will expand our access with the purchase of routers, switches, and servers. Next we will purchase computer carts and chromebooks to create availability to an expanded number of classrooms with easy access for all students. Eventually, we hope to match other local organizations in providing one to one computer access for our students. In addition, we will need to upgrade specified computers to meet our expanded engineering' and arts' needs. As part of the long term plan, we will need to upgrade or replace computers periodically. However, we estimate that over three years we can set up the basic infrastructure for approximately \$261,000 which is a considerable saving over building and equipping a stand-alone Media/Resource Center that would only provide technological access to one class at a time and still need to have technology updated periodically as well maintenance of the overall structure.

After the initial base purchase; equipage, replacement/maintenance costs would then revert to the general budget. By using carts of computers we will be able to immediately upgraded equipment and technological access for every student, in every classroom, every day at the least cost.

To set up the initial infrastructure, we will need to do a series of projects. Each project comes under the same basic project narrative. **For Project C:**

3. Charter School Property Project Location: *(If project location is different from address above.)*

- | | | | |
|--------------------------------------------------------------------|--------------------------|-----|-----------------------------|
| a. Does your school currently operate on a CUSD School Site: | X | yes | <input type="checkbox"/> no |
| b. Does your school lease property/buildings from a private owner: | <input type="checkbox"/> | yes | X no |

4. Enrollment:

- a. Current enrollment and ADA: 436

5. Financial Questions

- a. Was your prior annual audit report free of any negative findings? ☒ yes ☐ no
(if no, please explain)
- b. What were your cash reserves at the end of the prior fiscal year? \$1,303,582

6. Project Schedule

Please briefly describe the timeline for the project planning and completion.

Project C:

- | | |
|----------------------------------------------|-------------|
| 1. Chromebooks (Base library: 2 sets of 180) | \$69,327.34 |
| 2. Set Up Costs (25 hours) | \$2,500.00 |

Sub Total: \$71,827.34

- | | |
|-------------------------|------------|
| 3. 10% contingency cost | \$7,182.00 |
|-------------------------|------------|

Present Cost Total for 2017-2019 School Year: \$79,009.34

*Please see attached forms.

- | | |
|----------------------------------------------|--------------|
| 7. Total Allocation for School Round 1: | \$964,055.00 |
| Total Allocation Subtracting Prior Projects: | \$863,776.74 |
| Total Estimated Cost of Project C: | \$79,009.34 |
| Amount Remaining in Allocation: | \$784,767.40 |

School Facilities Projects to be Funded with Proceeds of Bonds

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Inspire B

Measure K Charter School Facilities Committee
Project Review Form
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By Chico Unified School District Board of Trustees

"Bond proceeds will be expended to repair, modernize, replace, renovate, expand, construct, acquire, equip, furnish and otherwise improve the classrooms and school facilities the [charter's] existing schools, new school sites, and other [charter] owned properties to provide equity among campuses, improved facilities, and student access to instructional technology."—Measure K

Documentation (please indicate those completed)

All Projects

Project Narrative: general scope of work

☒ Included

Enrollment Capacity: Current Facility and/or Proposed

☒ Included

Preliminary Estimate (Cost)

☒ Included

Project Schedule

☒ Included

Building/Modernization/Renovation Projects

Feasibility Study and Site Review

☐ Included ☒ Not Applicable

Enrollment Capacity: Current Facility and/or Proposed

☐ Included ☒ Not Applicable

Pre-Schematics (to be completed by a District approved architect and/or engineering team)

☐ Included ☒ Not Applicable

Facility Assessment

☐ Included ☒ Not Applicable

Schematic Drawing(s) (areas of work)

☐ Included ☒ Not Applicable

CEQA Process Determination (pre-CEQA-form)

☐ Included ☒ Not Applicable

Design Development Drawings

☐ Included ☒ Not Applicable

Design or Bid Estimate

☒ Included ☐ Not Applicable

Construction Documents

☐ Included ☒ Not Applicable

All necessary documents were included:

☒ yes ☐ no

(if no: request for additional documentation)

Combined Project B & E together

CORE QUESTIONS:

1. Does the project fall under the bond language? *yes*
2. Given the life span of a bond, did the proposal explain how this project was an appropriate use of funds? *yes*
3. Has the school demonstrated the feasibility of project completion? *yes*
4. Has the local school board approved the project? *yes*

MEASURE K—CHARTER FACILITIES COMMITTEE APPROVAL

Date of Committee Approval: 6/13/17

For questions or clarifications relative to the completion of this application, please contact:
Kevin Bultema at kbultema@chicousd.org or (530) 891-3000 x. 112



RIVERSIDE TECHNOLOGIES, INC.

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Call us today at 866-804-4388 or visit us at www.riversidetechnologies.com

Date: April 21, 2017 **Quote Name:** HP 11G5EE
Chromebook/RTI Elite Chromebook Services Contract: HP
NASPO ValuePoint contract #MNWNC-115 Quote #:
WQ71299563

Terry DenBeste
Territory Sale Manager
tdenbeste@riversidetechnologies.com
866-804-4388 ext. 1005

Vendor Information

Riverside Technologies, Inc.
Accts Payable
748 N. 109th Court
Omaha, NE 68154

Customer Information

Chico Unified School District
Bonnie McCarthy
1163 E. 7th Ave
Chico, CA 95928
bmccarthy@chicousd.org
530-891-3000 ext. 110

Please fax Purchase Orders to 866-812-5370
Thank you for your business!

Qty	Part #	Description	Unit Price	Total price
120	4776905	HP Chromebook 11 G5 EE	\$160.00	\$19,200.00
		Chrome OST		
		ENERGY STAR® qualified		
		Intel® Celeron® N3060 with Intel HD Graphics 400 (1.6 GHz, up to 2.48 GHz, 2 MB cache, 2 cores)		
		11.6-inch diagonal LED HD SVA anti-glare (1366x768)		
		HP TrueVision HD Camera		
		Intel® HD Graphics 400		
		16 GB embedded Multi-Media Card (eMMC) SSD		
		Intel 7265 802.11 a/b/g/n/ac (2x2)+BlueTooth 4.2		
		TPM 1.2, Slot Lock		
		HP 3-Cell 44 Wh Li-Ion Polymer Long Life Battery		
		Limited 1 year standard parts and labor warranty		
120	3162647	HP 3 year Pickup and Return Hardware Support for Notebooks	\$28.75	\$3,450.00
120	A949440	RTI Elite Touch Services	\$38.95	\$4,674.00
		Google Chromebook Management Console		
		Console Activation/Updates		
		Enhanced Enrollment Features		
		Asset Tagging		
		Laser Engraved Logo		
		Green/Staged Delivery		
3	ACPROII	Anywhere Cart AC-PRO II - cart	\$1,479.00	\$4,437.00
		LTL Freight - Trucking ONLY - Dock or Forklift Required by Customer		
			Sale Amount	\$31,761.00
			Tax 7.25%	\$2,302.67
			CA Recycle Fee	\$600.00
			Delivered Price	\$34,663.67

Product availability and product discontinuation are subject to change without notice.
The prices in this quotation are valid for 30 days from quote date above.

Thank you for your business!

Measure K Charter School Facilities Committee
Project Recommendation Form for Consideration by CUSD Board of Trustees

GENERAL INFORMATION:

Name of School: Inspire School of Arts and Sciences
Address: 335 W. Sacramento Ave., Chico, Ca. 95926
Contact Name: Jerry Crosby
Contact Phone/email: (530) 891-3050 jcrossby@chicousd.org
Year Established: 2010
Charter Renewal Date: March 2017
CDS Code: 04 -61424-0120394
Charter Number: 1114
Website: www.inspirecUSD.org

1. Type of Project:

- ☐ Planning
- ☐ Construction
- ☐ Health Safety (Including ADA)
- ☐ Modernization/Repair/Renovation/Improve
- ☐ Purchase or lease Project
- ☒ Other (including FF&E)

2. Project Narrative:

At present, Inspire does not have a Media/Resource Center. In lieu of building a brick and mortar center, we would like to create a "Virtual Media/Resource Center." By doing so, we will be able to save significant money, continually update technology in the most economic manner, and provide equitable "student access to instructional technology" as stated in Measure K. To create our Virtual Media/Resource Center, we will need to create both the infrastructure for technological delivery and base systems for classroom instruction and use. First, we will expand our access with the purchase of routers, switches, and servers. Next we will purchase computer carts and chromebooks to create availability to an expanded number of classrooms with easy access for all students. Eventually, we hope to match other local organizations in providing one to one computer access for our students. In addition, we will need to upgrade specified computers to meet our expanded engineering' and arts' needs. As part of the long term plan, we will need to upgrade or replace computers periodically. However, we estimate that over three years we can set up the basic infrastructure for approximately \$261,000 which is a considerable saving over building and equipping a stand-alone Media/Resource Center that would only provide technological access to one class at a time and still need to have technology updated periodically as well maintenance of the overall structure.

After the initial base purchase: equipage, replacement/maintenance costs would then revert to the general budget. By using carts of computers we will be able to immediately upgraded equipment and technological access for every student, in every classroom, every day at the least cost.

To set up the initial infrastructure, we will need to do a series of projects. Each project comes under the same basic project narrative. **For Project D:**

3. Charter School Property Project Location: *(If project location is different from address above.)*

- | | | | |
|--------------------------------------------------------------------|--------------------------|-----|-----------------------------|
| a. Does your school currently operate on a CUSD School Site: | X | yes | <input type="checkbox"/> no |
| b. Does your school lease property/buildings from a private owner: | <input type="checkbox"/> | yes | X no |

4. Enrollment:

- a. Current enrollment and ADA: 436

5. Financial Questions

- a. Was your prior annual audit report free of any negative findings? ☒ yes ☐ no
(if no, please explain)

- b. What were your cash reserves at the end of the prior fiscal year? \$1,303,582

6. Project Schedule

Please briefly describe the timeline for the project planning and completion.

Project D:

- | | |
|----------------------------|-------------|
| 1. Wireless Controllers | \$5,000.00 |
| 2. Brocade Switches | \$12,684.87 |
| 3. Set Up Costs (10 hours) | \$1000.00 |

Sub Total: \$18,684.87

- | | |
|-------------------------|------------|
| 4. 10% contingency cost | \$1,864.00 |
|-------------------------|------------|

Present Cost Total for 2017-2019 School Year: \$20,548.87

*Please see attached forms.

- | | |
|----------------------------------------------|--------------|
| 7. Total Allocation for School Round 1: | \$964,055.00 |
| Total Allocation Subtracting Prior Projects: | \$784,767.40 |
| Total Estimated Cost of Project D: | \$20,548.87 |
| Amount Remaining in Allocation: | \$764,218.53 |

School Facilities Projects to be Funded with Proceeds of Bonds

"Bond proceeds will be expended to repair, modernize, replace, renovate, expand, construct, acquire, equip, furnish and otherwise improve the classrooms and school facilities the [charter's] existing schools, new school sites, and other [charter] owned properties to provide equity among campuses, improved facilities, and student access to instructional technology."—Measure K

Aspire D

Measure K Charter School Facilities Committee
Project Review Form
For
Consideration/Approval
By Chico Unified School District Board of Trustees

"Bond proceeds will be expended to repair, modernize, replace, renovate, expand, construct, acquire, equip, furnish and otherwise improve the classrooms and school facilities the [charter's] existing schools, new school sites, and other [charter] owned properties to provide equity among campuses, improved facilities, and student access to instructional technology."—Measure K

Documentation (please indicate those completed)

All Projects

Project Narrative: general scope of work	<input checked="" type="checkbox"/> Included
Enrollment Capacity: Current Facility and/or Proposed	<input checked="" type="checkbox"/> Included
Preliminary Estimate (Cost)	<input checked="" type="checkbox"/> Included
Project Schedule	<input checked="" type="checkbox"/> Included

Building/Modernization/Renovation Projects

Feasibility Study and Site Review	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
Enrollment Capacity: Current Facility and/or Proposed	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
Pre-Schematics (to be completed by a District approved architect and/or engineering team)	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
Facility Assessment	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
Schematic Drawing(s) (areas of work)	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
CEQA Process Determination (pre-CEQA-form)	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
Design Development Drawings	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
Design or Bid Estimate	<input checked="" type="checkbox"/> Included	<input type="checkbox"/> Not Applicable
Construction Documents	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable

All necessary documents were included:
(if no: request for additional documentation)

☒ yes ☐ no

CORE QUESTIONS:

1. Does the project fall under the bond language? *yes*
2. Given the life span of a bond, did the proposal explain how this project was an appropriate use of funds? *yes*
3. Has the school demonstrated the feasibility of project completion? *yes*
4. Has the local school board approved the project? *yes*

MEASURE K—CHARTER FACILITIES COMMITTEE APPROVAL

Date of Committee Approval: 6/13/17

For questions or clarifications relative to the completion of this application, please contact:
Kevin Bultema at kbultema@chicousd.org or (530) 891-3000 x. 112

QUOTE CONFIRMATION



DEAR JEFF WOLFF,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
HXKH210	5/12/2017	BROCADE	12644180	\$12,684.87

Switch

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
<u>Brocade 10 Gbps Direct Attached SFP+ Copper Cable - direct attach cable - 3</u> Mfg. Part#: 10G-SFPP-TWX-0101 UNSPSC: 26121609 Contract: MARKET	1	1902895	\$95.00	\$95.00
<u>Brocade ICX 6450-48P 48-Port Gigabit Ethernet Switch</u> Mfg. Part#: ICX6450-48P UNSPSC: 43222612 Contract: MARKET	3	2584728	\$2,900.00	\$8,700.00
<u>Brocade Layer 3 Premium - license</u> Mfg. Part#: ICX6450-PREM-LIC UNSPSC: 43232908 Electronic distribution - NO MEDIA Contract: MARKET	3	2648901	\$420.00	\$1,260.00
<u>Brocade Essential Direct Support Remote Support - technical support - 1 yea</u> Mfg. Part#: ICX6450-SVL-RMT-1 UNSPSC: 81111812 Contract: MARKET	3	2584734	\$110.00	\$330.00
<u>Brocade license</u> Mfg. Part#: ICX64502X10GLICPOD UNSPSC: 43232908 Electronic distribution - NO MEDIA Contract: MARKET	3	2585437	\$520.00	\$1,560.00

PURCHASER BILLING INFO		SUBTOTAL	\$11,945.00
Billing Address: INSPIRE SCHOOL OF ART AND SCIENCE 335 W SACRAMENTO AVE CHICO, CA 95926 Phone: (530) 891-3090 Payment Terms: Request Terms		SHIPPING	\$102.23
		SALES TAX	\$637.64
		GRAND TOTAL	\$12,684.87
DELIVER TO		Please remit payments to:	
Shipping Address: INSPIRE SCHOOL OF ART AND SCIENCE 335 W SACRAMENTO AVE CHICO, CA 95926 Phone: (530) 891-3090 Shipping Method: DROP SHIP-GROUND		CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515	

Measure K Charter School Facilities Committee
Project Recommendation Form for Consideration by CUSD Board of Trustees

GENERAL INFORMATION:

Name of School: Inspire School of Arts and Sciences
Address: 335 W. Sacramento Ave., Chico, Ca. 95926
Contact Name: Jerry Crosby
Contact Phone/email: (530) 891-3050 jcrossby@chicousd.org
Year Established: 2010
Charter Renewal Date: March 2017
CDS Code: 04 -61424-0120394
Charter Number: 1114
Website: www.inspirecUSD.org

1. Type of Project:

- ☐ Planning
- ☐ Construction
- ☐ Health Safety (Including ADA)
- ☐ Modernization/Repair/Renovation/Improve
- ☐ Purchase or lease Project
- ☒ Other (including FF&E)

2. Project Narrative:

At present, Inspire does not have a Media/Resource Center. In lieu of building a brick and mortar center, we would like to create a "Virtual Media/Resource Center." By doing so, we will be able to save significant money, continually update technology in the most economic manner, and provide equitable "student access to instructional technology" as stated in Measure K. To create our Virtual Media/Resource Center, we will need to create both the infrastructure for technological delivery and base systems for classroom instruction and use. First, we will expand our access with the purchase of routers, switches, and servers. Next we will purchase computer carts and chromebooks to create availability to an expanded number of classrooms with easy access for all students. Eventually, we hope to match other local organizations in providing one to one computer access for our students. As part of the long term plan, we will need to upgrade or replace computers periodically. However, we estimate that over three years we can set up the basic infrastructure for approximately \$261,000 which is a considerable saving over building and equipping a stand-alone Media/Resource Center that would only provide technological access to one class at a time and still need to have technology updated periodically as well maintenance of the overall structure.

After the initial base purchase: equipage, replacement/maintenance costs would then revert to the general budget. By using carts of computers we will be able to immediately upgraded equipment and technological access for every student, in every classroom, every day at the least cost.

To set up the initial infrastructure, we will need to do a series of projects. Each project comes under the same basic project narrative. **For Project F:**

3. Charter School Property Project Location: *(If project location is different from address above.)*

- | | | | |
|--------------------------------------------------------------------|--------------------------|-----|-----------------------------|
| a. Does your school currently operate on a CUSD School Site: | X | yes | <input type="checkbox"/> no |
| b. Does your school lease property/buildings from a private owner: | <input type="checkbox"/> | yes | X no |

4. Enrollment:

- a. Current enrollment and ADA: 436

5. Financial Questions

- a. Was your prior annual audit report free of any negative findings? ☒ yes ☐ no
(if no, please explain)
- b. What were your cash reserves at the end of the prior fiscal year? **\$1,303,582**

6. Project Schedule

Please briefly describe the timeline for the project planning and completion.

Project F:

- | | |
|---------------------------|-------------|
| 1. Router (through BCOE) | \$15,900.00 |
| 2. Set Up Costs (5 hours) | \$500.00 |

Sub Total: \$16,400.00

- | | |
|-------------------------|-----------|
| 3. 10% contingency cost | \$1640.00 |
|-------------------------|-----------|

Present Cost Total for 2017-2019 School Year: \$18,040.00

*Please see attached forms.

- | | |
|----------------------------------------------|--------------|
| 7. Total Allocation for School Round 1: | \$964,055.00 |
| Total Allocation Subtracting Prior Projects: | \$753,218.53 |
| Total Estimated Cost of Project F: | \$18,040.00 |
| Amount Remaining in Allocation: | \$735,178.53 |

School Facilities Projects to be Funded with Proceeds of Bonds

“Bond proceeds will be expended to repair, modernize, replace, renovate, expand, construct, acquire, equip, furnish and otherwise improve the classrooms and school facilities the [charter’s] existing schools, new school sites, and other [charter] owned properties to provide equity among campuses, improved facilities, and student access to instructional technology.”—Measure K

Inspire F

Measure K Charter School Facilities Committee
Project Review Form
For
Consideration/Approval
By Chico Unified School District Board of Trustees

"Bond proceeds will be expended to repair, modernize, replace, renovate, expand, construct, acquire, equip, furnish and otherwise improve the classrooms and school facilities the [charter's] existing schools, new school sites, and other [charter] owned properties to provide equity among campuses, improved facilities, and student access to instructional technology."—Measure K

Documentation (please indicate those completed)

All Projects

Project Narrative: general scope of work	<input checked="" type="checkbox"/> Included
Enrollment Capacity: Current Facility and/or Proposed	<input checked="" type="checkbox"/> Included
Preliminary Estimate (Cost)	<input checked="" type="checkbox"/> Included
Project Schedule	<input checked="" type="checkbox"/> Included

Building/Modernization/Renovation Projects

Feasibility Study and Site Review	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
Enrollment Capacity: Current Facility and/or Proposed	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
Pre-Schematics (to be completed by a District approved architect and/or engineering team)	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
Facility Assessment	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
Schematic Drawing(s) (areas of work)	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
CEQA Process Determination (pre-CEQA-form)	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
Design Development Drawings	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
Design or Bid Estimate	<input checked="" type="checkbox"/> Included	<input type="checkbox"/> Not Applicable
Construction Documents	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable

All necessary documents were included:
(if no: request for additional documentation)

☒ yes ☐ no

CORE QUESTIONS:

1. Does the project fall under the bond language? *yes*
2. Given the life span of a bond, did the proposal explain how this project was an appropriate use of funds? *yes*
3. Has the school demonstrated the feasibility of project completion? *yes*
4. Has the local school board approved the project? *yes*

MEASURE K—CHARTER FACILITIES COMMITTEE APPROVAL

Date of Committee Approval: 6/13/17

For questions or clarifications relative to the completion of this application, please contact:
Kevin Bultema at kbultema@chicousd.org or (530) 891-3000 x. 112

Network Renter



Search CDW...

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Home > Networking Products > Ethernet Switches > Fixed (Managed) Switches



Cisco Catalyst 3850-24XS-S - switch - 24 ports - managed - rack-mountable



Mfg. Part: WS-C3850-24XS-S | CDW Part: 3857941 | UNSPSC: 43222612



5 reviews

Availability: In Stock Ships today if ordered within 2 hrs 50 mins

Qty: 1

\$14,799.90
Advised Price

Lease Option (\$415.73 / month)

Add to Cart

Product Details

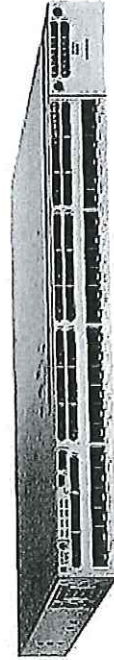
- Switch
- L3
- managed
- 24 x 1 Gigabit / 10 Gigabit SFP+
- desktop
- rack-mountable

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Recommended Warranties and Services
View All Warranties and Services

Cisco SMARTnet extended service agreement

\$13,299.66
Advised Price



BOE - MAINT

Ⓜ Plus tax 7.5% = \$15,910

Measure K Charter School Facilities Committee
Project Recommendation Form for Consideration by CUSD Board of Trustees

GENERAL INFORMATION:

Name of School: Nord Country School
Address 5554 California Street, Chico, CA 95973
Contact Name Kathy Dahlgren
Contact Phone/email 530-891-3138 / kdahlgren@nordk8.org
Year Established 2005
Charter Renewal Date July 2022
CDS Code 04 61424 0110551
Charter Number 729
Website www.nordcountryschool.org

1. Type of Project:

- ☐ Planning
☐ Construction
☐ Health Safety (Including ADA)
☒ Modernization/Repair/Renovation/Improve
☐ Purchase or lease Project
☐ Other (including FF&E)

2. Project Narrative:

Nord Country School recently added 7th and 8th grades. The addition of middle school brings an increased focus on physical education. We are asking for funding to build a 1/8 mile track with a grass infield for team sports. This project was approved by the NCS Board on 6/7/2017.

3. Charter School Property Project Location: *(If project location is different from address above.)*

-
- a. Does your school currently operate on a CUSD School Site: ☒ yes ☐ no
b. Does your school lease property/buildings from a private owner: ☐ yes ☒ no

4. Enrollment:

- a. Current enrollment and ADA: 175 / 173 (P-2)

5. Financial Questions

- a. Was your prior annual audit report free of any negative findings? ☒ yes ☐ no
(if no, please explain)
b. What were your cash reserves as a percent of expenditures at the end of the prior fiscal year? 22%

6. Project Schedule

Please briefly describe the timeline for the project planning and completion.

We are planning to start this project as soon as practical and complete it before the rainy season.

7. Total Allocation for School Round 1: \$472,932 / \$30,000 previously allocated
Total Estimated Cost of Project: \$140,000
Amount Remaining in Allocation: \$302,932

School Facilities Projects to be Funded with Proceeds of Bonds

“Bond proceeds will be expended to repair, modernize, replace, renovate, expand, construct, acquire, equip, furnish and otherwise improve the classrooms and school facilities the [charter’s] existing schools, new school sites, and other [charter] owned properties to provide equity among campuses, improved facilities, and student access to instructional technology.”—Measure K

Word A

Measure K Charter School Facilities Committee
Project Review Form
For
Consideration/Approval
By Chico Unified School District Board of Trustees

"Bond proceeds will be expended to repair, modernize, replace, renovate, expand, construct, acquire, equip, furnish and otherwise improve the classrooms and school facilities the [charter's] existing schools, new school sites, and other [charter] owned properties to provide equity among campuses, improved facilities, and student access to instructional technology."—Measure K

Documentation *(please indicate those completed)*

All Projects

Project Narrative: general scope of work	<u>X</u> Included
Enrollment Capacity: Current Facility and/or Proposed	<u>X</u> Included
Preliminary Estimate (Cost)	<u>X</u> Included
Project Schedule	<u>X</u> Included

Building/Modernization/Renovation Projects

Feasibility Study and Site Review	<u> </u> Included	<u>X</u> Not Applicable
Enrollment Capacity: Current Facility and/or Proposed	<u>X</u> Included	<u> </u> Not Applicable
Pre-Schematics <i>(to be completed by a District approved architect and/or engineering team)</i>	<u> </u> Included	<u>X</u> Not Applicable
Facility Assessment	<u> </u> Included	<u>X</u> Not Applicable
Schematic Drawing(s) <i>(areas of work)</i>	<u>X</u> Included	<u> </u> Not Applicable
CEQA Process Determination <i>(pre-CEQA-form)</i>	<u> </u> Included	<u>X</u> Not Applicable
Design Development Drawings	<u> </u> Included	<u>X</u> Not Applicable
Design or Bid Estimate	<u> </u> Included	<u> </u> Not Applicable
Construction Documents	<u> </u> Included	<u>X</u> Not Applicable

All necessary documents were included:
(if no: request for additional documentation)

X yes no

CORE QUESTIONS:

1. Does the project fall under the bond language? yes
2. Given the life span of a bond, did the proposal explain how this project was an appropriate use of funds? yes
3. Has the school demonstrated the feasibility of project completion? yes
4. Has the local school board approved the project? yes

MEASURE K—CHARTER FACILITIES COMMITTEE APPROVAL

Date of Committee Approval:

6/13/17

For questions or clarifications relative to the completion of this application, please contact:
Kevin Bultema at kbultema@chicousd.org or (530) 891-3000 x. 112

Page 1 of 4
REVISION 2
 Bid Date: 6/05/2017
 Time: 5:00PM

Proposal for:
Nord County School Track And Field Budgetary Pricing
 From
 Franklin Construction, Inc.
 217 Flume Street Suite 200, Chico, CA 959285427
 LN: 567469 Type: A
 Phone: (530) 343-9600 Fax: (530) 343-4245



Nord Country School

Project No.NA

Item	Description	Quantity	Unit	Unit Price	Total Price
BASE Track Base Bid Items Of Work					
01	Excavation	1.00LS		12,500.0000	12,500.00
02	Furnish And Install Aggregate Base Rock	525.00TN		34.0000	17,850.00
Total:					30,350.00 *
ALT Track Surfacing Items-Select As Needed					
03	Crusher Dust Surfacing-2"	100.00TN		109.0000	10,900.00
04	Decomposed Granite Surfacing-2"	100.00TN		135.0000	13,500.00 *
05	Add Stablizing Agent To DG Or Crusher Dust	1.00LS		6,400.0000	6,400.00 *
06	Asphalt Concrete Surfacing	100.00TN		235.0000	23,500.00
07	Black Rubber Track Surface-Only With Asphalt	5,600.00SF		9.0000	50,400.00
Total:					104,700.00
SCHB Field Items Of Work					
08	Strip Grass And Level Field	1.00LS		16,500.0000	16,500.00
09	Install Sprinkler System	1.00LS		27,500.0000	27,500.00
10	Amendments And Sod	22,050.00SF		1.1000	24,255.00
Total:					68,255.00 *
ADD Additive Items					
01	Add Perimeter Curbs To Track	1,380.00LF		21.0000	28,980.00
02	Project Finish Grading And Cleanup	1.00LS		6,000.0000	6,000.00
Total:					34,980.00

Total For Track Base Bid Items Of Work	30,350.00
Total For Track Surfacing Items-Select As Needed	104,700.00

√ = Locked Bid-Item
 ! = Zero Total Price

6/06/2017 4:49 pm

Attachment Enclosed

Estimator: Rod Winkle

Page 2 of 4
REVISION 2
Bid Date: 6/05/2017
Time: 5:00PM

Proposal for:
Nord County School Track And Field Budgetary Pricing
From
Franklin Construction, Inc.
217 Flume Street Suite 200, Chico, CA 959285427
LN: 567469 Type: A
Phone: (530) 343-9600 Fax: (530) 343-4245



Nord Country School

Project No.NA

Item	Description	Quantity	Unit	Unit Price	Total Price
	Total For Field Items Of Work				68,255.00
	Total For Additive Items				34,980.00
				Total:	238,285.00

√ = Locked Bid-Item

! = Zero Total Price

Attachment Enclosed

6/06/2017 4:49 pm

Estimator: Rod Winkle



Generated by a SharpeSoft Product

Job Conditions - Attachment 'A'**Nord County School Track And Field Budgetary Pricing****7General Conditions:**

1. Payment to be made as follows: Net cash-All accounts are due and payable on the 10th of the month for the work done the previous month. A 1.5% monthly service charge will be assessed on overdue accounts. Full payment due within 30 days of completion of our work. A 3% fee will be added for payment via credit card.
2. All material is guaranteed to be as specified.
3. All work to be completed in a professional manner according to standard practices.
4. Any alteration or deviation from the plans, specifications, and proposal conditions involving extra costs will become an extra charge over and above the estimate.
5. All agreements contingent upon strikes, accidents or delays beyond our control.
6. Our workers are fully covered by Worker's Compensation Insurance and Waiver of Subrogation for Workers Compensation.
7. This proposal may be withdrawn by us if not accepted within 30 days.
8. This proposal must be included in all contracts between the owner and Franklin Construction, Inc.
9. All reasonable attorney's fees shall be paid for by the owner, should an attorney be employed to collect payment.
10. Franklin Construction will provide and list owner/customer as additional insured endorsement with certificate of insurance.
11. All payments made with a credit card will be charged an additional 3% fee.

Special Conditions:

1. This proposal only includes working under favorable conditions where soil and/or aggregate moisture contents are at or below optimum moisture content for compaction. This bid does not include dewatering, mechanically or chemically processing soil or aggregates to dry them, or working under wet conditions that do not allow earthwork, soil compaction, placement of aggregates, or placement of asphalt paving to be done using normal practices.
2. Escalation: This proposal is based on current market prices for aggregate, concrete, petroleum fuels, and oil. If during the duration of this project, the price of these elements increases, the owner will be charged for the direct increase in equipment fuel, trucking, and material costs that occurs.
3. This bid is based on the availability of construction water. Increased fees, charges, or other costs resulting from drought conditions may result in additional cost to the owner or general contractor.

Scope of Work:**Schedule A-Track Items of work.****Base Bid:**

1. Item #1 includes the excavation and sub grade preparation for the track area. Excess material will be spread on the field area or spread outside of the track area. No off site disposal is included.
2. Item #2 includes furnishing and installing up to 12" of aggregate base rock to be used as the base for any track surfacing option that may be selected.

Alternate 1-Track Surfacing alternatives:

3. Item #3 includes furnishing and installing 2" of crusher dust surfacing on the prepared base rock.
4. Item #4 includes furnishing and installing 2" of Decomposed Granite Surfacing on the prepared base rock.
5. Item #5 includes adding a stabilizing/bonding agent to either Crusher Dust or Decomposed Granite if desired.
6. Item #6 includes furnishing and installing 2" of asphalt concrete paving on the prepared base rock.
7. Item #7 includes furnishing and installing a 3/8" thick black rubber and polymer track coating on asphalt concrete only.

Schedule B-Field Items of Work:

8. Item #8 includes striping grass from field and disposing of the strippings off site. This item also includes grading the field to prepare for sprinkler system installation, soil amendment, and sod placement.
9. Item #9 includes installation of the sprinkler system complete as per the plan supplied by Nord Country School including one drinking fountain location. This price assumes a tie in for water is available and suitable at the start system location shown on the plan.
10. Item #10 includes field preparation, soil amendment installation, and placement of sod on approx. 22,050 sf of field. No maintenance period included.

Job Conditions - Attachment 'A'**Nord County School Track And Field Budgetary Pricing****Additive Items:**

11. Item #11 includes installation of concrete curbs on either side of the track. This curb would be 6" wide, 12" tall and would have one #4 rebar contained in the curb. The top of curb would be flush with the track surface and with the field surface on the interior.

12. Item #12 includes one day of cleanup and finish grading of the site once completed.

Exclusions:

1. Engineering, testing, staking, bonds, fees, and permits.
2. Storm Water Pollution Prevention Plan and erosion control measures unless otherwise indicated in the proposal.
3. Excavation, handling, removal, or disposal of any toxic, hazardous, or contaminated materials.
4. Septic tank and well abandonment.
5. Sewer, Storm Drain, Water, and Joint Trench systems.
6. Concrete structures, footings, walls, and fences.
7. Prime coat, slurry seal, fog seal, and trench patching.
8. Temporary facilities unless otherwise indicated in the proposal.

Anything not specifically included in the above scope of work is excluded.

Basis of Bid:

1. This proposal is based on verbal information, a basic site layout with dimensions (no grades or elevations), and a sprinkler layout plan provided by Jesse Mesa of the Nord Country School. Any changes to this plan may result in a change in this proposal. This proposal is budgetary only and is not intended for construction use.

Franklin Construction, Inc.

By: _____
Rod Winkle, President

Acceptance of Proposal:

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date: _____ By: _____ Title: _____

Date: _____ By: _____ Title: _____

Measure K Charter School Facilities Committee
Project Recommendation Form for Consideration by CUSD Board of Trustees

GENERAL INFORMATION:

Name of School: Nord Country School
Address: 5554 California Street
Contact Name: Kathy Dahlgren
Contact Phone/email: 891-3138 / kdahlgren@nordk8.org
Year Established: 2005
Charter Renewal Date: 2022
CDS Code: 04614240110551
Charter Number: 729
Website: www.nordcountryschool.org

1. Type of Project:

- ☐ Planning
☐ Construction
☐ Health Safety (Including ADA)
☐ Modernization/Repair/Renovation/Improve
☐ Purchase or lease Project
☒ Other (including FF&E)

2. Project Narrative:

We plan to purchase tables, benches, chairs, a chromebook cart and science equipment to complete our new construction project at the Middle School.

3. Charter School Property Project Location: *(If project location is different from address above.)*

-
- a. Does your school currently operate on a CUSD School Site: ☒ yes ☐ no
b. Does your school lease property/buildings from a private owner: ☐ yes ☒ no

4. Current enrollment and ADA: 175/173 P2

5. Financial Questions

- a. Was your prior annual audit report free of any negative findings? ☒ yes ☐ no
(if no, please explain)
b. What were your cash reserves as a percent of expenditures at the end of the prior fiscal year? 22%

6. Project Schedule

Please briefly describe the timeline for the project planning and completion.
Furniture and equipment will be ordered no later than July 7^h.

7. **Total Allocation for School Round 1:** \$472,933
Amount of Money Already Encumbered for Projects: - \$170,000
Total Estimated Cost of Current Project: - \$ 18,000
Amount Remaining in Allocation: \$284,933

School Facilities Projects to be Funded with Proceeds of Bonds

“Bond proceeds will be expended to repair, modernize, replace, renovate, expand, construct, acquire, equip, furnish and otherwise improve the classrooms and school facilities the [charter’s] existing schools, new school sites, and other [charter] owned properties to provide equity among campuses, improved facilities, and student access to instructional technology.”—Measure K

Word B

Measure K Charter School Facilities Committee
Project Review Form
For
Consideration/Approval
By Chico Unified School District Board of Trustees

"Bond proceeds will be expended to repair, modernize, replace, renovate, expand, construct, acquire, equip, furnish and otherwise improve the classrooms and school facilities the [charter's] existing schools, new school sites, and other [charter] owned properties to provide equity among campuses, improved facilities, and student access to instructional technology."—Measure K

Documentation (please indicate those completed)

All Projects

Project Narrative: general scope of work	<input checked="" type="checkbox"/> Included
Enrollment Capacity: Current Facility and/or Proposed	<input checked="" type="checkbox"/> Included
Preliminary Estimate (Cost)	<input checked="" type="checkbox"/> Included
Project Schedule	<input checked="" type="checkbox"/> Included

Building/Modernization/Renovation Projects

Feasibility Study and Site Review	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
Enrollment Capacity: Current Facility and/or Proposed	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
Pre-Schematics (to be completed by a District approved architect and/or engineering team)	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
Facility Assessment	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
Schematic Drawing(s) (areas of work)	<input checked="" type="checkbox"/> Included	<input type="checkbox"/> Not Applicable
CEQA Process Determination (pre-CEQA-form)	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
Design Development Drawings	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
Design or Bid Estimate	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
Construction Documents	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable

All necessary documents were included:
(if no: request for additional documentation)

☒ yes ☐ no

CORE QUESTIONS:

1. Does the project fall under the bond language? ☒ yes
2. Given the life span of a bond, did the proposal explain how this project was an appropriate use of funds? ☒ yes
3. Has the school demonstrated the feasibility of project completion? ☒ yes
4. Has the local school board approved the project? ☒ yes

MEASURE K—CHARTER FACILITIES COMMITTEE APPROVAL

Date of Committee Approval:

6/13/17

For questions or clarifications relative to the completion of this application, please contact:
Kevin Bultema at kbultema@chicousd.org or (530) 891-3000 x. 112

Nord Country School

5554 California Street

Chico, CA 95973

Phone: (530) 891-3138

Fax: (530) 891-3273

Purchase Order # TBD

MEASURE K

To:

School Outfitters

3736 Regent Ave

Cincinnati, OH 45212

Ship To:

Nord Country School

5554 California Street

Chico, CA 95973

Date: July, 2017

Requisitioner: Kathy Dahlgren

Quantity	Stock #	Description	Unit Price	Total
1	DIV-4701K	Microscope Storage Cabinet	\$ 800.24	\$800.24
1	LNT-GNO1008-PK-SO	30 Bay Tablet Charging Cart	\$ 494.58	\$494.58
3	UTP=940P-V10	Diamond Expanded Metabl Portable Bench	\$ 673.17	\$2,019.51
28	LNT-118-CSW	Structure Series School Chair	\$ 29.88	\$836.64
4	UTP-238-V8	Heavy Duty Picnic Table	\$ 855.53	\$3,422.12
2	UTP-358-RDV	Round Heavy Duty Picnic Table	\$ 930.22	\$1,860.44
2	GTS-LR-0415AS-TR	Outdoor Bleachers	\$1,311.32	\$2,622.64
			Subtotal	\$12,056.17
			Sales Tax	\$904.21
			Shipping	\$2,411.23
			Other	
			TOTAL	\$15,371.62

Authorized By: _____

Date: _____

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Clearance

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Chairs

Desks

Preschool Furniture & Equipment

Tables

Categories

Art & Craft Supplies

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Cafeteria & Food Service Carts

Classroom Rugs

Computer Furniture

Drafting & Art Furniture

Dry Erase & Glass Boards

Educational Technology

Facility Equipment

Gym & Sports Equipment

Industrial & Vocational Arts Furniture

Library & Media Center Furniture

Lockers

Makerspace

Medical Furniture & Equipment

Music Furniture & Equipment

Office Furniture

Outdoor Classroom

Outdoor Furniture & Park Equipment

Playground Equipment

Portable Stages & Risers

Room Dividers & Partitions

Science Furniture & Lab Equipment

Storage Cabinets & Shelving

Teacher Resources

	Qty	Description	SKU	Price	Total Price
Delete	2	Low-Rise Four-Tier Bleachers w/ Tip & Roll Wheels (15' L)	GTS-LR-0415AS-TR	\$1,311.32	\$2,622.65
Delete	1	Microscope Storage Cabinet w/ Plastic Laminate Top	DIV-4701K	\$800.24	\$800.24
Delete	1	30-Bay Tablet Charging Cart w/ Electric - Black Change Options USB Power Strip: No	LNT-GNO1008-PK-SO	\$494.58	\$494.58
Delete	3	940 Series Bench - Diamond Expanded Metal - Portable (10' L) Change Options Bench Thermoplastic Plank Color: Black , Frame Color: Black	UTP-940P-V10	\$673.17	\$2,019.51
Delete	28	Structure Series School Chair (18" Seat Height) Change Options Chair Color: Black	LNT-118-CSW	\$29.88	\$836.64
Delete	4	Rectangle Heavy-Duty Picnic Table w/ Diamond Expanded Metal (8' L) Change Options Seat & Table Color: Black , Frame Color: Black	UTP-238-V8	\$855.53	\$3,422.12
Delete	2	Round Heavy-Duty Picnic Table w/ Diamond Expanded Metal Change Options Seat & Table Color: Black , Frame Color: Black	UTP-358-RDV	\$930.22	\$1,860.44

Total: \$12,056.18Coupon Code: [Apply](#)

If you have difficulty redeeming your coupon, please call our Customer Service team at 1-866-619-1776. Coupon applies to product cost only.

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\$299.99 - \$414.99

5.0



Sandusky Lee
Transport Series
Double-Door Mobile

\$411.99 - \$599.99

4.8



Sandusky Lee
Clear View Series
Mobile Storage

\$506.99 - \$676.99

5.0



Diversified Woodcrafts
Microscope Storage
Cabinet

\$807.99 - \$1,276.99

5.0



Learniture
Shapes Series II Vinyl
Soft Seating (12" High)

\$99.88 - \$169.99

★★★★

Nord Country School

5554 California Street

Chico, CA 95973

Phone: (530) 891-3138

Fax: (530) 891-3273

Purchase Order # TBD

MEASURE K

To:

Gym Closet

1-800-445-8873

Ship To:

Nord Country School

5554 California Street

Chico, CA 95973

Date: July, 2017

Requisitioner: Kathy Dahlgren

Quantity	Stock #	Description	Unit Price	Total
1	FT-8831	Classic Club Goal	\$ 2,152.99	\$2,152.99
			Subtotal	\$2,152.99
			Sales Tax	\$161.47
			Shipping	\$250.00
			Other	
			TOTAL	\$2,564.46

Authorized By: _____

Date: _____

Measure K Charter School Facilities Committee
Project Recommendation Form for Consideration by CUSD Board of Trustees

GENERAL INFORMATION:

Name of School: STEP UP Academy
Address: 2345 Fair St. Chico, CA 95928
Contact Name: Spencer Ansorge
Contact Phone/email: (530) 879-7411; sansorge@bcoe.org
Year Established: Sept 1996
Charter Renewal Date: May 9, 2016
CDS Code: 04-10041-0430090
Charter Number:
Website: stepup.bcoe.org

1. Type of Project:

- ☐ Planning
☐ Construction
☐ Health Safety (Including ADA)
☒ Modernization/Repair/Renovation/Improve
☒ Purchase or lease Project
☐ Other (including FF&E)

2. Project Narrative:

Currently the students of STEP UP Academy have a single set of swings and one monkey bar arch to utilize during recess. Our goal for investing in the playground structure and supplies would be to transform both our recess areas into more functional spaces for children. The proposed structure is large enough to accommodate the current student population for STEP UP, but also the public traffic that comes with being on the county's fairgrounds. Seeing as STEP UP has to increase the playground's footprint on the state property we lease, it was important to plan for use outside our school time as well. As for the other supplies included in this proposal, they will be used inside to create a recess space that is more engaging for our students to interact with.

3. Charter School Property Project Location: *(If project location is different from address above.) NA*

- a. Does your school currently operate on a CUSD School Site: ☐ yes ☒ no
b. Does your school lease property/buildings from a private owner: ☐ yes ☒ no

4. Enrollment:

- a. Current enrollment and ADA: 75
b. Description of Growth plan if any: STEP UP is currently focused on growing into the communities that physically surround our campus as well as the major demographic populations represented in our student population.

5. Financial Questions

- a. Was your prior annual audit report free of any negative findings? ☒ yes ☐ no
(if no, please explain)
b. What were your cash reserves as a percent of expenditures at the end of the prior fiscal year?
6.3%

6. Project Schedule

Please briefly describe the timeline for the project planning and completion.

After completing the planning step with the playground equipment company, it will be dependent on the installer's schedule. It is projected to be started this early fall, in September.

7. Total Allocation for School Round 1: \$278,909
Total Estimated Cost of Project: \$ 120,000
Amount Remaining in Allocation: \$158,909

School Facilities Projects to be Funded with Proceeds of Bonds

"Bond proceeds will be expended to repair, modernize, replace, renovate, expand, construct, acquire, equip, furnish and otherwise improve the classrooms and school facilities the [charter's] existing schools, new school sites, and other [charter] owned properties to provide equity among campuses, improved facilities, and student access to instructional technology."—Measure K

Measure K Charter School Facilities Committee
Project Review Form
For
Consideration/Approval
By Chico Unified School District Board of Trustees

"Bond proceeds will be expended to repair, modernize, replace, renovate, expand, construct, acquire, equip, furnish and otherwise improve the classrooms and school facilities the [charter's] existing schools, new school sites, and other [charter] owned properties to provide equity among campuses, improved facilities, and student access to instructional technology."—Measure K

Documentation (please indicate those completed)

All Projects

Project Narrative: general scope of work	<input checked="" type="checkbox"/> Included
Enrollment Capacity: Current Facility and/or Proposed	<input checked="" type="checkbox"/> Included
Preliminary Estimate (Cost)	<input checked="" type="checkbox"/> Included
Project Schedule	<input checked="" type="checkbox"/> Included

Building/Modernization/Renovation Projects

Feasibility Study and Site Review	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
Enrollment Capacity: Current Facility and/or Proposed	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
Pre-Schematics (to be completed by a District approved architect and/or engineering team)	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
Facility Assessment	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
Schematic Drawing(s) (areas of work)	<input checked="" type="checkbox"/> Included	<input type="checkbox"/> Not Applicable
CEQA Process Determination (pre-CEQA-form)	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
Design Development Drawings	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
Design or Bid Estimate	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
Construction Documents	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable

All necessary documents were included:
(if no: request for additional documentation)

☒ yes ☐ no

CORE QUESTIONS:

- Does the project fall under the bond language? *yes*
- Given the life span of a bond, did the proposal explain how this project was an appropriate use of funds? *yes*
- Has the school demonstrated the feasibility of project completion? *yes*
- Has the local school board approved the project? *yes pending meeting 6/26/17*

MEASURE K—CHARTER FACILITIES COMMITTEE APPROVAL

Date of Committee Approval: 6/13/17

Step Up Academy SITE PLAN

ADA ACCESSIBILITY GUIDELINE - ADAAG CONFORMANCE

ELEVATED	ACCESSIBLE	RAMP ACCESSIBLE	GROUND	TYPES
19	24/10	4	7/6	3/3

FOR KIDS
AGES
5-12

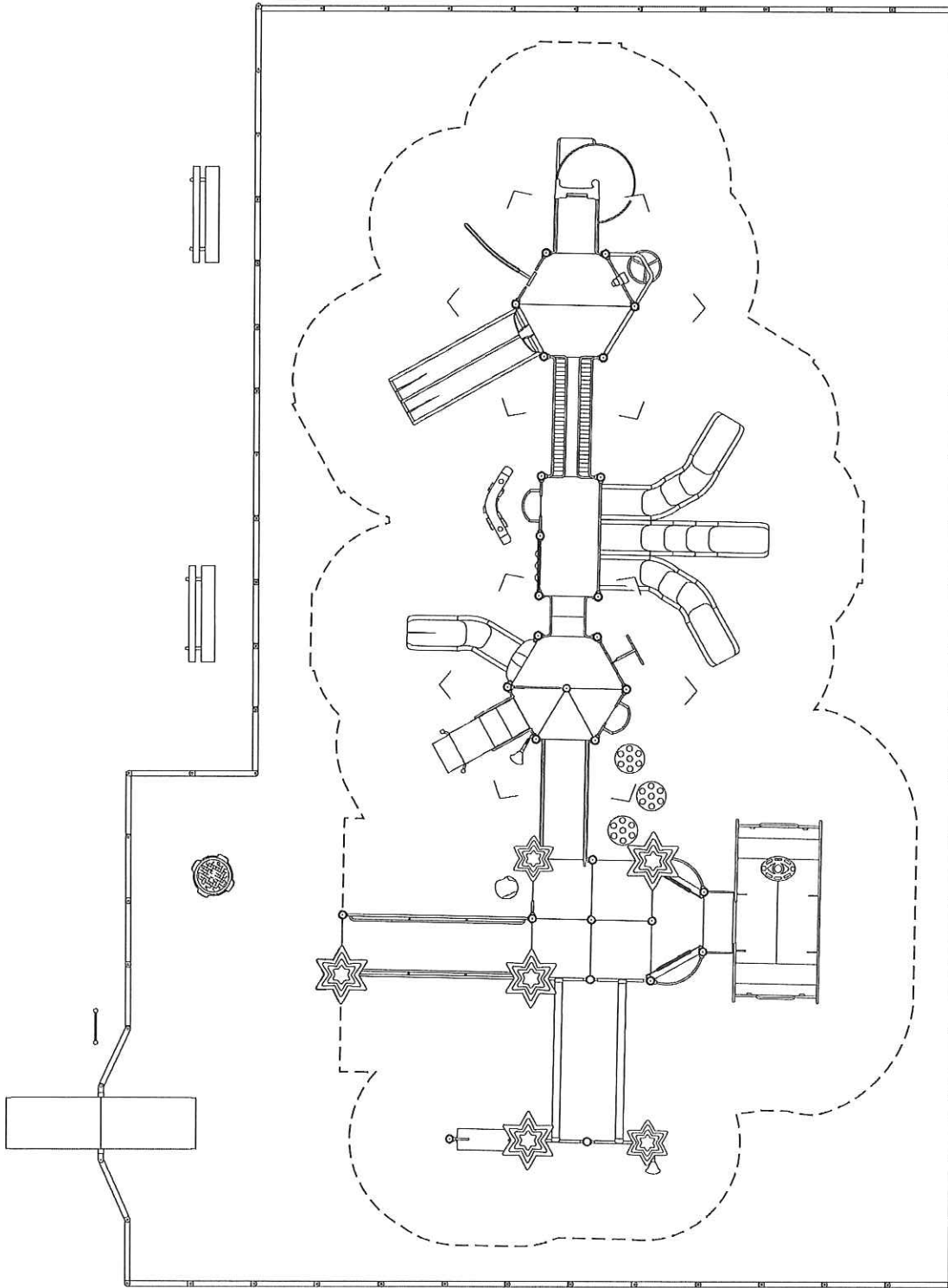
R5

GENERAL NOTES:

This Preliminary Site Plan is based on measurements that were provided in the initial planning phase. All dimensions must be verified prior to the submission of a purchase order. Krauss Craft, Inc. will not be held responsible for any discrepancies between actual dimensions and dimensions submitted in the planning phase.

The Minimum Use Zone for a play structure is based on the product design at the time of proposal. Components and structure designs may be subject to change which may affect dimensions. Therefore, before preparing the site, we strongly recommend obtaining final drawings from the factory (available after the order is placed and included in the Assembly Manual).

WARNING: Accessible safety surfacing material is required beneath and around this equipment that has a critical height value (Fall Height) appropriate for the highest accessible part of this equipment. Refer to the CPSC's Handbook For Public Playground Safety, Section 4: Surfacing.



PROJECT#:

DATE: 6/12/2017

MIN. USE ZONE: 76' x 46'

PLAYCRAFT REP:

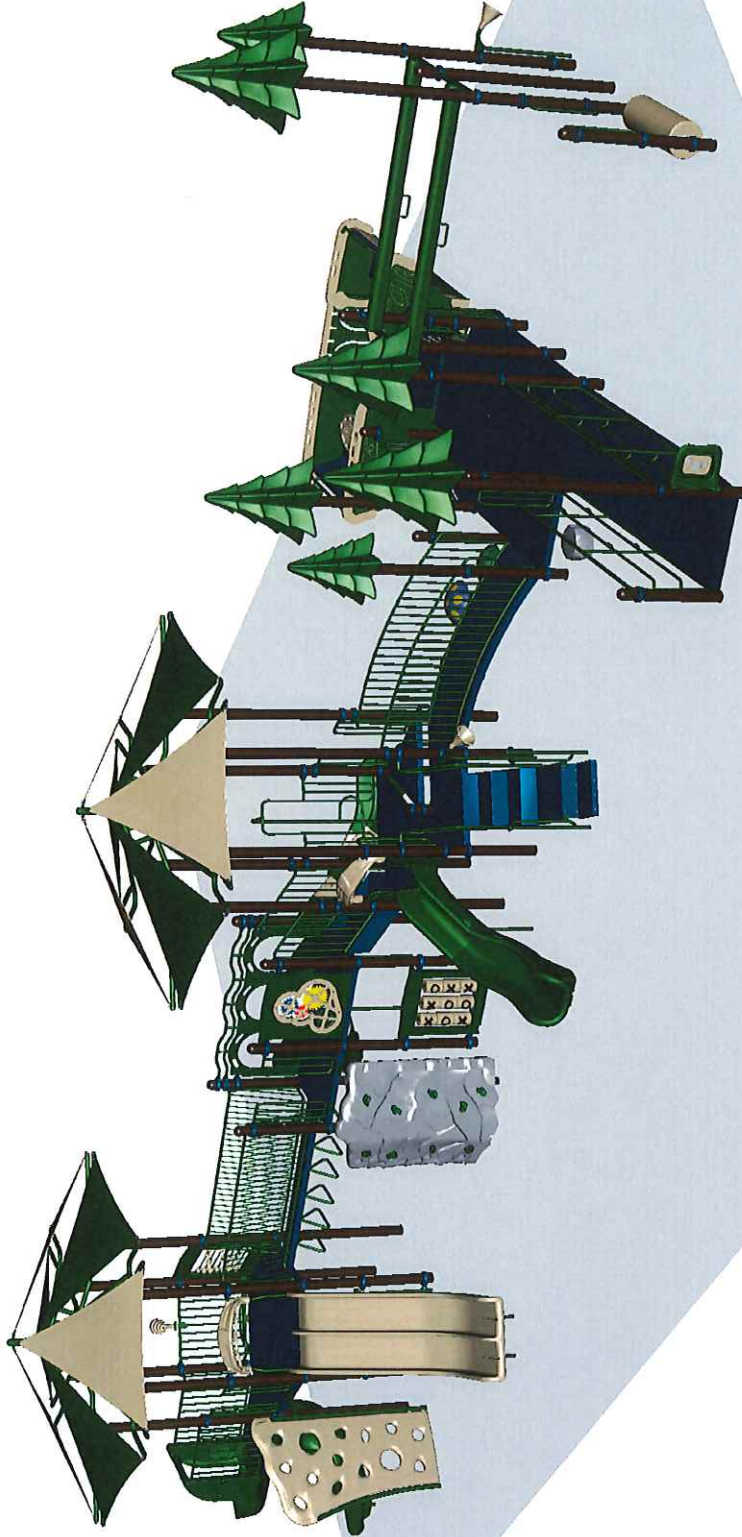
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Step Up Academy
SW VIEW

FOR KIDS
AGES
5-12

RH5



STRUCTURE#: R5H30438B

PROJECT#:

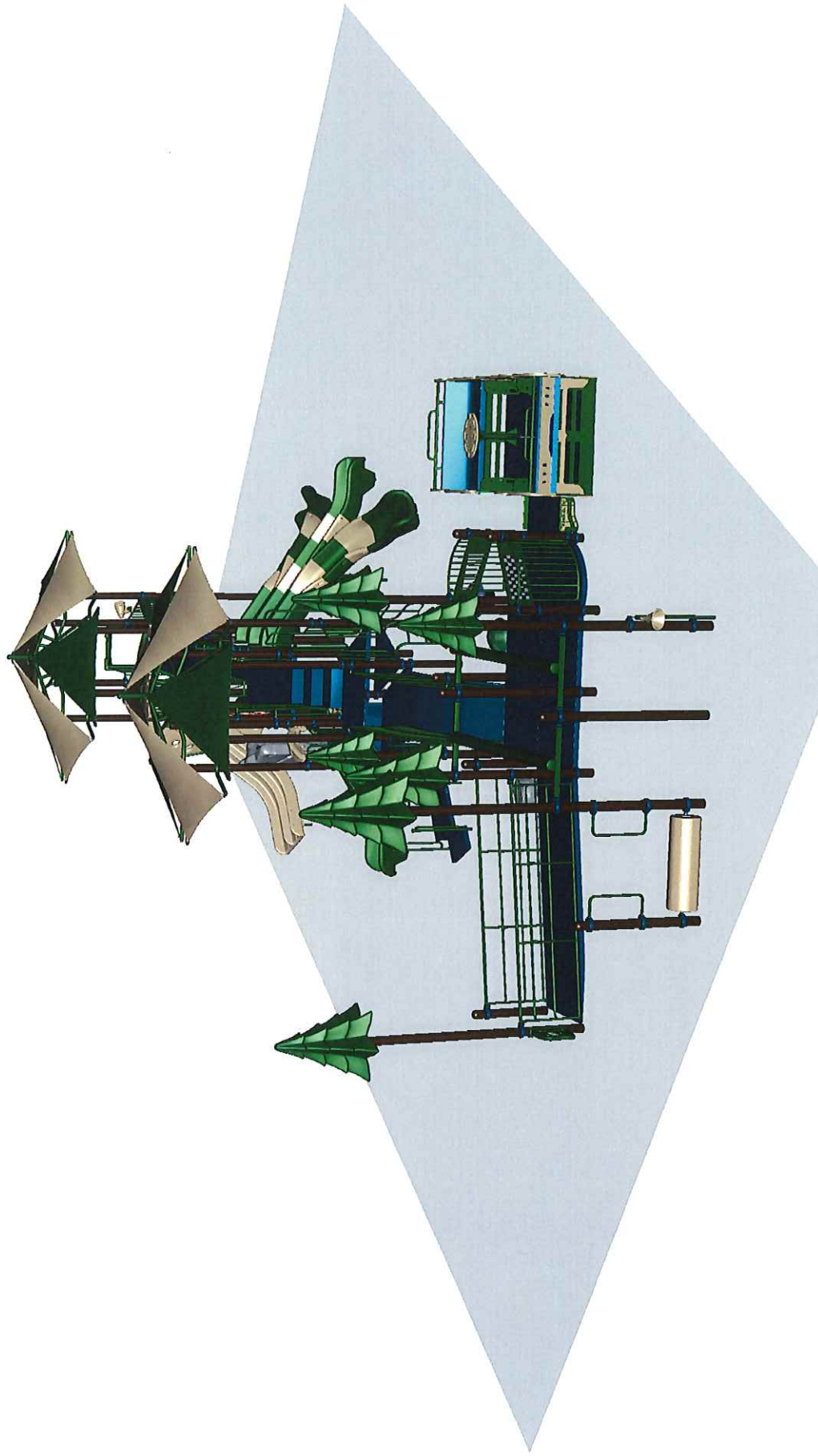
DATE: 6/12/2017 | DRAWN BY: AMG



Step Up Academy
SE VIEW

RH5

FOR KIDS
AGES
5-12



STRUCTURE#: R5H30438B

PROJECT#:

DATE: 6/12/2017 | DRAWN BY: AMG



Step Up Academy
NE VIEW

FOR KIDS
AGES
5-12

RH5



STRUCTURE#: R5H30438B

PROJECT#:

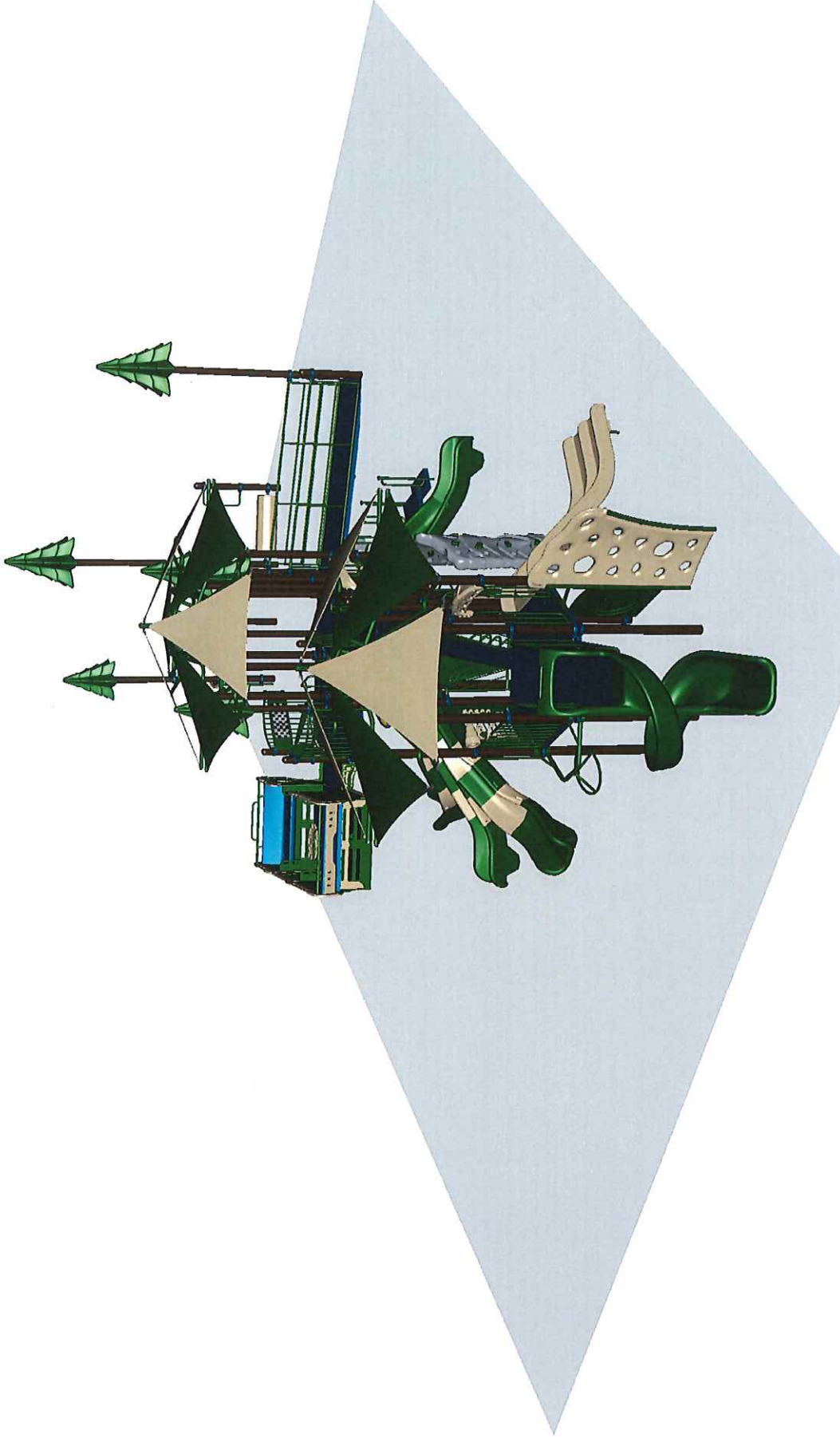
DATE: 6/12/2017 | DRAWN BY: AMG



Step Up Academy
NW VIEW

FOR KIDS
AGES
5-12

RH5



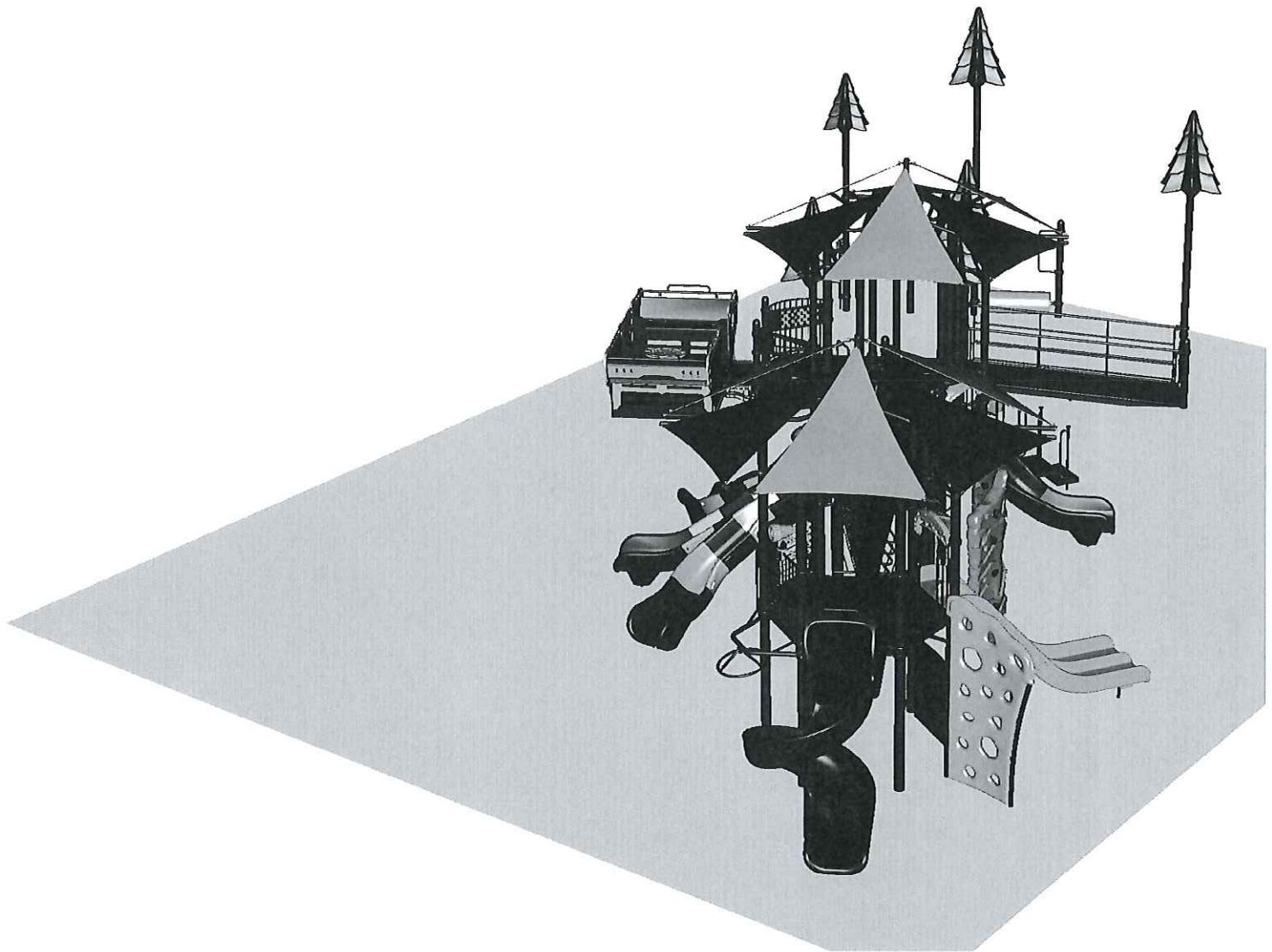
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PROJECT#:

DATE: 6/12/2017 | DRAWN BY: AMG



Step Up Academy
NW VIEW



STRUCTURE#: R5H30438B

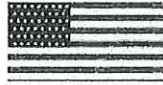
PROJECT#:

DATE: 6/12/2017 | DRAWN BY: AMG

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Non Skid Coatings

Anti Slip Aerosols

Anti Slip Floor Care

Safety Tapes

Bathroom Anti-Slip

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Anti Slip Coatings Catalog



Our full Anti Slip Coatings,
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Anti Slip Tapes Catalog



Anti Slip Tapes Catalog 2017







Testimonials

"You are all awesome!! Please pass
 on to everyone my gratitude for the

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Your Shopping Cart

2" X 60 ft. NS5100 Series Anti Slip High Traction Grit Tape - Colors & Clear - \$36.00 to \$28.00 based on quantity
 quantity has been updated to 4.

<input type="checkbox"/>	Item	Price	Quantity	Total	
<input type="checkbox"/>	 Safety Solvent Cleaner 141 - 1 gal - \$59.95 to \$49.95 based on quantity Item Number: SSC-141	US\$59.95	1	US\$59.95	▶ Update ✕ Remove
<input type="checkbox"/>	 Anti-Slip High Traction Safety Die Cut Cleats - Aluminum Oxide Black Grit NS5100B - 5.5" X 5.5" - \$1.00 to \$0.80 based on quantity Item Number: NS5100B-5.5X	US\$1.00	50	US\$50.00	▶ Update ✕ Remove
<input type="checkbox"/>	 2" X 60 ft. NS5100 Series Anti Slip High Traction Grit Tape - Colors & Clear - \$36.00 to \$28.00 based on quantity Item Number: NS5102Y Color: Yellow Edit this product	US\$28.00	4	US\$112.00	▶ Update ✕ Remove
<input type="checkbox"/>	 2" X 60 ft. NS5100 Series Anti Slip High Traction Grit Tape - Colors & Clear - \$36.00 to \$28.00 based on quantity Item Number: NS5102R Color: Red Edit this product	US\$28.00	4	US\$112.00	▶ Update ✕ Remove
<input type="checkbox"/>	 2" X 60 ft. NS5100 Series Anti Slip High Traction Grit Tape - Colors & Clear - \$36.00 to \$28.00 based on quantity Item Number: NS5102OR Color: Orange Edit this product	US\$28.00	4	US\$112.00	▶ Update ✕ Remove
<input type="checkbox"/>	 2" X 60 ft. NS5100 Series Anti Slip High Traction Grit Tape - Colors & Clear - \$36.00 to \$28.00 based on quantity Item Number: NS5102GN Color: Green Edit this product	US\$28.00	4	US\$112.00	▶ Update ✕ Remove

outstanding service."

Teresa, Alabama

20th Anniversary**New Customers**
FREE SHIPPING
 Orders of \$500 or more
**Categories**
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 Non Skid Coatings
 Anti Slip Aerosols
 Anti Slip Floor Care
 Safety Tapes
 Bathroom Anti Slip
 Anti Slip FRP
Deal of the Week
 D.I.Y. Anti-Slip Porcelain or
 Enamel Tub Treatment - 8oz. - two
 tubs - \$18.95 to \$13.95 based on
 quantity

 2" X 60 ft. NS5100B Series Anti
 Slip High Traction Grit Tape - Black
 - \$28.00 to \$23.00 based on
 quantity

 Anti-Slip High Traction Safety
 Strips and Cleats - Aluminum
 Oxide Black Grit NS5100B - 6" X
 24" - \$3 per piece

**2" X 60 ft. NS5100 Series Anti
 Slip High Traction Grit Tape -
 Colors & Clear - \$36.00 to
 \$28.00 based on quantity**
 Item Number: NS5102BU
 Color: Blue
[Edit this product](#)

US\$28.00 4

US\$112.00

[▶ Update](#)[✕ Remove](#)
**2" X 60 ft. NS5100 Series Anti
 Slip High Traction Grit Tape -
 Colors & Clear - \$36.00 to
 \$28.00 based on quantity**
 Item Number: NS5102YB
 Color: Yellow & Black Diagonal
[Edit this product](#)

US\$28.00 3

US\$84.00

[▶ Update](#)[✕ Remove](#)
**2" X 60 ft. NS5100 Series Anti
 Slip High Traction Grit Tape -
 Colors & Clear - \$36.00 to
 \$28.00 based on quantity**
 Item Number: NS5102W
 Color: White
[Edit this product](#)

US\$28.00 4

US\$112.00

[▶ Update](#)[✕ Remove](#)
**2" X 60 ft. NS5100 Series Anti
 Slip High Traction Grit Tape -
 Colors & Clear - \$36.00 to
 \$28.00 based on quantity**
 Item Number: NS5102BR
 Color: Brown
[Edit this product](#)

US\$28.00 4

US\$112.00

[▶ Update](#)[✕ Remove](#)
**Anti-Slip High Traction Safety
 Cleats Grit NS5100 - 6" X 24"**
**\$3.60 to \$3.00, based on
 quantity - full range of colors.**
 Item Number: NS5100RW-
 6X24
 Color: Red and White Diagonal
 Stripe
[Edit this product](#)

US\$3.60 5

US\$18.00

[▶ Update](#)[✕ Remove](#)

With selected items... ▼

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Step Up Academy SITE PLAN

ADA ACCESSIBILITY GUIDELINE - ADAAG CONFORMANCE

ELEVATED	ACCESSIBLE	RAMP ACCESSIBLE	GROUND	TYPES
19	24/10	4	7/6	3/3

R5

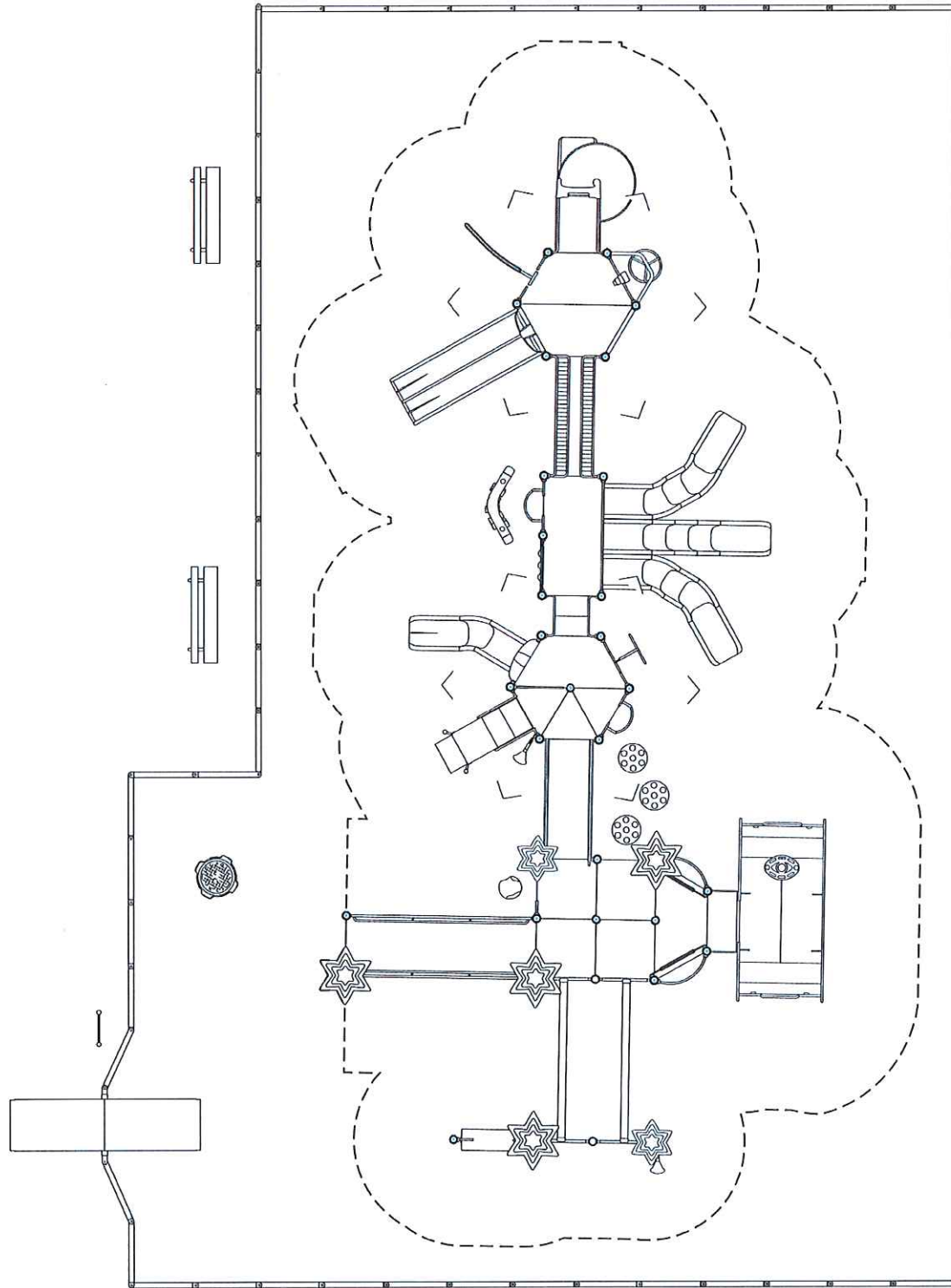
FOR KIDS
AGES
5-12

GENERAL NOTES:

This Preliminary Site Plan is based on measurements that were provided in the initial planning phase. All dimensions must be verified prior to the submission of a purchase order. Krauss Craft, Inc. will not be held responsible for any discrepancies between actual dimensions and dimensions submitted in the planning phase.

The Minimum Use Zone for a play structure is based on the product design at the time of proposal. Components and structure designs may be subject to change which may affect dimensions. Therefore, before preparing the site, we strongly recommend obtaining final drawings from the factory (available after the order is placed and included in the Assembly Manual).

WARNING: Accessible safety surfacing material is required beneath and around this equipment that has a critical height value (Fall Height) appropriate for the highest accessible part of this equipment. Refer to the CPSC's Handbook For Public Playground Safety, Section 4: Surfacing.



PROJECT#:
DATE: 6/12/2017

MIN. USE ZONE: 76' x 46'

PLAYCRAFT REP:
NSP3



Step Up Academy
SW VIEW

RH5

FOR KIDS
AGES
5-12



STRUCTURE#: R5H30438B

PROJECT#:

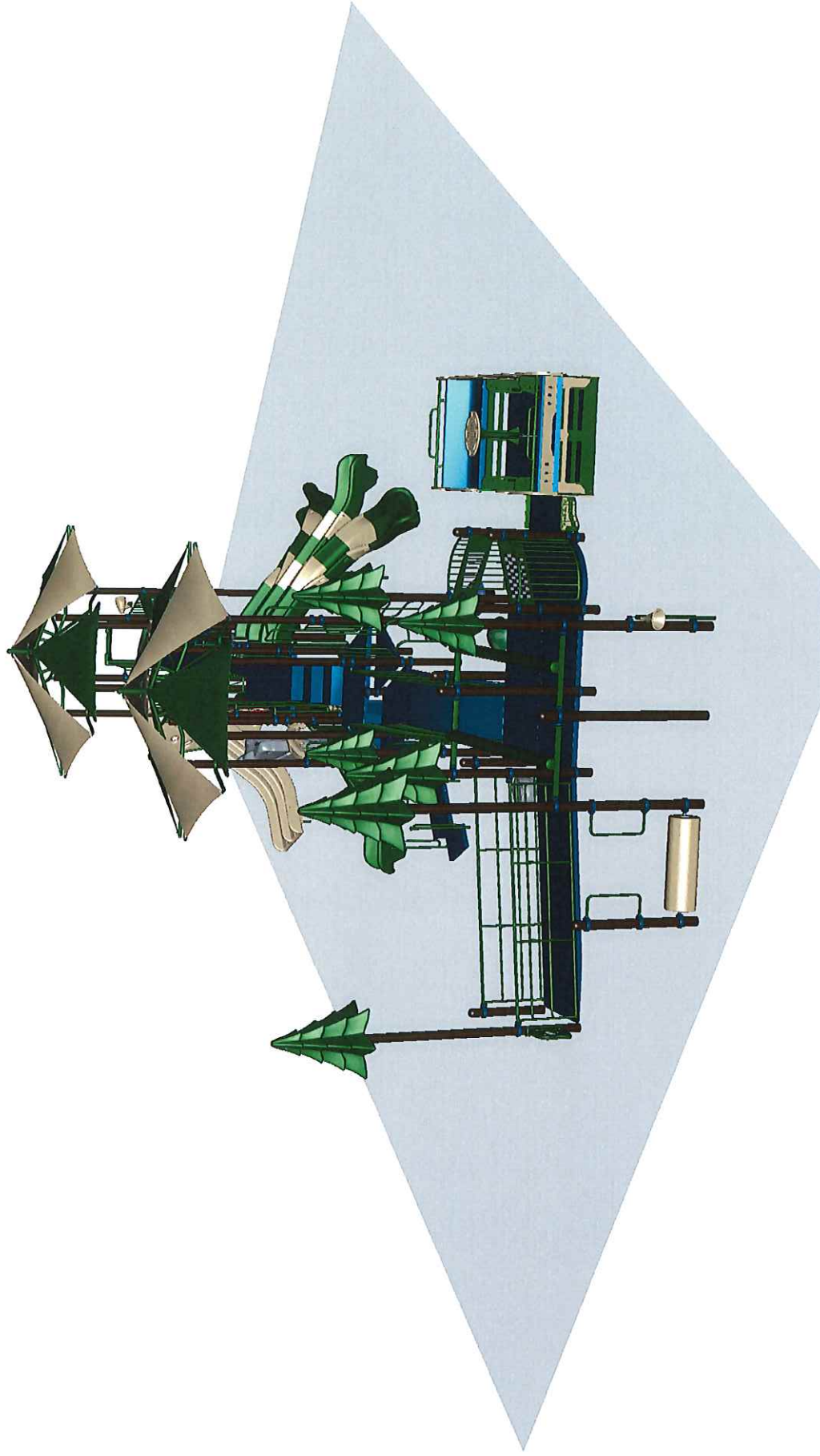
DATE: 6/12/2017 | DRAWN BY: AMG



Step Up Academy
SE VIEW

RH5

FOR KIDS
AGES
5-12



STRUCTURE#: R5H30438B

PROJECT#:

DATE: 6/12/2017 | DRAWN BY: AMG



Step Up Academy
NE VIEW

RH5

FOR KIDS
AGES
5-12



STRUCTURE#: R5H30438B

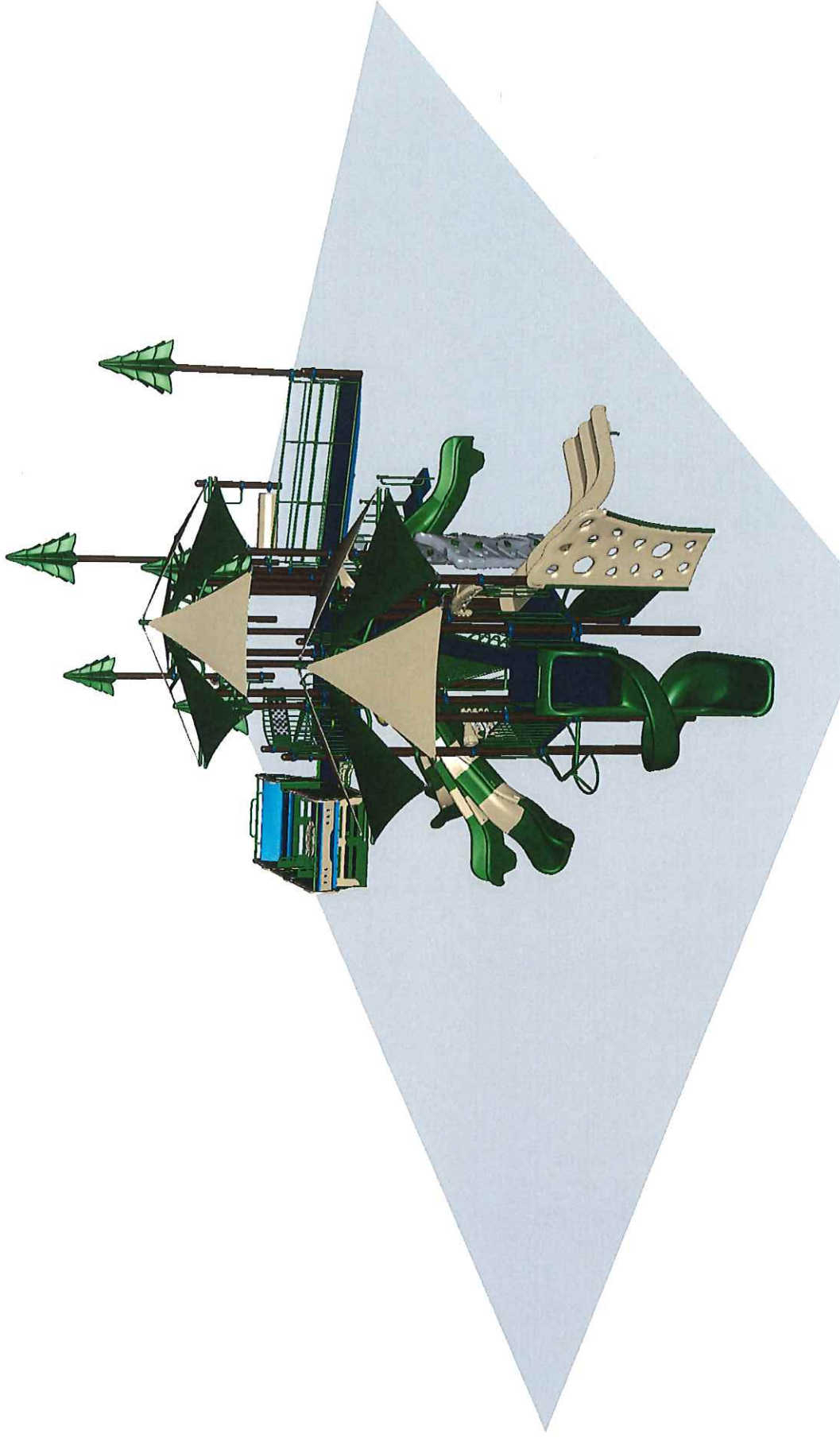
PROJECT#:

DATE: 6/12/2017 | DRAWN BY: AMG

Step Up Academy
NW VIEW

RH5

FOR KIDS
AGES
5-12



STRUCTURE#: R5H30438B

PROJECT#:

DATE: 6/12/2017 | DRAWN BY: AMG



Measure K Charter Facilities Balances

	School	Blue Oak	CCDS	CORE Butte	Forest Ranch	Inspire	Nord Country School	Sherwood Montessori	STEP UP Academy	Wildflower	Ttotal
First Round Allocation		1,094,415	1,631,012	1,212,648	406,237	964,055	472,933	40,174	278,909	442,617	6,543,000
Project Approvals											
CUSD May 17, 2017 Board Meeting											
CCDS - Furniture and equipment				130,000							
CCDS - Solar energy installation				247,889							
CCDS - Planning				75,000							
Nord - Fire Alarm							30,000				
CUSD June 28, 2017 Board Meeting											
Forest Ranch - Track and field improvements (A)					242,850						
Forest Ranch - Outdoor Classroom Shade Structure (B)					65,000						
Inspire - Technology Project A						80,734					
Inspire - Technology Project B						30,544					
Inspire - Technology Project C						79,009					
Inspire - Technology Project D						20,549					
Inspire - Technology Project F						18,040					
Nord - Track and field improvements							140,000				
Nord - Furniture and equipment							18,000		120,000		
STEP UP - Playground equipment											
Balance		1,094,415	1,631,012	759,759	98,387	735,179	284,933	40,174	158,909	442,617	5,245,385

AGENDA ITEM: Review Process for Setting CUSD Board Adopted District Wide Goals for 2017-2018

Prepared by: _____

☐ Consent

Board Date June 28, 2017

☐ Information Only

☒ Discussion/Action

Background Information

Review process for setting CUSD Board adopted district wide goals for 2017/2018 School Year.

Educational Implications

As the Board Adopted Goals set the direction for the entire District, there is a direct impact on the Chico Unified School District Educational program. As the District has done extensive work in developing a Local Control Accountability Plan (LCAP) that represents input from education stakeholders, it is recommended that the Board Goals align closely with the Goals set forth in the 2017/18 adopted LCAP.

Fiscal Implications

The fiscal impact will vary depending upon the goals adopted. However, for the goals outlined in the LCAP, a budget has been developed and presented with the LCAP.



PROPOSED GOALS FOR 2017-2018

June 2017

- Goal #1: Quality Teachers, Materials, and Facilities:** All CUSD students will have highly qualified teachers; current, standards-aligned instructional materials; current technology; and facilities in good repair.
- Goal #2: Fully Align Curriculum and Assessment with State Standards:** Provide professional development and teacher support to ensure that all CUSD students receive instruction in all subject areas fully aligned to the California State Standards that align with the new state standardized assessments.
- ❖ **2017-2018 Board Area of Focus:** Develop and refine a Transitional Kindergarten (TK) through 12th grade sequence of common assessments aligned to State Standards, with an emphasis on grade 9 English Language Arts, Math and Science.
- Goal #3: Support High Levels of Student Achievement in a Broad Range of Courses:** Provide all CUSD students the support and guidance to succeed in a broad range of challenging courses preparing them to successfully enter higher education and a viable career.
- Goal #4: Provide Opportunities for Meaningful Parent Involvement and Input:** Provide increased opportunities for parental involvement so parents may help their student to be successful academically, socially, and emotionally.
- Goal #5: Improve School Climate:** CUSD will implement strategies to improve school climate so that all students inclusive of all subgroups, will feel safe, supported, engaged and meaningfully challenged.

CUSD EXPECTATIONS

In Support of The Board Adopted Goals, CUSD Staff Will:

- Remember that the most fundamental and important relationship in the teaching/learning process is that between the teacher and the student
- Demonstrate that *all* students are *our* students
 - Be responsible, individually and collectively, for each child's success
 - Ensure that we meet the needs of all students
- Provide positive learning environments, in and out of the classroom
- Demonstrate that students and families are our first priority:
 - Focus on teacher-parent and school-family communications
 - Inform parents about their child's progress on a regular basis
 - Return calls or emails from parents within three working days
- District-wide utilization of Professional Learning Community concepts:
 - Focus instruction and collaboration on the following four questions:
 - What do we want students to know?
 - How do we know if students know it?
 - How do we respond when students do not know it?
 - How do we extend learning and provide enrichment when students do know it?
 - Collaborate with peers to improve teaching and learning
 - During weekly collaboration time
 - During department meetings, grade-level meetings, and other established site-level times
 - Teach to the adopted standards, utilizing state- and board-adopted instructional materials
 - Administer district- and site-level common assessments
 - Adjust instruction to improve learning, based on evidence gathered from classroom and common assessments
- Monitor and adjust our district budget to ensure solvency, local control of our schools, and optimum benefit from the Local Control Funding Formula (LCFF)

AGENDA ITEM: Development of 2017-2018 Board Workshop Calendar: Topics, Liaisons, and Committee Assignments

Prepared by: Kelly Staley, Superintendent

☐ Consent

Board Date June 28, 2017

☐ Information Only

☒ Discussion/Action

Background Information

CUSD holds Board Workshops up to eight times per year. The workshops are designed to take an in-depth look at topics of interest to the Board.

Board members are asked to reflect upon the goals identified in the Local Control Accountability Plan as they make suggestions for Board Workshop topics. The Board might also consider other areas of ongoing activity within the district such as grade level configurations and facility improvements.

Board members are assigned to each Board Workshop topic to ensure that both the content and method of delivery meets the needs of the Board. Staff members are assigned to assist Board members in the development of the Board Workshop.

Educational Implications

Board Workshops provide a time for the Board and the Community to discuss topics of interest with the goal of improving the educational programs and opportunities for CUSD students.

Tentative Dates, Topics and Assignments for 2017-2018 CUSD Board Workshops

September 6, 2017: Summer Facilities and M&O Work Update

- Board Liaisons:
- District Leads: Julie Kistle and John Carver

October 4, 2017: Review of CUSD Student Achievement Data

- Board Liaisons:
- District Leads: Tim Cariss and Joanne Parsley

November 1, 2017:

- Board Liaisons:
- District Lead:

February 7, 2018:

- Board Liaisons:
- District Lead:

March 7, 2018:

- Board Liaisons:
- District Leads:

April 4, 2018:

- Board Liaisons:
- District Leads:

May 2, 2018:

- Board Liaisons:
- District Leads:

June 20, 2017: 18/19 LCAP Public Hearing & Budget Approval

- Board Liaisons:
- District Leads:

Board Suggested Topics for 2017-18 Workshop Consideration

1. Grading policy to exclude homework as an optional grade (Inspire is experimenting with this).
2. Parent Homework Website in English, Spanish and Hmong.
3. Developing community partnerships for CTE, internships and donation/scholarship awards.
4. Update on Alternative Scheduling at the high school level.
5. Overview of CUSD magnet/specialty schools: what are they, how are they different, enrollment numbers (are they full with Wait Lists or are class sizes low and struggling to maintain?)
6. CUSD Demographic update including discussion regarding possible boundary changes if needed to ensure all school facilities are fully utilized.
7. Overview of CUSD special programs: hybrid programs, Edmentum, Summer school, Home/Hospital, Independent Study, secondary PE alternatives, AP/IB, CTE, Financial Awareness module and others offered or in planning stages.
8. CUSD Facilities Update: projects completed, in progress and planning for next phase.
9. Special Education Update: Overview of the different ways special education is facilitated in CUSD, how special education services are coordinated and delivered to charters, overview of the funding model, and how we are striving to control overall costs. Also include any updates on changes to the....

Standing CUSD Committees: These committees may meet frequently during certain times of the year and may be dormant the remainder of the time.

CUSD Facilities (including Charter School Facilities) Committee

2016/17 Board Liaisons: Kathy Kaiser, Linda Hovey

2017/18 Board Liaisons:

Staff Lead: Julie Kistle

Wellness Committee:

2016/17 Board Liaisons: Liz Griffin

2017/18 Board Liaisons:

Staff Lead: Vince Enserro, Crystal O'Rear

CUSD Athletic Sustainability Committee:

2016/17 Board Liaisons: Kathy Kaiser, Gary Loustale

2017/18 Board Liaisons:

Staff Leads: Dave McKay, Randy Gilzean

Superintendent Evaluation:

2016/17 Board Liaisons: Liz Griffin, Eileen Robinson

2017/18 Board Liaisons:

Board Governance and Self-Evaluation:

President Chairs; all participate

Other Groups w/ Board Member Involvement:

Inspire Board of Directors: This position is elected by the Board.

2016/17 Board Liaison: Linda Hovey

2017/18 Board Liaison: